



Snagit Help

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What's New in Snagit 2021

Learn how to create clear, informative content with new features in [TechSmith Snagit 2021](#).

Create Custom Images from Templates

Combine a series of images in a template to create a technical guide or visual aid.



New features include:

- Add, resize, or delete sections to customize your template.
- Drag and drop new images into the template.

Download more template options as part of the [TechSmith Assets subscription](#).

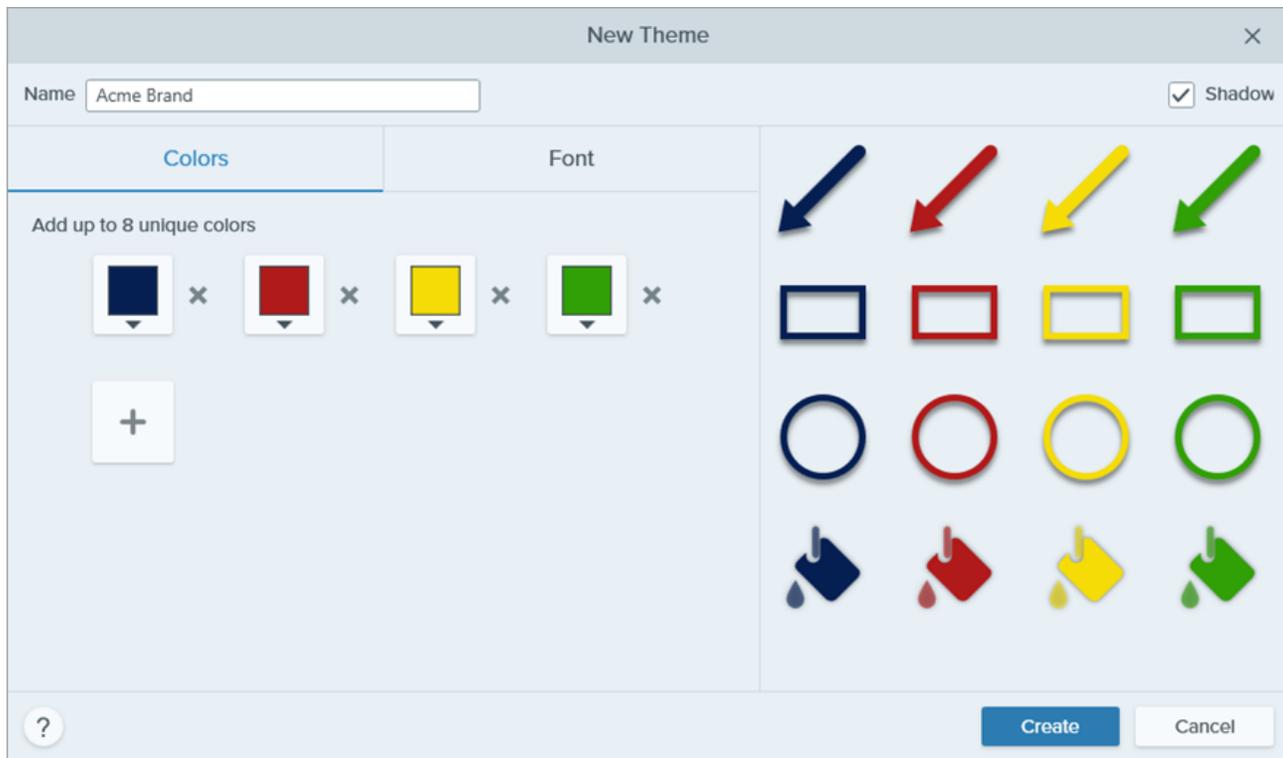
Experience the Improved Simplify Tool

Replace text and other distracting visual elements in an image with simplified objects.

With the improved Simplify tool, generate more precise Auto Simplify objects, create a custom color palette, and multi-select and move objects in Move mode. See [Simplify Images](#).

More Themes Options

Maintain a consistent style in the tools used across your images.



New themes options:

- Preview tools based on the selected theme colors and text.
- Save a font to use in the Callout and Text tools.
- Add a drop shadow to your themes.

New Offset Magnify Style

Magnify an area on the canvas to highlight or show image details.

Drag the magnified area to another location to maintain visibility of text and other important elements in your image.



Download Assets for Snagit

Discover thousands of stamps, templates, and photos for Snagit on the [TechSmith Assets website](#). See [Download TechSmith Assets for Snagit](#).

To view a full list of the features and improvements in Snagit version 2021, see the version history for [Windows](#) and [Mac](#).

Related Articles

[Create Image from Template](#)

[Simplify Images](#)

[Snagit Themes and Quick Styles](#)

[Download TechSmith Assets for Snagit](#)

Introduction to Capture

Capture a screenshot or video of anything on your screen with Snagit.



To learn how to capture with Snagit, see the following topics:

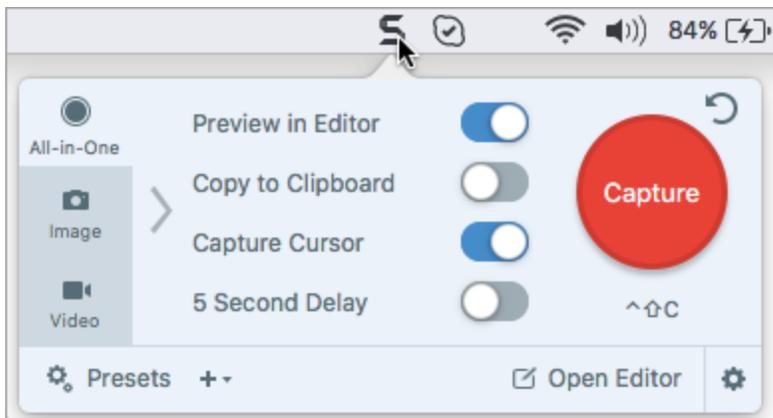
- [Capture an Image](#)
- [Record a Video](#)
- [Capture a Scrolling Area](#)
- [Common Snagit Captures](#)

Open the Capture Window

- On Windows, click the Snagit icon in the taskbar or notifications area.



- On Mac, click the  icon in the menu bar.

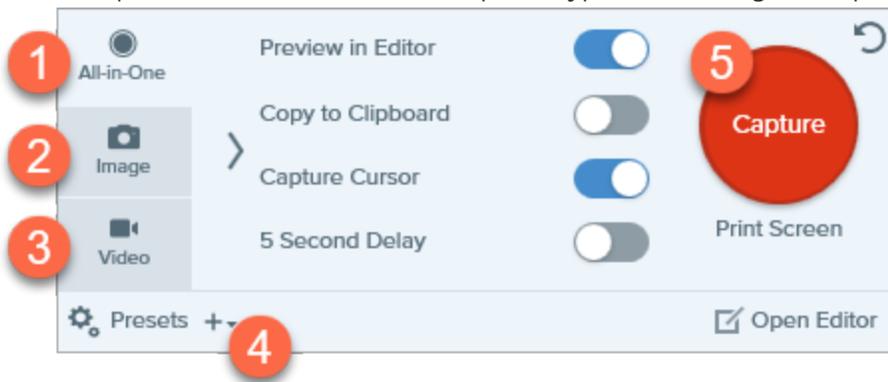


- In Snagit Editor, click the **Capture** button.



Capture Window Overview

In the Capture window, select the capture type and settings to capture anything on the screen.

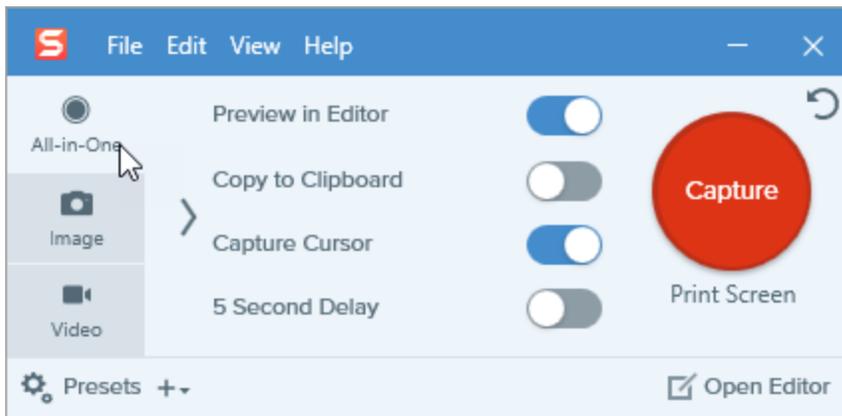


	<p>All-in-One tab Quickly capture an image, video, or panoramic capture. See Take Your First Capture.</p>
	<p>Image tab Customize the settings to capture an image. Automatically add effects, share directly to a destination, and more. See Capture an Image.</p>
	<p>Video tab Customize the settings to capture a video. Set up audio or a webcam device for video. See Record a Video.</p>

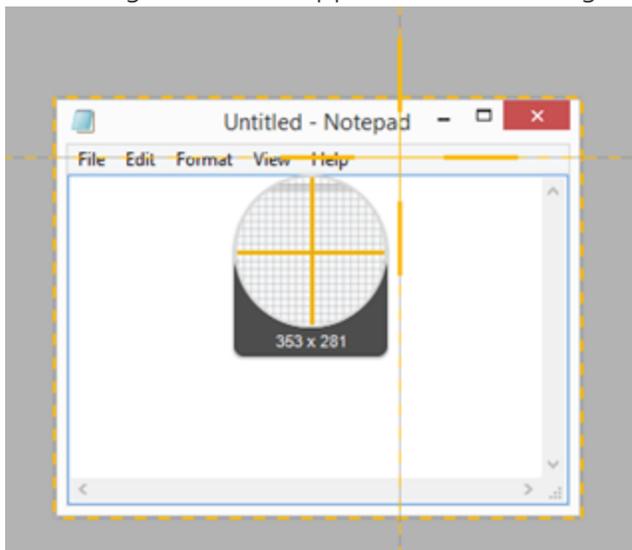
<p>4</p>	<p>Presets Save frequently-used capture settings as a preset to increase capture speed and efficiency. Click the Presets button to open the list of presets. See Save Capture Settings as Presets.</p>
<p>5</p>	<p>Capture button Click the Capture button to start a capture with the current settings selected on the tab. You can also start a capture using the global capture shortcut, press Print Screen (Windows) or Control+Shift+C (Mac). See Customize the Snagit Hotkeys.</p>

Take Your First Capture

1. Set up what you want to capture on the screen.
2. In the Capture window, click the All-in-One tab and click the **Capture** button or press **Print Screen** (Windows) or **Control+Shift+C** (Mac).



3. The orange crosshairs appear. Click and drag on the screen to select the area to capture.



4. The All-in-One toolbar appears. Select an option:



5. To capture an image, click the **Image Capture** button.



6. To capture a video, click the **Video Capture** button. Select the recording options and click the **Record** button. See [Record a Video](#).



7. To capture a scrolling area, click the **Panoramic Capture** button. See [Capture a Scrolling area](#).



The capture opens in [Snagit Editor](#) where you can preview, edit, and share the capture.

Related Articles

[Capture a Scrolling Area](#)

[Record a Video](#)

[Quickly Capture Your Screen Tutorial](#)

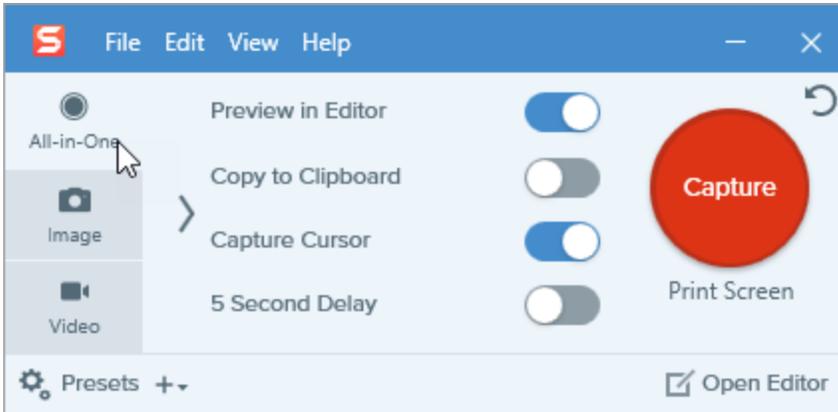
[Common Snagit Captures](#)

[Video Tip: All-in-One, Image, and Video Capture Modes](#)

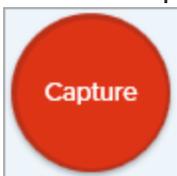
Capture an Image

Capture a screenshot of anything on your screen with Snagit.

1. In the Capture window, select the **All-in-One** or the **Image** tab.



2. Click the **Capture** button or press **Print Screen** (Windows) or **Control+Shift+C** (Mac).



3. The orange crosshairs appear.

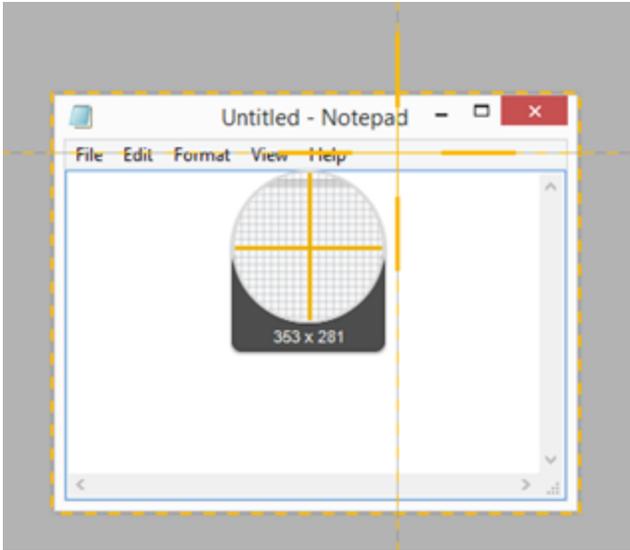
When selecting the area, use the magnifier for pixel accuracy. To hide the magnifier, press the **M** key.

Complete one of the following to select the area to capture:

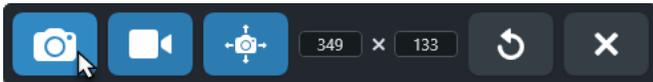
- **Fullscreen:** Click the **Fullscreen** button to capture the entire screen.



- **Window:** Move the cursor over the window to capture. When an orange dashed border appears around the window, click to select the highlighted area.



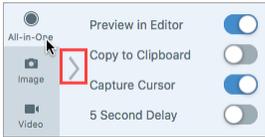
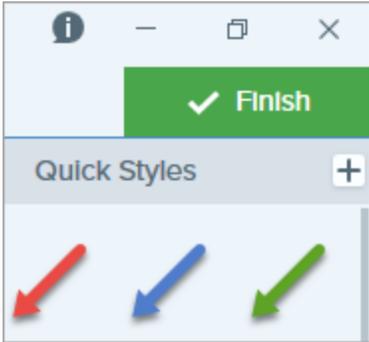
- **Region:** Click and drag to select the desired area on the screen.
 - **Scrolling:** To capture content that extends beyond your screen, click the scrolling arrows. See [Capture a Scrolling Area](#).
4. To edit the selected area, complete any of the following:
 - To adjust the size of the selection, drag the handles.
 - To enter a specific size, type custom dimensions in pixels into the **Width** and **Height** fields.
 - To move the selected area on the screen, click and drag the selection to the desired location.
 5. If you set up your capture from the All-in-One tab, click the **Image Capture** button.



The capture opens in [Snagit Editor](#) where you can preview, edit, and share the capture.

Capture Settings

Option	Description
<input type="checkbox"/> Copy to Clipboard	Copy the capture to the Clipboard to quickly paste into another program or location after capture.
<input checked="" type="checkbox"/> Preview in Editor	Open the capture in Snagit Editor to preview, edit, and share the image or video. Disable this option to skip previewing and editing the capture in Snagit Editor. Select a Share option in the Capture window, to automatically

Option	Description
	<p>share to a destination.</p> <p>Include the cursor in the capture.</p> <ul style="list-style-type: none"> For image captures, the cursor is captured as a vector image that can be moved, edited, or deleted from the image. For video captures, it is recommended to capture the cursor to help show where the action occurs on the screen.
	<p>Delay the start of the capture by 5 seconds to allow for additional setup time before capture for items such as dropdown menus. After clicking the Capture button, a countdown appears on the bottom-right corner of the screen.</p> 
<p>Additional Options (All-In-One)</p>	<p>Click the additional options icon to expand the share options for All-In-One capture.</p>  <p>Select an option from the Share dropdown to share the capture. To learn more about Share outputs, see Share Captures.</p> <ul style="list-style-type: none"> If the Preview in Editor option is enabled, you must click the Finish button in Snagit Editor to send the capture to the selected destination. 

Option	Description
	<ul style="list-style-type: none">• If the Preview in Editor option is disabled, the capture is automatically sent to the selected destination after capture. <p>Only outputs that support both image and video file formats are available in the All-In-One tab. For more sharing destinations, click the Image tab, Video tab, or share a capture from Snagit Editor.</p>

To discover new ways to capture with Snagit, see [Common Snagit Captures](#).

Related Articles

[Introduction to Capture](#)

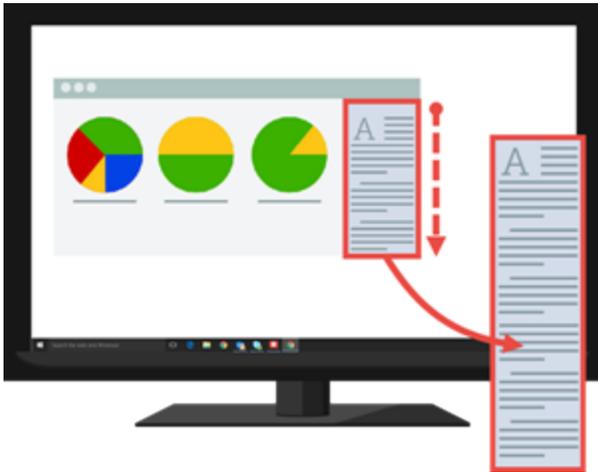
[Quickly Capture Your Screen Tutorial](#)

[Save Capture Settings as a Preset](#)

[Common Snagit Captures](#)

Capture a Scrolling Area

Snagit can capture the entire contents of a web browser or application window including the content that extends beyond the visible area in the window.

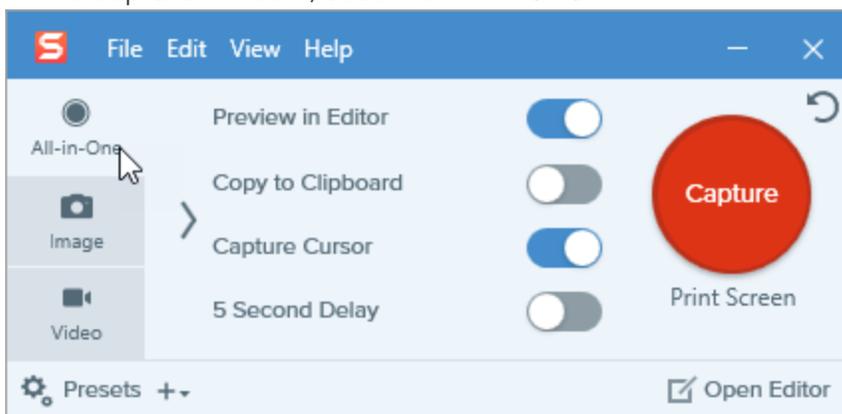


There are two ways to capture a scrolling area:

- **Scrolling arrows:** Automatically scroll a window horizontally, vertically, or in both directions to capture the entire contents of the window or web browser.
- **Panoramic Scrolling Capture:** Manually pan or scroll to capture the desired area in the window or web browser.

Capture with Scrolling Arrows

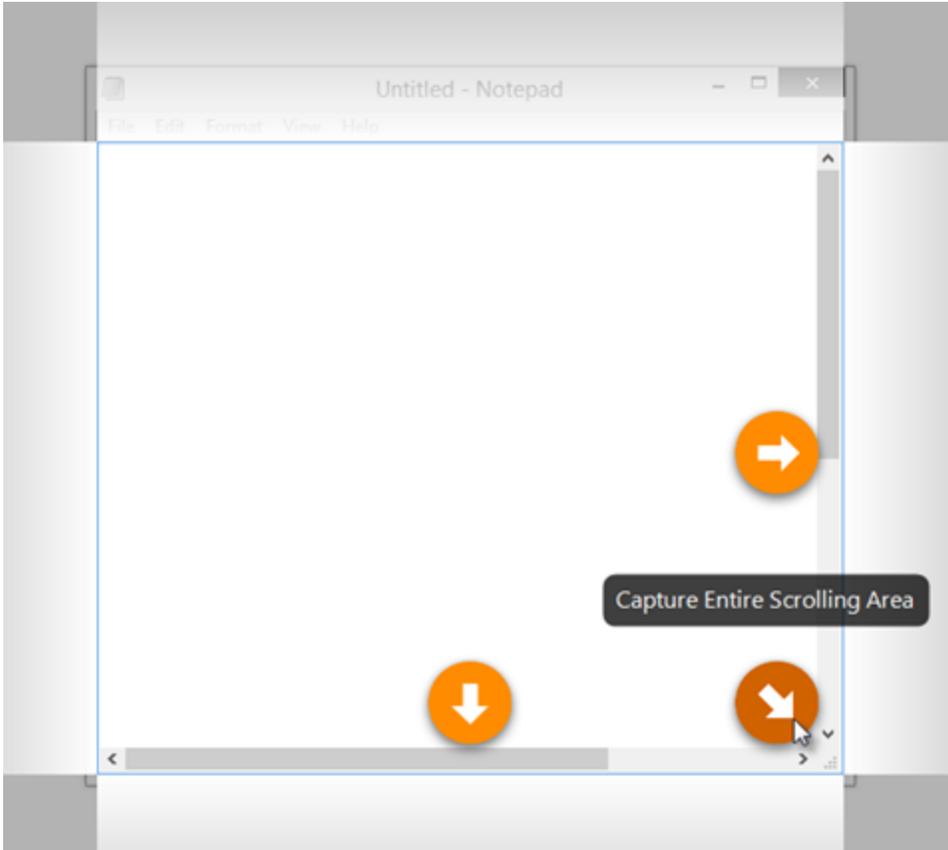
1. Open or set up what you want to capture.
2. In the Capture window, click the **All-in-One**.



3. Click the **Capture** button or press **Print Screen** (Windows) or **Control+Shift+C** (Mac).



4. The orange crosshairs appear. Move the cursor over the window.



5. Click an arrow to take a capture of the horizontal scrolling area, vertical scrolling area, or the entire scrolling area.

If the scroll arrows do not appear, try [Panoramic Scrolling Capture](#) or make sure Scrolling Capture is enabled on Snagit Mac by selecting **Snagit > Snagit Preferences > Capture tab > Capture Permissions > Fix Capture Permissions**.

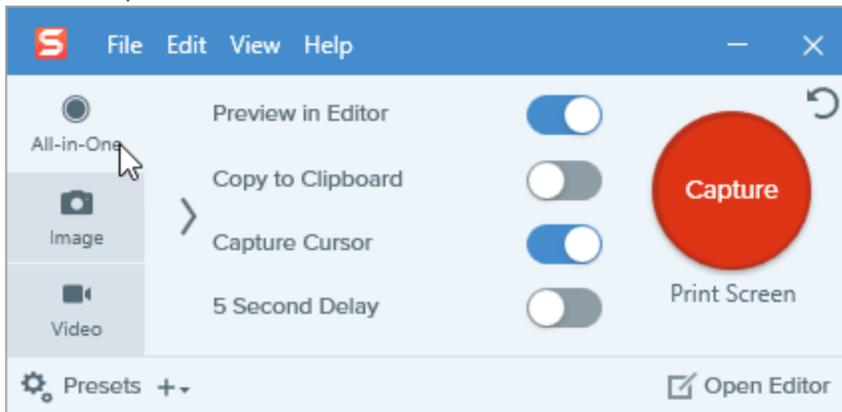
If you continue to experience issues capturing a scrolling area:

- On Windows, see this [support article](#).
- On Mac, see this [support article](#).

The capture opens in [Snagit Editor](#) where you can preview, edit, and share the capture.

Capture with Panoramic Scrolling

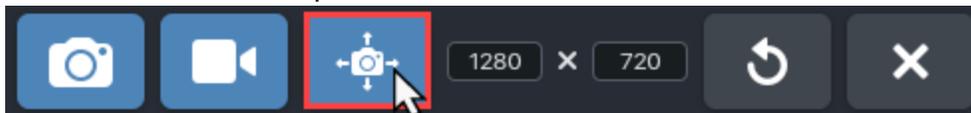
1. In the Capture window, select the **All-in-One** tab.



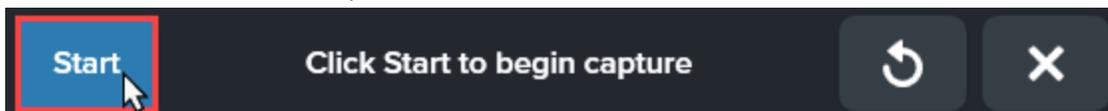
2. Click the **Capture** button or press **Print Screen** (Windows) or **Control +Shift+C** (Mac).



3. The orange crosshairs appear. Click and drag to select an area within a window on the screen. See [Selection Area Tips](#).
4. Click the **Panoramic Capture** button.



5. On the Panoramic toolbar, click the **Start** button.



6. Use the window scroll bars or mouse wheel to scroll the content you want to capture. Snagit captures anything shown within the selected area. See [Scrolling and Panning Tips](#).
7. To stop a Panoramic Capture, click the **Stop** button on the Panoramic toolbar. If the toolbar is hidden, click the Capture window icon in the taskbar.

The capture opens in [Snagit Editor](#) where you can preview, edit, and share the capture.

Selection Area Tips

- Resize the web browser or application window to a larger size so it is easier to view the content as you scroll or pan during capture.

- Do not include the scroll bar in the selection.
- Consider excluding irrelevant content in the capture such as blank margins, online ads, etc.
- Disable floating toolbars before capture.

Scrolling and Panning Tips

- Scroll smoothly. Do not scroll too fast or slow.
- Scroll or pan one direction at a time. Try not to zigzag.

Related Articles

[Introduction to Capture](#)

[Scrolling Capture Tutorial](#)

[Panoramic Scrolling Capture Tutorial](#)

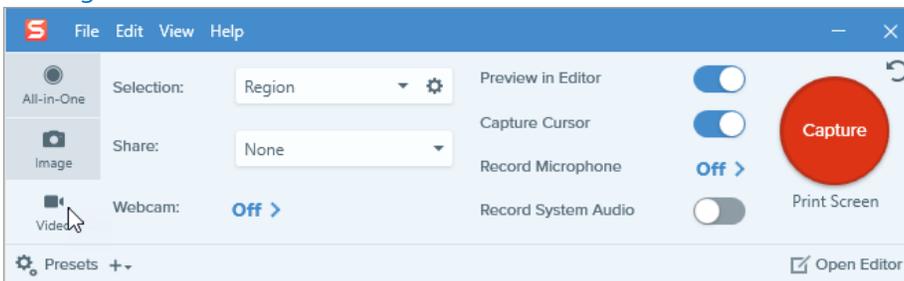
Record a Video

Record a video of the screen as an MP4 video. You can choose to record microphone audio, system audio, and a webcam. Use Snagit videos to:

- Walk someone through a process or issue.
- Record a demonstration or a how-to video.
- Record a presentation switching between the presentation slides and video of the speaker.
- Send someone audio and visual feedback in a video.
- Record a small portion of an online video or animation.
- Record and narrate a set of images with the [Create Video from Images](#) option.

Record a Video

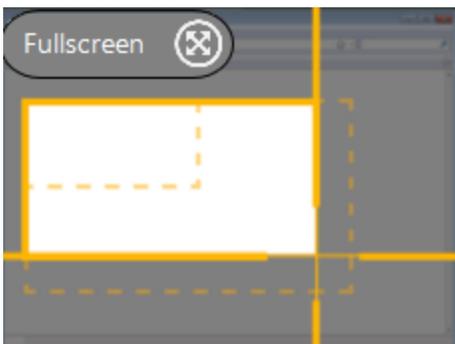
1. In the Capture window, select the **Video** tab. To learn about the settings on this tab, see [Video Capture Settings](#).



2. Click the **Capture** button or press **Print Screen** (Windows) or **Control+Shift+C** (Mac).



3. The orange crosshairs appear. Click and drag to select the area to record on the screen or click the **Fullscreen** button to select the entire screen.



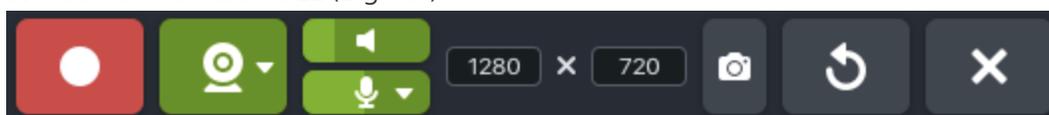
4. To edit the selected area, complete any of the following:
- Drag the handles to adjust the selection.
 - To enter a specific size, type the dimensions in pixels into the **Width** and **Height** fields.
 - To move the selected area on the screen, click within the highlighted area and drag the selection to the desired location.



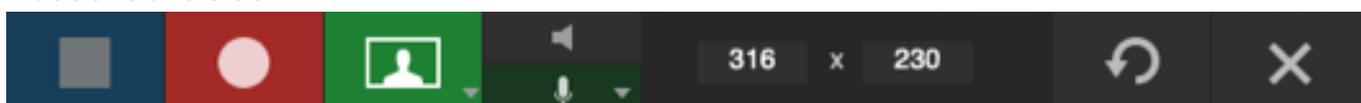
Press **G** to show the video selection guidelines while selecting an area to record. See [Recording Dimensions \(Resolution\)](#).

5. The Video Recording toolbar appears. Click a button on the toolbar to turn the option on or off before or during recording.

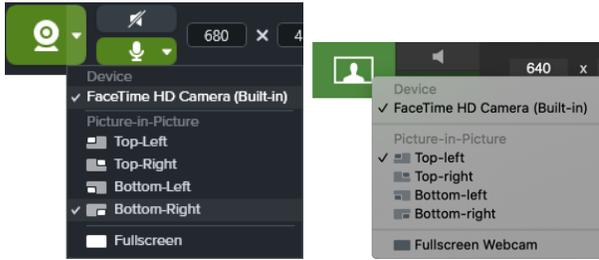
Windows and macOS 11 (Big Sur):



MacOS 10 and older:



- **Webcam:** Record live video from the connected or built-in webcam. Click the dropdown to select the camera device and webcam display settings:



- **Picture-in-Picture:** The webcam displays as a small video in the corner of your video. To change the Picture-in-Picture position, click the dropdown and select an option. To change the size of the Picture-in-Picture, drag a corner of the webcam preview in or out.



- **Fullscreen Webcam:** The webcam fills the entire video display area. Screen video is not recorded when the fullscreen webcam option is enabled.

To enable the microphone or webcam on macOS 10.14, you must allow Snagit access. In the System Preferences, select **Security & Privacy > Privacy tab > Microphone or Camera > enable Snagit 2021**. See [Mac OS Permissions](#).

- **System Audio:** Record the sound from your computer such as application alerts or the audio playing from your computer speakers.



- **Microphone Audio:** Record the audio from your computer's built-in microphone or from a connected USB microphone.



To capture a still image of the selected area rather than record a video, click the **Image Capture** button (Windows and macOS 11 only).



6. To begin recording, click the **Record** button or press **Shift+F9** (Windows) or **Command+Shift+Space** (Mac).



7. To pause recording, click the **Pause** button or press **Shift+F9** (Windows) or **Command+Shift+Space** (Mac).



8. To stop the recording, click the **Stop** button or press **Shift+F10** (Windows) or **Option+Shift+V** (Mac).

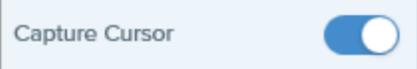


The capture opens in [Snagit Editor](#) where you can preview, edit, and share the capture.

If you frequently use the same video dimensions or recording settings, save the settings as a preset for future use. See [Save Capture Settings as Presets](#).

Video Capture Settings

Option	Description
	Record a built-in webcam or other camera device. Click to toggle webcam on or off. Click arrow to select options: <ul style="list-style-type: none">Webcam: Select built-in webcam or connected device to record.Placement: Specify placement of Picture-in-Picture or select Fullscreen Webcam.
	Record audio using a microphone device during video capture.

Option	Description
	Record the system audio (sounds from applications and websites) during video capture.
	Open the capture in Snagit Editor to preview, edit, and share the video. Disable this option to skip previewing and editing the capture in Snagit Editor. In the Capture window, select a Share option to automatically share to your destination.
	Include the cursor in the capture. <div style="border-left: 2px solid #007bff; padding-left: 10px; margin-top: 10px;"> <p>For video captures, it is recommended to capture the cursor with video recordings to show where the action occurs on the screen.</p> </div>

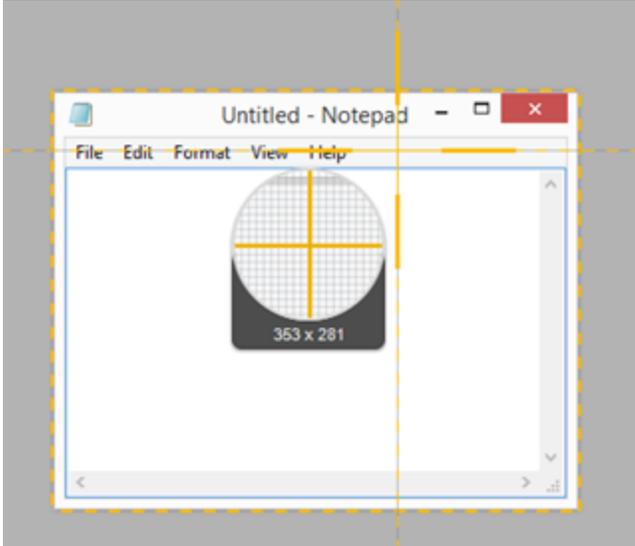
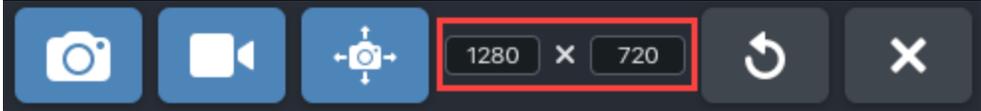
Recording Dimensions (Resolution)

To create quality videos, you should consider the recording dimensions before starting the video recording. It is important to select the appropriate dimensions for where you plan to share the video with your audience. Snagit provides several ways to help you select the appropriate dimensions for your video recordings.

Select the Video Recording Area

Snagit offers the flexibility to record custom dimensions, a 4:3 or 16:9 aspect ratio, the entire screen, a region, or a window. Frame the screen content by selecting a recording area that only includes the relevant screen content.

Selection	Description
Fullscreen	Click the Fullscreen button. 
Window	1. Hover the cursor over the window to record.

Selection	Description
	 <p>2. An orange border appears around the window. Click to select.</p>
Region	<p>Click and drag to select an area on the screen.</p> <p>Hold Control and drag to lock the selection to a 16:9 aspect ratio or hold Shift and drag to lock to a 4:3 aspect ratio.</p>
Custom Dimensions	<p>1. Click and drag to select an area on the screen.</p> <p>2. The toolbar appears. Enter the custom dimensions into the Width and Height fields.</p> 

Select Standard Dimensions

Snagit's video guides show standard or recommended dimensions (up to 1920x1080) for common video sharing destinations such as YouTube, websites, and mobile devices. Available video guides are:

- 1080p: 1920x1080
- 720p: 1280x720
- 640x480
- 320x240

If you plan to share your video to a location that requires specific video dimensions, it is recommended to record at these dimensions or at the same aspect ratio as the recommended dimensions.

1. When selecting an area to record, press **G** to turn the video selection guides on or off.
2. Click and drag to select the recording area. As you drag the cursor near one of the standard dimensions, the guide dimly appears.
3. Continue to drag the cursor until the selection border highlights to match the guide.

Related Articles

[Edit a Video](#)

[Create Video from Images](#)

[Create an Animated GIF](#)

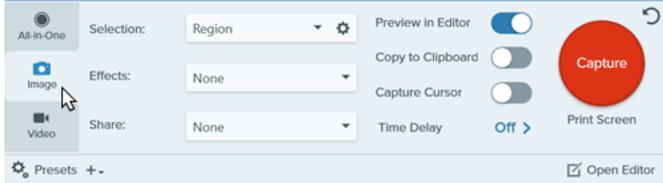
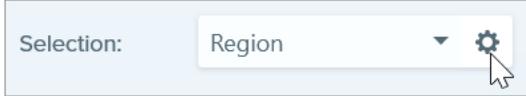
[Screen Capture Video Tutorial](#)

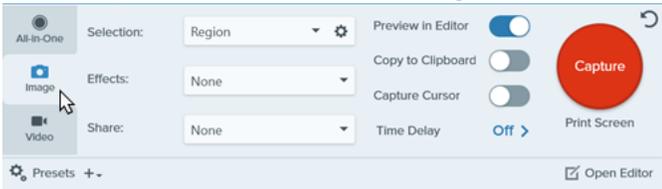
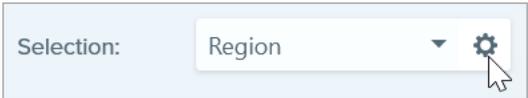
Common Snagit Captures

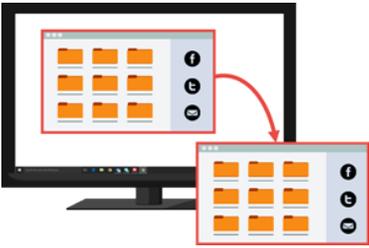
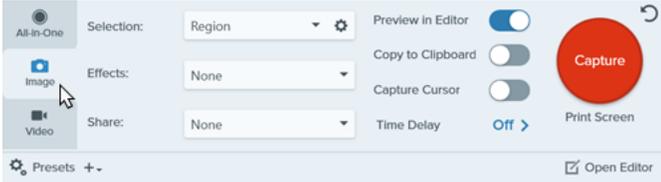
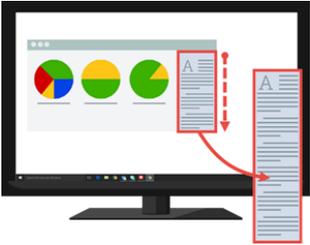
Discover the many ways to capture with Snagit to meet your needs.

TIP: Save a Preset

To save the capture settings for future use, select **Add Preset dropdown > New preset from current settings**.

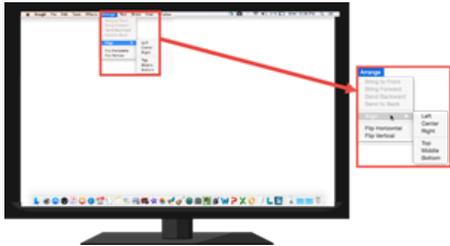
Capture Option	Description
Capture an Image	Capture an image snapshot of anything on your screen. See Capture an Image .
Capture a Region	Capture a portion of the screen. See Capture an Image .
Capture a Fixed Image Size (Windows)	Save editing time by selecting the required dimensions during capture. Use this option to capture a consistent size across your images. <ol style="list-style-type: none">In the Capture window, select the Image tab.In the Selection dropdown, select RegionClick the Selection Properties button.Select the Fixed region option.Enter the dimensions in pixels into the Width and Height fields.Disable the Set position option to select any area on the screen.Click the Capture button or press Print Screen.

Capture Option	Description
	 <p>8. A box with the selected dimensions appears on the screen. Move the box over the area you want to capture on the screen. Click to select the area.</p>
<p>Capture a Specific Location on the Screen (Windows)</p>	<p>Set Snagit to capture a specific location on the screen.</p> <ol style="list-style-type: none"> In the Capture window, select the Image tab.  <ol style="list-style-type: none"> In the Selection dropdown, select Region. Click the Selection Properties button.  <ol style="list-style-type: none"> Select the Fixed region option. s Enable the Set Position option Enter the position in the X and Y fields or click the Select Area button to click and drag an area on the screen. Click the Capture button or press Print Screen.  <p>Snagit captures an image of the position selected on the screen.</p>
<p>Capture the Entire Screen</p>	<p>Capture the full screen. See Capture an Image.</p> <p>If you have multiple monitors, you can only select one screen at a time.</p>
<p>Capture a Window</p>	<p>Capture an open window, dialog, or area in an application on your</p>

Capture Option	Description
	<p>screen. See Capture an Image.</p>
<p>Capture an Open or Hidden Window (Mac)</p> 	<p>Capture an image of an open or hidden window on the screen.</p> <ol style="list-style-type: none"> In the Capture window, select the Image tab.  <ol style="list-style-type: none"> In the Selection dropdown, select Mission Control. Click the Capture button or press Control+Shift+C.  <ol style="list-style-type: none"> Snagit displays all the open windows on the screen. Move the cursor over the window to capture. Click to capture the window.
<p>Capture a Scrolling Window</p> 	<p>Capture the entire contents of a web browser or application window including the content that extends beyond the visible area in the window.</p> <p>See Capture a Scrolling Area.</p>
<p>Panoramic Scrolling Capture</p> 	<p>Capture a continuous area within a window by manually panning or scrolling the window's contents. See Capture a Scrolling Area.</p>

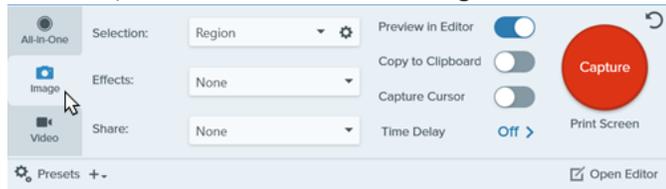
Capture Option	Description
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Capture a Menu

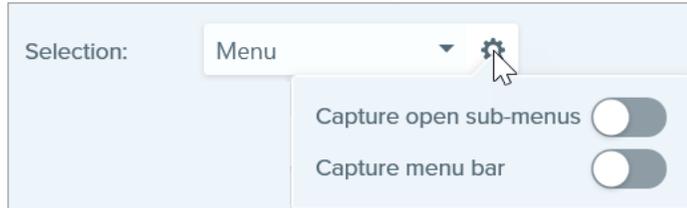


Capture a dropdown or cascading menu.

1. In the Capture window, select the **Image** tab.



2. In the **Selection** dropdown, select **Advanced > Menu** (Windows) or **Menu** (Mac).
3. On Windows, click the **Menu Properties** button.



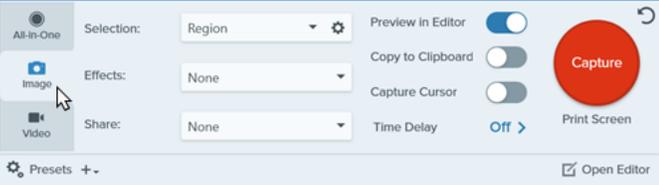
- **Capture opened sub-menus:** Capture the open flyout or submenus.
 - **Capture menu bar:** Capture the menu bar label with the menu capture.
4. On Windows, enable the **Time Delay** option to set up additional time to open the menu to capture on the screen. Select the **Delay** option and set number of seconds for the delay.
 5. Click the **Capture** button or press **Print Screen** (Windows) or **Control+Shift+C** (Mac).



6. To set up and capture the menu:
 - **Windows:** The countdown begins. Open the desired menu. Move the cursor over the menu to capture.
 - **Mac:** Move the cursor over the menu to capture. Press **Control+Shift+E** to capture the menu.

Set Up a Time-Delayed Capture	<p>Add extra time before starting the capture to open a menu or set up items on the screen before capture.</p> <ol style="list-style-type: none"> 1. In the Capture window, select the Image tab.
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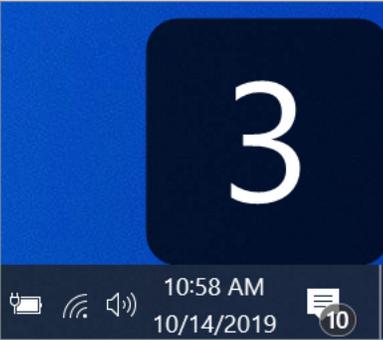
Capture Option	Description
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- Choose an option from the **Selection** dropdown.
- Enable the **Time Delay** option.
- Select the **Delay** (Windows) or **Time Delay** (Mac) option and enter the number of seconds for the delay.
- Click the **Capture** button or press **Print Screen** (Windows) or **Control+Shift+C** (Mac).



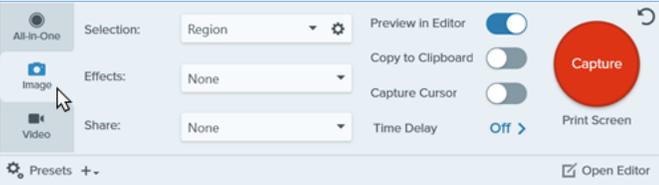
- The countdown begins in the bottom-right corner of the screen. Open or set up what you want to capture on the screen.



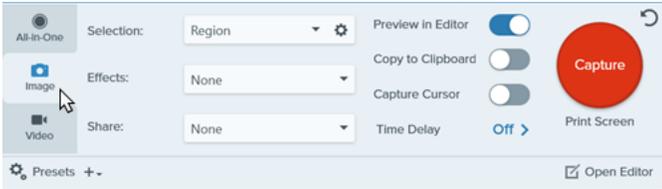
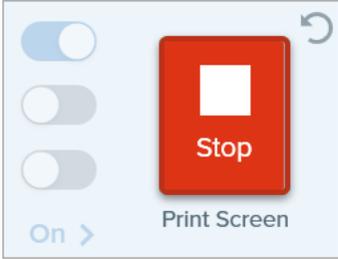
Schedule a Capture (Windows)

Schedule to take a capture of the screen at a later time or future date.

- In the Capture window, select the **Image** tab.

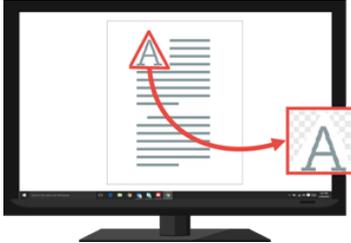


- Choose an option from the **Selection** dropdown.
- Add an effect, select a share destination, or customize the other capture options on the Image tab.
- Enable the **Time Delay** option.

Capture Option	Description
	<p>5. Select the Schedule option and set the time to capture.</p> <p>6. Click the Start button or press Print Screen.</p>  <p>7. Click and drag to select an area to capture.</p>
<p>Set Up a Time-Lapse Capture (Windows)</p>	<p>Capture an image from the same location on the screen at a continuous time interval.</p> <p>1. In the Capture window, select the Image tab.</p>  <p>2. Choose an option from the Selection dropdown.</p> <p>3. Add an effect, select a share destination, or customize the other capture options on the Image tab.</p> <p>4. Enable the Time Delay option.</p> <p>5. Select the Interval option and set the time interval.</p> <p>6. Click the Start button or press Print Screen.</p>  <p>7. Click and drag to select an area to capture.</p> <p>8. Snagit captures an image based on the time interval set. To end the time-lapse capture, click the Stop button in the Capture window.</p> 

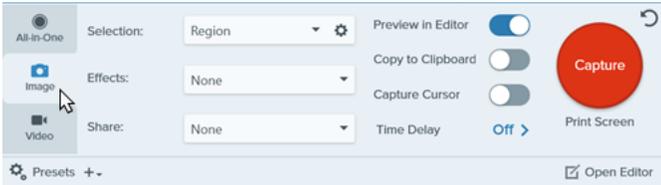
Capture Option	Description
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Capture a Free Hand Area (Windows)



Capture an area drawn with the cursor.

1. In the Capture window, select the **Image** tab.

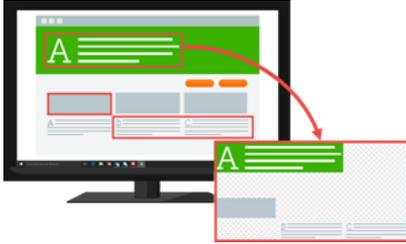


2. In the Selection dropdown, select **Advanced > Freehand**.
3. Click the **Capture** button or press **Print Screen**.



4. The cursor changes to a Scissors icon. Hold down the left mouse button and drag around the area to capture. Release the left mouse button to end the capture.

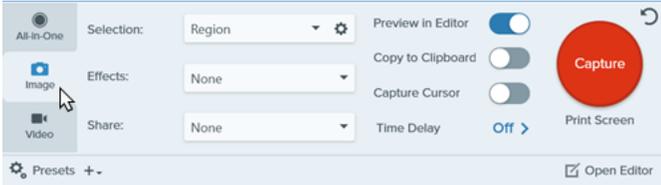
Capture Multiple Areas on the Screen



Capture multiple areas on the screen in a single capture.

Windows:

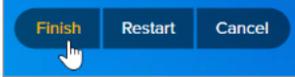
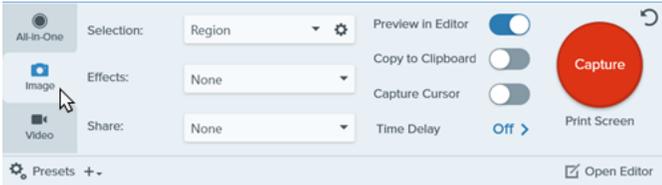
1. In the Capture window, select the **Image** tab.

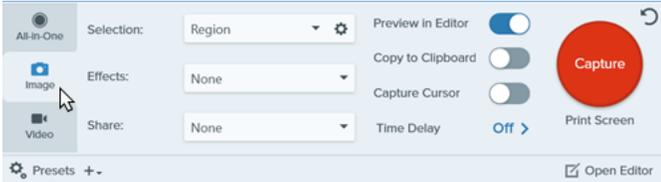


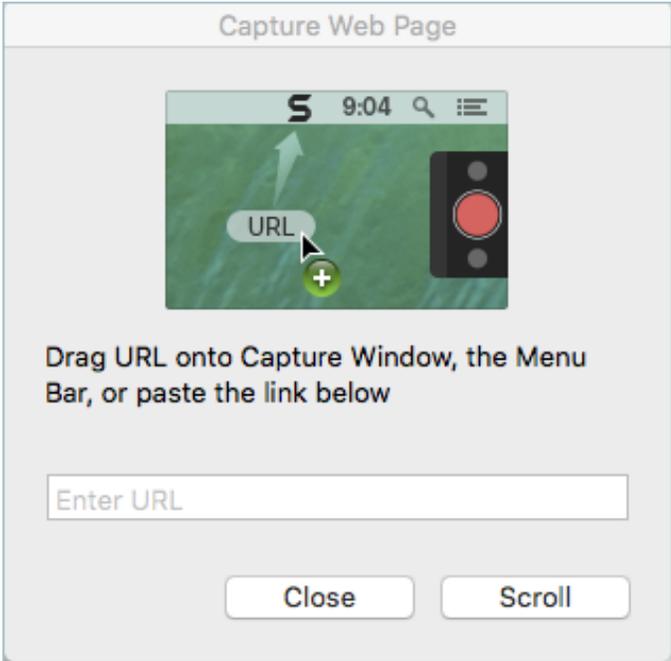
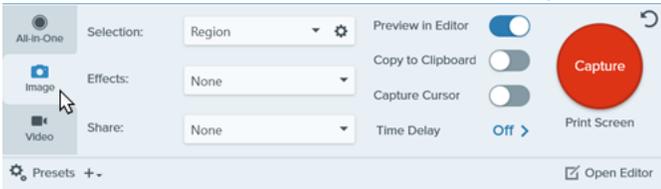
2. In the **Selection** dropdown, select **Advanced > Multiple Area**.
3. Click the **Capture** button or press **Print Screen**.



4. The orange crosshairs appear. Complete one of the following to select the areas to capture:
 - **Window:** Move the cursor over the window to capture. When an orange dashed border appears around the window, click to select the highlighted area.
 - **Region:** Click and drag to select the desired area on the

Capture Option	Description
	<p>screen.</p> <ol style="list-style-type: none"> To complete the capture, click the Finish button at the top of the screen.  <p>Mac:</p> <ol style="list-style-type: none"> In the Capture window, select the All-in-One tab. Click the Capture button or press Control+Shift+C.  <ol style="list-style-type: none"> The orange crosshairs appear. Hold the Command key and click and drag to select the desired areas on the screen. Release the Command key to end the capture.
<p>Capture from a Scanner or Camera (Windows)</p>	<p>Capture an image from a connected TWAIN-compliant device such as an optical scanner or digital camera.</p> <ol style="list-style-type: none"> In the Capture window, select the Image tab.  <ol style="list-style-type: none"> In the Selection dropdown, select Advanced > Scanner/Camera. Connect the scanner or camera device to your computer. Click the Selection Properties button. Select the device from the Current source device dropdown. Click the Capture button or press Print Screen.  <ol style="list-style-type: none"> The TWAIN driver for the selected device displays an interface to select images. See the device's documentation for capture

Capture Option	Description
	instructions.
Capture from a Webcam (Mac)	<p>Capture a still image from a built-in webcam or another camera device.</p> <ol style="list-style-type: none"> In the Capture window, select the Image tab.  <ol style="list-style-type: none"> In the Selection dropdown, select Webcam. Connect a webcam to your computer or use the built-in webcam. Click the Capture button or press Control+Shift+C.  <ol style="list-style-type: none"> The webcam dialog appears. Select the camera device from the Camera dropdown. Click the Capture button.
Capture an Entire Webpage (Mac)	<p>An alternative method to scrolling capture to quickly capture an entire web page.</p> <ol style="list-style-type: none"> Drag the icon next to the URL from the address bar onto one of the following locations: <ul style="list-style-type: none"> Menu bar icon  Snagit Dock icon  Or, select Capture window > Image tab > Selection dropdown > Webpage. Click the Capture button. Enter the URL in the Capture Web Page dialog and click the Scroll button.

Capture Option	Description
	 <p>Snagit captures the entire web page including the area not visible in the current web browser window.</p>
Capture with a Preset	<p>Presets automatically remember your capture settings. Use presets to:</p> <ul style="list-style-type: none"> • Save commonly used capture settings. • Quickly switch between capture types based on the task at hand. • Automatically add effects or share captures to a specific location or application. <p>See Save Capture Settings as Presets.</p>
Record a Video	<p>Record the action on the screen, the web camera, or audio (from a microphone or system audio) as a MP4 video file. See Record a Video.</p>
Capture Text	<p>Capture text from anywhere on the screen to paste into a document or another application.</p> <ol style="list-style-type: none"> 1. In the Capture window, click to select the Image tab.  2. In the Selection dropdown, select Grab Text.

Capture Option	Description
	<div data-bbox="724 237 1395 432" data-label="Image"> </div> <div data-bbox="724 457 1503 621" data-label="Text" style="background-color: #f0f0f0; padding: 10px; border: 1px solid #ccc;"> <p>Capture settings not compatible with Grab Text are disabled in the Capture window.</p> </div> <p data-bbox="683 659 1435 722">3. Click the Capture button or press Print Screen (Windows) or Shift+Ctrl+C (Mac).</p> <div data-bbox="724 726 899 900" data-label="Image"> </div> <p data-bbox="683 930 1414 993">4. The orange crosshairs appear. Click and drag to select the desired area on the screen.</p> <div data-bbox="724 997 1060 1083" data-label="Image"> </div> <p data-bbox="654 1106 1484 1262">The capture opens in Snagit Editor where you can preview the text in the Grab Text Results dialog. Click the Copy All button to copy the text to the Clipboard to paste into a document or another application. See Grab or Replace Text.</p>
Snagit Printer Capture	<p data-bbox="654 1310 1377 1381">Send content from an application into Snagit Editor using the application's Print option.</p> <p data-bbox="654 1430 919 1461">Set Up a Snagit Printer</p> <ol data-bbox="683 1476 1490 1709" style="list-style-type: none"> 1. In the Capture window, select File > Capture Preferences > Capture tab > Printer Capture Settings. 2. The Selection Properties dialog opens. On the Snagit Printers tab, select Snagit 2021 or click Add a Snagit Printer. Click the Properties button to edit the settings for the printer output. 3. Click the OK button. <p data-bbox="654 1766 1268 1797">Send Content from an Application into Snagit Editor</p> <ol data-bbox="683 1812 1422 1875" style="list-style-type: none"> 1. In the application, select File > Print (or the equivalent in the application).

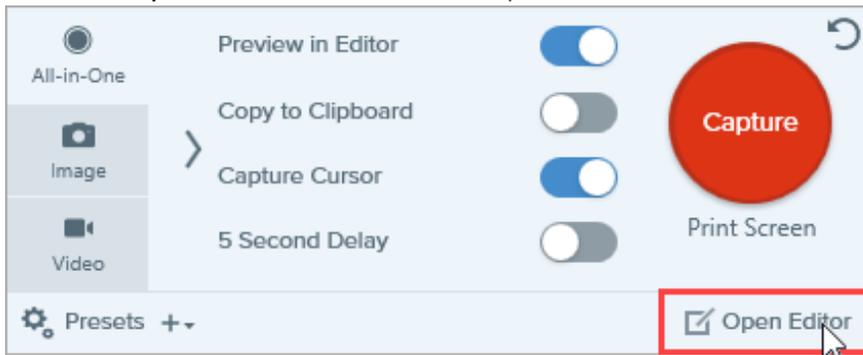
Capture Option	Description
	<ol style="list-style-type: none"><li data-bbox="683 239 1230 275">2. From the list of printers, select Snagit 2021.<li data-bbox="683 289 1256 325">3. Click OK to send the capture to Snagit Editor.

Snagit Editor Overview

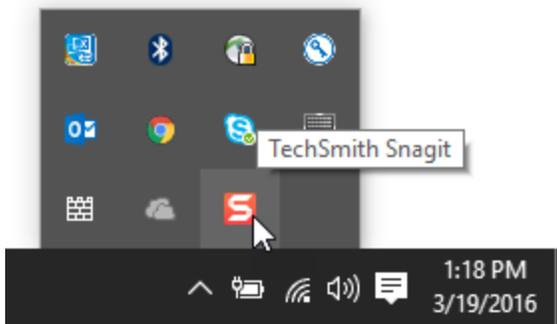
Use Snagit Editor to preview, edit, and share your captures.

Open Snagit Editor

- Click the **Open Editor** button in the Capture window.



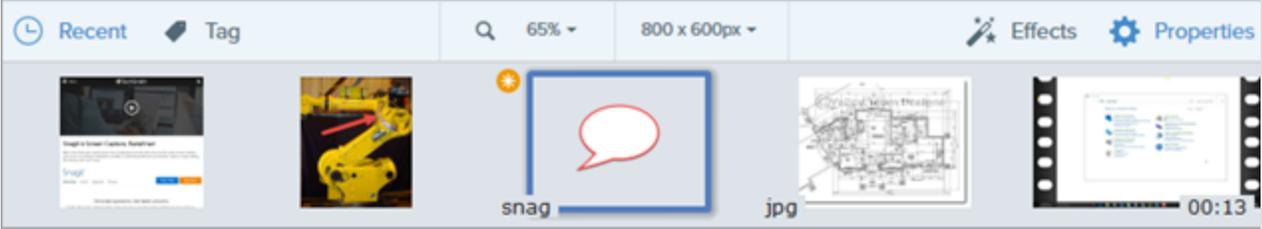
- In the Notifications area, right-click the **Snagit** icon and select **Open Snagit Editor**. (Windows only)



Snagit Editor Overview



<p>1</p>	<p>Library View and organize your capture history. See Introduction to Snagit Library.</p>
<p>2</p>	<p>Canvas Working area to preview and edit captures.</p> <p>Tips for Working on the Canvas</p> <ul style="list-style-type: none">• To edit movable objects on the canvas at a later time, save images as a SNAG or SNAGPROJ file.• Drag one of the handles on the edge of an image to create more working space on the canvas.• Save images with a transparent background. See Transparency Tips.• To change the background color in the canvas (Windows only):<ul style="list-style-type: none">• Right-click the canvas and select Canvas Color to open the color selector.• Or, select Image > Canvas Color.

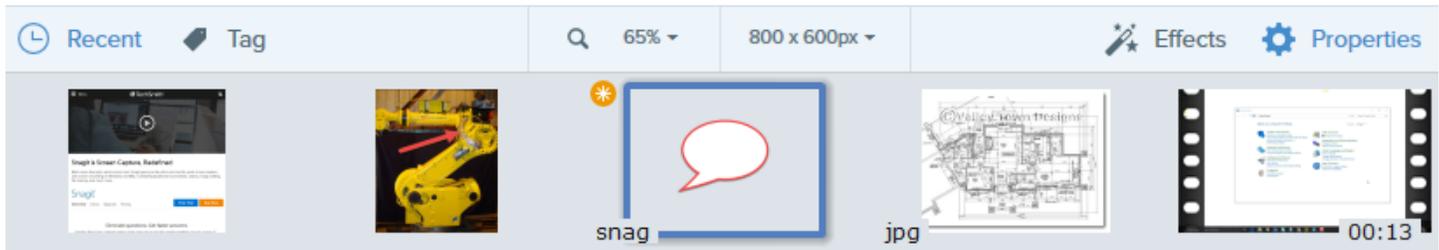
	<ul style="list-style-type: none"> • Enable or disable canvas snapping to align objects and text boxes: <ul style="list-style-type: none"> • Select Image > Canvas Snapping. • Or, right-click on the canvas and select Canvas Snapping.
3	<p>Toolbar</p> <p>Click to select an editing tool. Annotate, edit, and enhance image captures. You can customize the order and tools available in the toolbar.</p> <p>See Introduction to Tools.</p>
4	<p>Share</p> <p>Share captures to online file storage, social media, or other business apps.</p> <p>See Share Captures.</p>
5	<p>Quick Styles</p> <p>Apply or save custom-made styles.</p> <p>See Quick Styles and Themes.</p>
6	<p>Properties</p> <p>Adjust the properties to customize a tool.</p> <p>See Tools Properties.</p>
7	<p>Effects Panel</p> <p>Click the Effects button to view the image effects available.</p> <p>See Add Effects.</p>
8	<p>Recent Captures Tray</p> <p>The tray shows the recent image captures, video captures, and other files opened or edited in Snagit Editor. The thumbnail selected in the tray appears on the canvas in Snagit Editor. See Recent Captures Tray to learn how to save, delete, or remove capture from the tray.</p> 

Related Articles

[Edit Screenshots Tutorial](#)

Recent Captures Tray

The tray shows the recent image captures, video captures, and other files opened or edited in [Snagit Editor](#). Select a thumbnail in the tray to view the full image on the canvas in Editor.



- Click the **Recent** button to show or hide the tray.
- To view additional recent captures, click the **Library** button at the top of Snagit Editor.

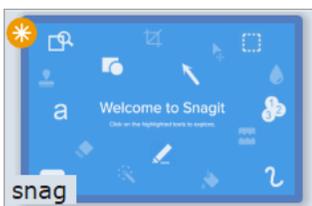


Save a Capture

Snagit automatically saves any unsaved image captures as a .SNAG file (Windows) or a .SNAGPROJ file (Mac) and any unsaved video captures as a .MP4. To save image or video changes, select **File > Save or Save As**.

To learn more about Snagit's autosave feature, see this [support article](#).

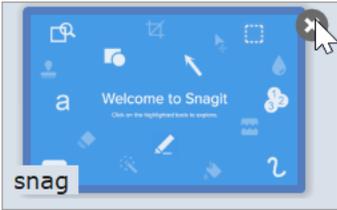
After the file is saved, an orange sunburst appears when there are additional unsaved changes.



Remove a Capture from the Tray

Snagit automatically saves your capture history to the library including any files opened or edited in Snagit Editor.

Click the **Close** icon on a thumbnail to remove it from the tray.



- **Windows:** Select **Edit > Editor Preferences > Library tab > Remove all items from the Tray when closing Editor**. This removes all captures in the tray when Snagit Editor is closed.
- **Mac:** Right-click a capture in the tray and select **Close Other Captures**. This removes all captures in the tray except the currently selected capture.

Removing the capture from the tray does not delete the file. Click the **Library** button to find and open closed captures.

Delete a Capture

To permanently delete a file, right-click a thumbnail in the tray or in the library and select **Delete** (Windows) or **Move to Trash** (Mac).

Create from Tray

Press **Control+click** (Windows) or **Command+click** (Mac) to select multiple images in the tray. Right-click the selected images in the tray to select one of the following options:

- **Create Image from Template:** Combine a series of images in a template to create a technical guide or visual aid. See [Create Image from Template](#).
- **Create Video from Images:** Record a video using a set of images to show a process or a series of steps. See [Create Video from Images](#).

Tray Tips

- To change the size of the thumbnails in the tray, right-click the thumbnail and select **Thumbnail Size > Small, Medium, or Large** (Windows only).
- To view the capture metadata, right-click the thumbnail and select **Details** (Windows) or **Get Info** (Mac).

Related Articles

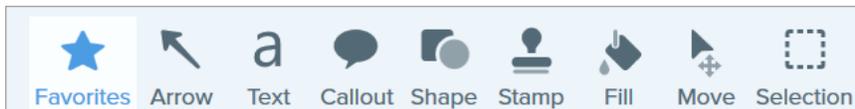
[Snagit Editor Overview](#)

Introduction to Tools

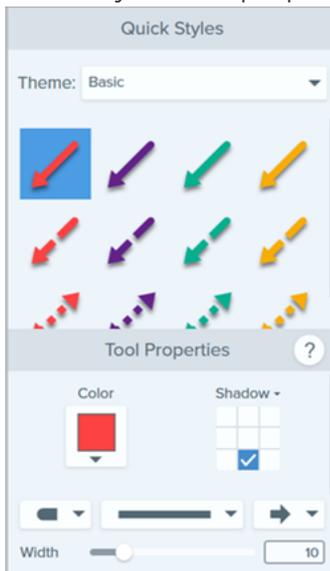
The Snagit Editor toolbar consists of image editing tools to annotate, edit, and enhance image captures.

Tools are only available for image captures. Share your video to [TechSmith Camtasia](#) to enhance it with annotations and effects.

1. Click to select a tool from the Snagit Editor toolbar. To learn more about each tool, see [Default Tools](#) or [More Tools](#).



2. The settings available for the tool appear in the Tools Properties panel. Click to select a [Quick Style](#) or manually edit the properties. See [Tool Properties](#).



3. The method for applying the tool or drawing on the canvas depends on the tool selected. See [Default Tools](#) or [More Tools](#).

Default Tools

This set of tools appear as the main tools in the Snagit Editor toolbar. To customize the toolbar, see [Customize Snagit](#).

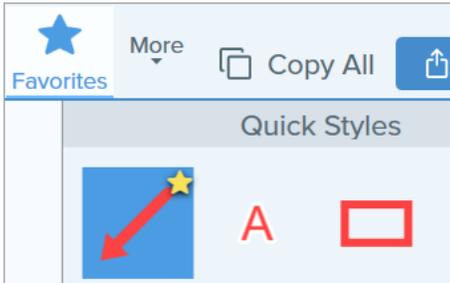


Favorites

Save frequently-used [Quick Styles](#) to Favorites for quick access.

- To save a Quick Style to Favorites, click the  icon on the style.
- To remove a Quick Style from Favorites, click the  icon on the style.

The icon appears yellow when a Quick Style is saved to Favorites.



Tip

Add annotations such as arrows and shapes to your Favorites to draw on the screen while recording a video. See [Create Video from Images](#).

Arrow

Add an arrow to call attention or highlight an item in the image.

- Click and drag on the canvas to draw an arrow.
- For a curved arrow:
 - **Windows:** In the properties, enable the **Bezier Curve** option. Click and drag a point on the arrow to start the curve. As you edit the arrow, a white handle appears on the canvas. Drag the handle to continue to edit the curve.
 - **Mac:** Click and drag the yellow handle to add a curve.

Text

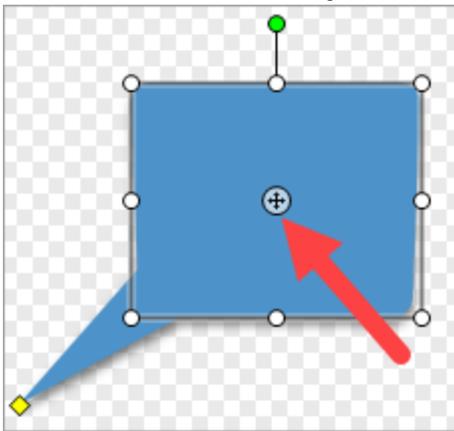
Add captions, headings, or other text to an image.

To edit text, double-click the text box to type the desired text. See [Grab or Replace Text](#).

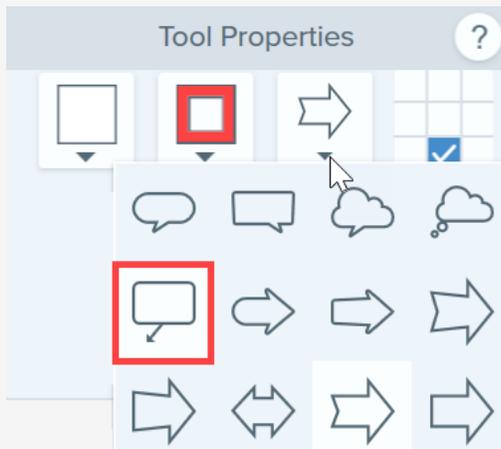
Callout

Call attention or highlight an item in an image. Callouts include an annotation plus text.

1. Click the **Outline** or **Fill** dropdown and complete one of the following:
 - Click to select a color from the preset colors or from the color palette.
 - Click the Eyedropper tool and then click to select a color from anywhere on the screen.
 - Enter a HEX or RGB value into the field.
2. Click and drag on the canvas to draw the callout.
3. Enter text within the callout.
4. Use the handles to control the following:
 - To resize the callout, drag the **white** handles.
 - To resize the callout tail, drag the **yellow** handles. (Windows)
 - To add an extra callout tail, drag the **blue** handle out. (Mac)
 - To rotate the callout, drag the **green** handle.
 - To move the callout body around the callout tail, drag the **anchor point**.

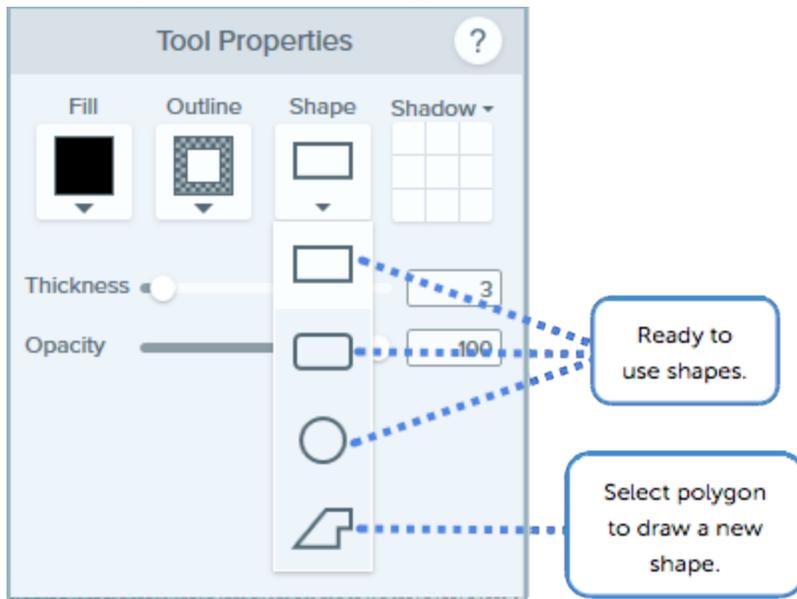


To choose the new callout arrow style, select **Tools Properties > Callout Style dropdown > select the callout arrow style.**



Shape

Add a shape or frame to an image. You can choose the shape, outline and fill color.



- To resize the shape, drag the white handles.
- To rotate the shape, drag the green handle.

For polygon:

1. Click and drag on the canvas to draw the first side of the shape.
2. Click to anchor each corner of the shape.
3. Double-click (Windows) or press **Enter** (Mac) to complete the shape.

Stamp

Annotate an image with Snagit's default stamps, download more from the [TechSmith Assets website](#), or create your own stamps (Windows only).

Add a Stamp

1. In the Quick Styles, select a stamp.
2. Click the canvas to add the stamp.
 - To move the stamp, click and drag to move the stamp to the desired location.
 - To resize the stamp, click and drag a white handle in or out.

Download Stamps

1. In the Properties panel, click the **Download More** button.
2. The TechSmith website opens. Locate the desired stamp set and click the **Download** link.

Create a Custom Stamp

Save images, annotations, or objects on the canvas as custom stamps.

1. On Windows, select **Stamp tool > Organize Stamps button > Add Stamp button**. On Mac, select **Stamp tool > Import Stamps**.
2. Browse to select an image and click **Open**.

Pro Tip: Add search terms to help you quickly find stamps (Mac only).

Control+click a stamp in the Quick Styles and select **Edit Search Terms**. Enter a search term. Separate search terms with a comma.

Fill

Fill a flattened area in an image with another color.

1. Click the **Fill** dropdown and complete one of the following:
 - Click to select a color from the preset colors or from the color palette.
 - Click the Eyedropper tool and then click to select a color from anywhere on the screen.
 - Enter a HEX or RGB value into the field.
2. Click to apply the fill color to a location on the canvas.

Move

Select any object to move on the canvas. Enable Smart Move to make objects selectable on your screen or to identify text that can be replaced or deleted.

1. In the Tool Properties, enable **Smart Move**.



2. Selection handles appear on moveable objects when you hover with the cursor. Click an object to edit.



3. To identify additional objects to edit, drag the **Detail** slider.



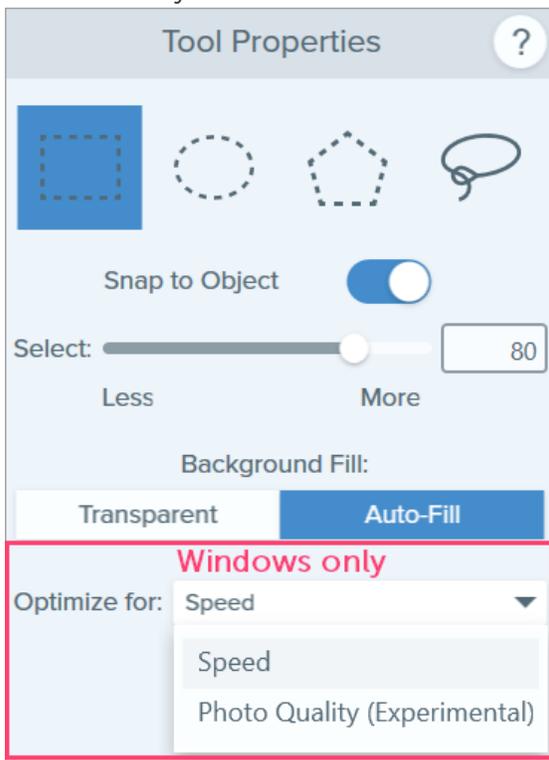
4. To edit objects and text:
 - **Move Object:** Click and drag to move an object to the desired location.
 - **Delete Object:** Right-click and select **Delete**.
 - **Edit Text:** Double-click a text box to edit the text.

Selection

Select parts of an image. After making a selection on the canvas, you can cut, copy, move, delete, edit, or apply effects to the selection.

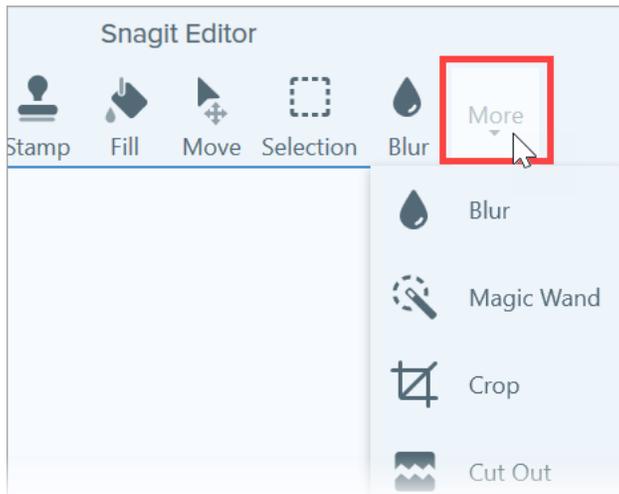
Before selecting an area on the canvas, adjust the following properties for the Selection tool:

- **Shape:** Choose a selection shape: Square, Ellipse, Polygon, or Freehand
- **Snap to Object:** Turn on to snap to text or irregular shaped objects within the selected area. Drag the slider to adjust the object selected.
- **Background Fill:** Choose an option to fill the area when the selection is moved or deleted. Auto-Fill automatically fills the area based on the content surrounding the selection.
- **Optimization for Quality (Windows only):**
 - Speed - Use for solid colored content or if fill details are not important.
 - Photo Quality - Use for advanced customization and higher quality fill.



More Tools

The set of tools available when you click the **More** dropdown in the Snagit Editor toolbar.



Blur

Add a blur to hide or mask sensitive information. On Windows, there are two types:

- **Smooth:** Reduces the details in a capture similar to viewing through an out-of-focus lens. Use to apply depth or to blur the details in sensitive information.



- **Pixelate:** Covers up an area with a set of large square pixels. Use to mask faces or sensitive information in an image capture.

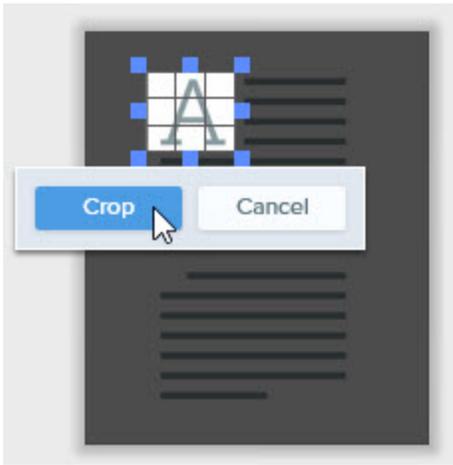


1. Click and drag on the canvas to draw the blur.
2. Drag the slider to adjust the intensity (Windows) or blur amount (Mac).

Crop

Remove unwanted areas from the edges of an image.

1. To select the area to crop, drag the blue handles. To the selected area, click and drag the selection to a new location.

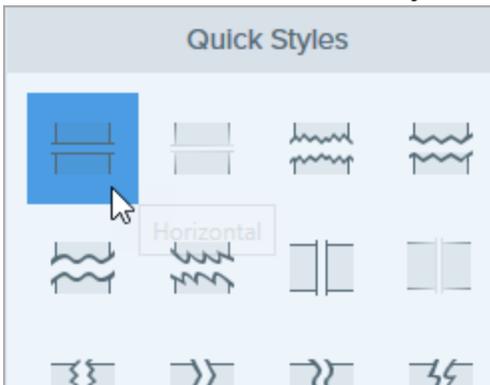


2. Click the **Crop** button to save the changes.

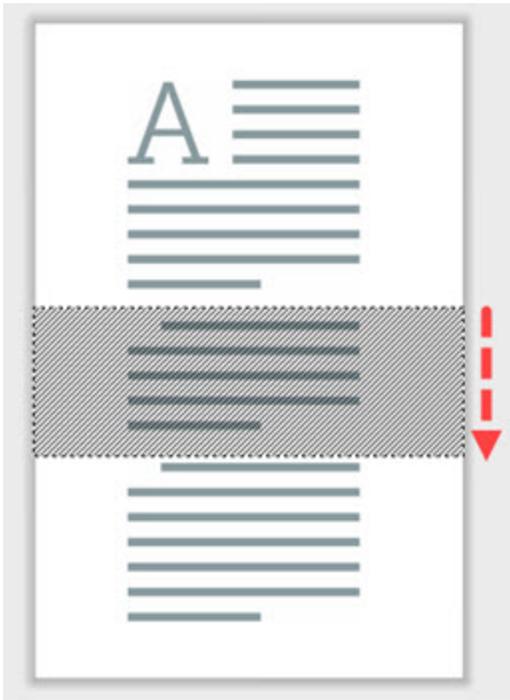
Cut Out

Delete a vertical or horizontal section out of an image and joins the two pieces together.

1. Select a horizontal or vertical style. A line appears on the canvas.



2. Click and drag on the canvas to select the area to remove.



Eraser

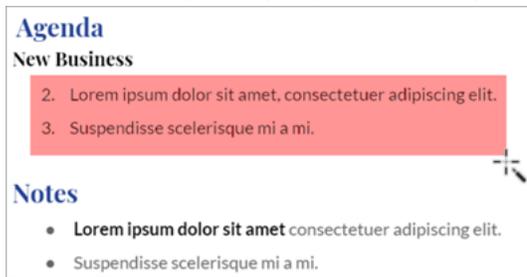
Erase any flattened area in an image to expose the canvas.

Grab Text

Capture text from anywhere on your screen and paste to other programs. See [Grab](#) or [Replace Text](#).

Highlighter

Click and drag to highlight a rectangular area in an image.



Line (Windows Only)

Add a straight or curved line to an image.

Magic Wand

Select an area on the canvas based on color. The tool is ideal for selecting areas of a single color that do not include complex backgrounds or patterns.

Magnify

Magnify an area on the canvas to highlight or show the details.



1. Click and drag to select the area to magnify on the canvas.
2. Drag the white handles to adjust the size of the magnify selection.
3. Click and drag the ⊕ icon to offset the magnified area to another location in the image.



4. In the properties, drag the **Magnify** and **Line Width** sliders to adjust the magnification.

Pen

Draw freehand lines on an image.

Simplify

Replace text and other visual elements in an image with simplified objects to focus viewers' attention on the important elements in an image. See [Simplify Images](#).

Step

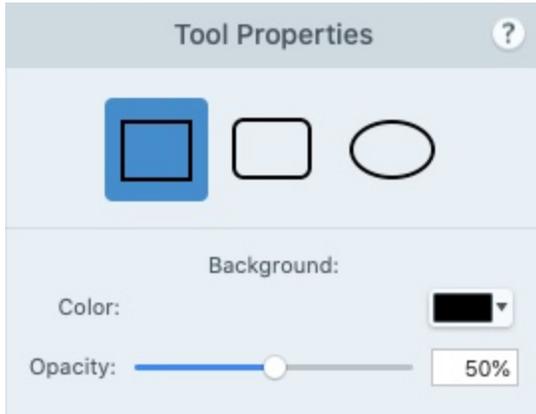
Add a series of numbers or letters in sequence to an image.

Spotlight (Mac only)

Call attention to an area by dimming the rest of the image.



1. In the properties, select a spotlight shape.



2. Click and drag on the canvas to select the area to highlight.
3. Drag the white handles to adjust the size of the selection.
4. In the properties, adjust the **Color** and **Opacity** of the background dimness.

For Windows, see the Spotlight and Magnify effect in [Add Effects](#).

Related Articles

[Tools Properties](#)

[Snagit Editor Overview](#)

[Snagit Themes and Quick Styles](#)

Tool Properties

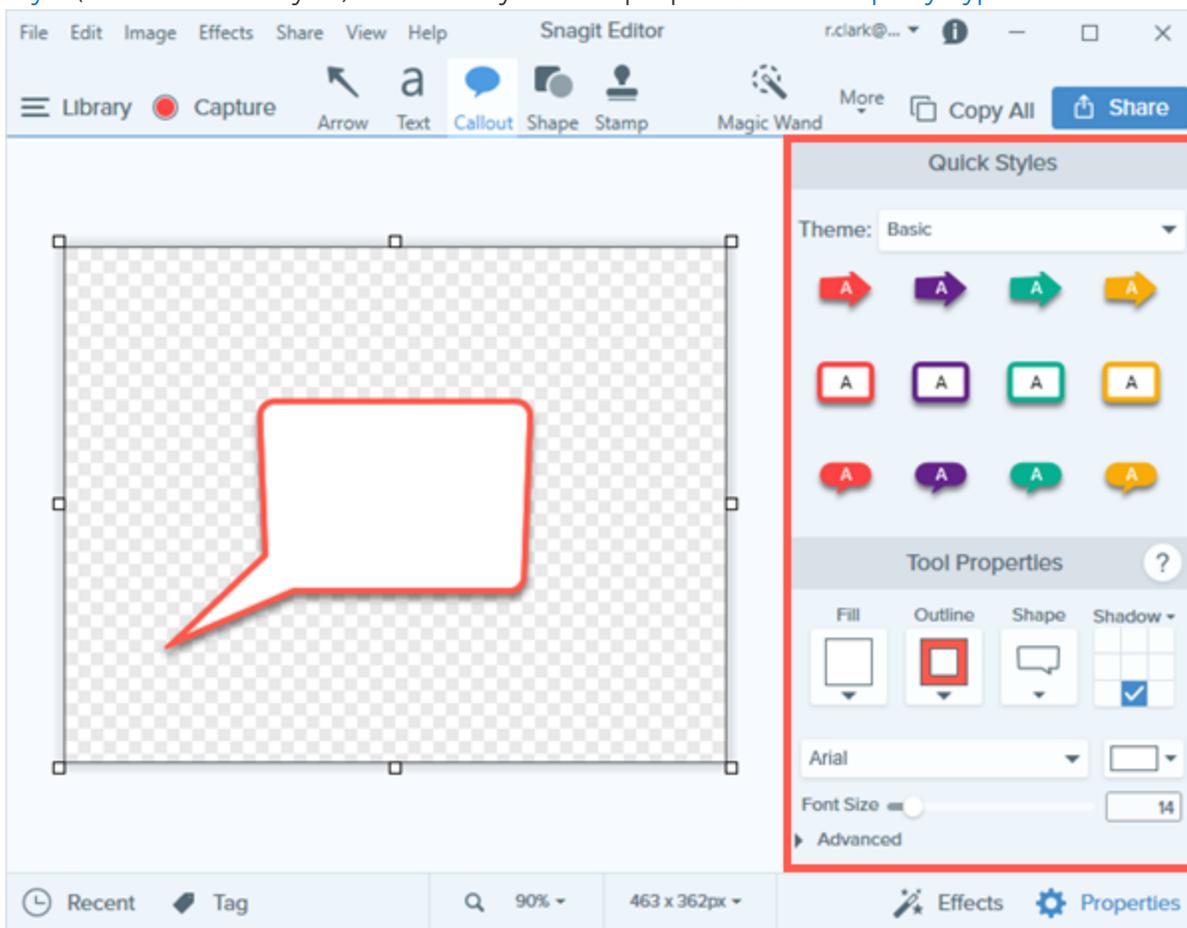
The Snagit Editor toolbar consists of [image editing tools](#) to annotate, edit, and enhance image captures.

Edit the Tool Properties

1. Click to select a tool from the Snagit Editor toolbar.



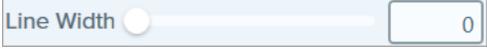
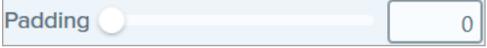
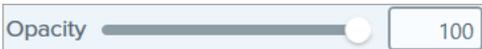
2. The settings available for the selected tool appear in the Tool Properties panel. Click to select a [Quick Style](#) (saved custom styles) or manually edit the properties. See [Property Types](#).

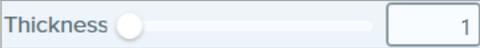
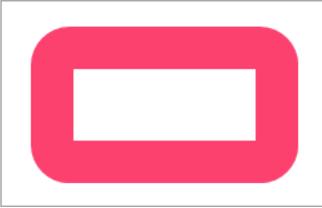
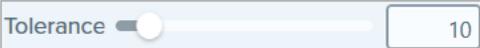
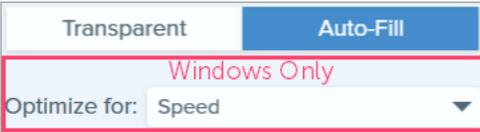
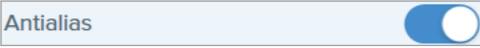


3. The method for applying the tool or drawing on the canvas depends on the tool selected.

Property Types

Learn more about the property types available for [editing tools](#).

<p>Color</p> 	<p>Set the color of a shape or text or another tool. Additional color properties are:</p> <ul style="list-style-type: none"> • Fill: Change the interior color of a shape or text.  • Outline: Change the color outlining a shape or text.  • Eyedropper: Select any color on your screen to set the color of the tool. 
<p>Shadow</p> 	<p>Click to select a shadow direction. To turn off the shadow, click to deselect the shadow direction.</p> 
<p>Font</p> 	<p>Change font name in the dropdown and size using the slider or manually enter the size you want. Additional font properties are:</p> <ul style="list-style-type: none"> • Line Width: Adjust the width of the text outline.  • Padding: Adjust the space surrounding the text. 
<p>Opacity</p> 	<p>Drag the slider to adjust the transparency of colors in the tool.</p> 
<p>Bezier Curve (Windows only) Tools: Arrow and Line</p> 	<p>Set your arrow/line to curve at one or more points. Toggle on/off and then drag the handles that appear around the arrow or line to adjust the curve up or down.</p> 
<p>Line Thickness Tools: Shape and Line</p>	<p>Drag the slider to adjust the width of a line or shape outline in pixels.</p>

<p>Thickness</p> 	
<p>Tolerance Tool: Fill</p> 	<p>Drag the slider to adjust how close to an object the program makes changes in an image.</p>
<p>Detail Tool: Smart Move</p> 	<p>Drag the slider to adjust the threshold at which objects are defined on the Canvas for selection.</p>
<p>Background Fill Tool: Selection</p> 	<ul style="list-style-type: none"> • Transparent: Fill deleted areas with transparency (empty Canvas). • Auto-Fill: Automatically fill the selection based on the surrounding content. <p>Adjust Optimization for Quality (Windows only):</p> <ul style="list-style-type: none"> • Speed - Use for solid colored content or if fill details are not important. • Photo Quality - Use for advanced customization and higher quality fill.
<p>Intensity Tool: Blur</p> 	<p>Drag the slider to adjust the amount of blur to apply to the selection.</p>
<p>Select Less/More Tool: Selection and Magic Wand</p> 	<p>Drag the slider to adjust the range of colors included in the selection.</p>
<p>Antialias Tool: Pen and Eraser</p> 	<p>Check the box to blend pixel edges with the background.</p>
<p>Create as vector (Windows) or Create editable line (Mac) Tool: Pen</p>	<p>Check the box (Windows) or toggle the switch on (Mac) to draw a line that can be edited after you have drawn it.</p>

<input checked="" type="checkbox"/> Create as vector	
Create editable line <input checked="" type="checkbox"/>	

Related Articles

- [Introduction to Tools](#)
- [Snagit Editor Overview](#)
- [Snagit Quick Styles and Themes](#)

Add Effects

Add an effect to enhance an image. Apply an effects to the entire image or a selection. Effects are applied before or after capture.

- Apply an effects to images before capture. See [Add an Image Effect](#).
- Apply an effects to multiple images after capture using Export. See [Convert Images](#).

Effects are only available for images. Share your video to [Camtasia](#) to enhance it with annotations and effects.

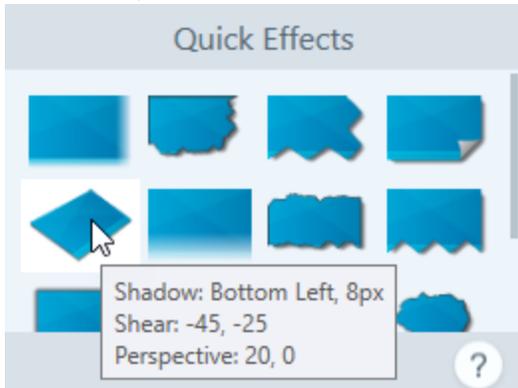
Add an Image Effect

1. Click the **Effects** button.

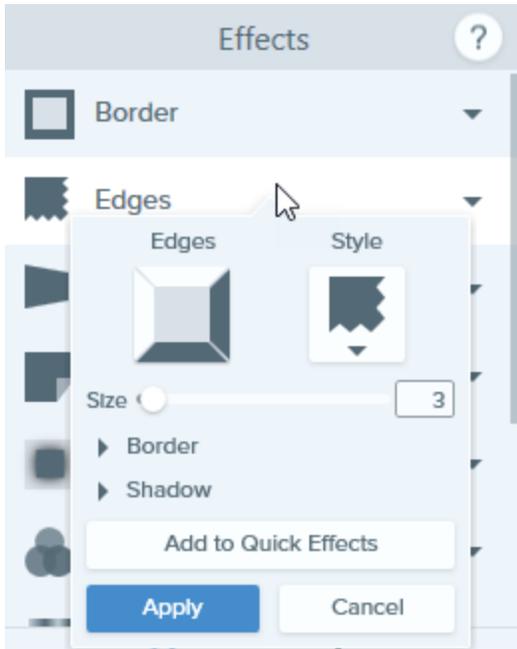


2. The Effects panel opens. Complete one of the following to apply an effect:

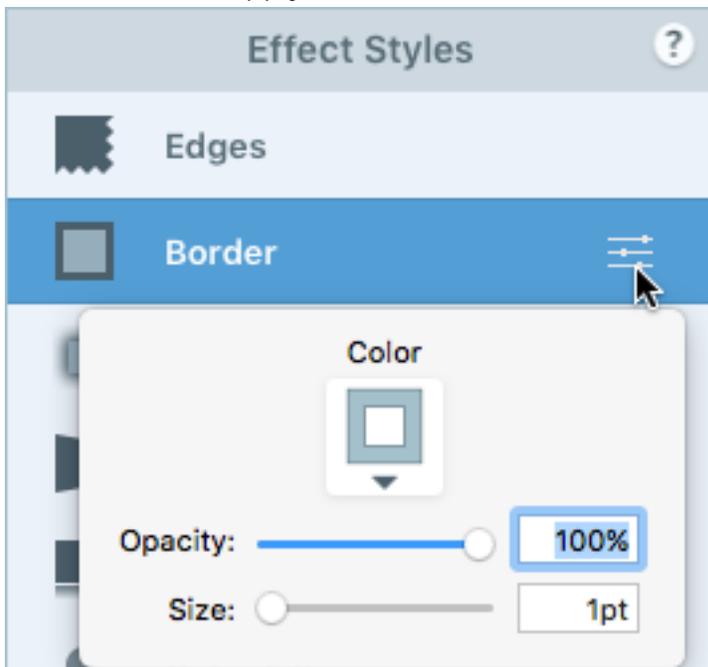
- Select a style from the Quick Effects.



- **On Windows:** Click to select an effect. Customize the settings in the dropdown and click **Apply**.



- **On Mac:** Click to apply an effect. Click the  button to customize the settings.



TIP: Save a custom effect as a Quick Effect

- **Windows:** Click the **Add to Quick Effects** button.
- **Mac:** As you edit the properties, a new effect appears at the bottom of Quick Effects. Click the **+** icon to save the effect for future use.

Remove Effect from Image

- **Windows:** Select **Edit > Undo** to remove the last applied effect. If you need to remove multiple changes, select **Undo** multiple times.
- **Mac:** In the Effects panel, click a blue effect to turn off the effect.

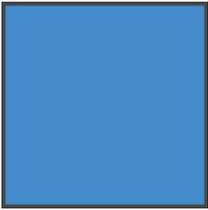


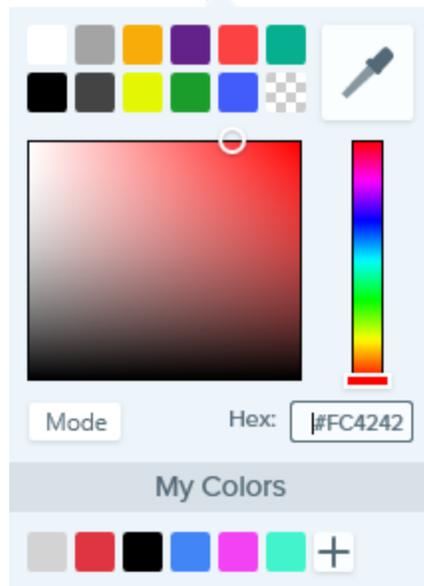
To turn off all effects, click the **No Effects** Quick Effect.



Snagit Effect Types

- [Border](#)
- [Edges](#)
- [Page Curl \(Windows\)](#)
- [Shadow](#)
- [Perspective](#)
- [Reflection \(Mac\)](#)
- [Filters \(Windows\)](#)
- [Color Filters \(Mac\)](#)
- [Color Adjustment \(Windows\)](#)
- [Color Replacement \(Windows\)](#)
- [Spotlight and Magnify \(Windows\)](#)
- [Watermark \(Windows\)](#)
- [Fade \(Mac\)](#)

<p>Border</p> 	<p>Add a border to the outside of an image.</p> <ul style="list-style-type: none">• To change the color of the border, click the Color dropdown and complete one of the following:
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- Click to select a color from the preset colors or from the color palette.
- Click the **Eyedropper** tool and then click to select a color from anywhere on the screen.



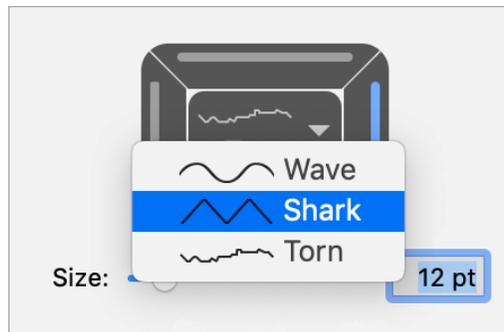
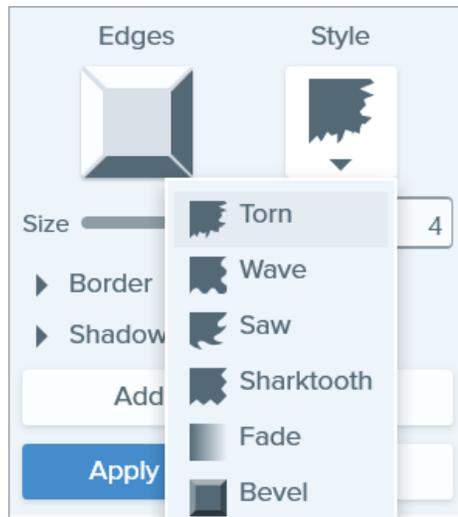
- Enter a HEX or RGB value into the field.
- Drag the slider to adjust the width.
- Click the **Apply** button to apply the effect to the image (Windows only).

Edges



Add an edge effect to one or more sides of an image.

- To change the style of the effect, select a style from the dropdown.

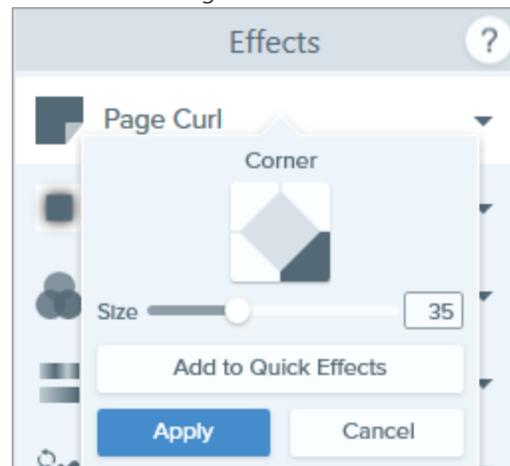


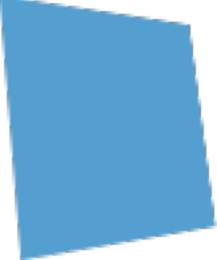
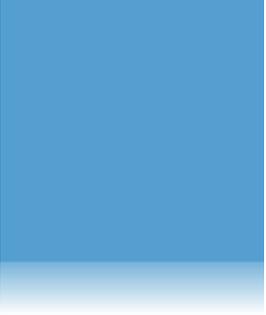
- To change the size of the effect, drag the **Size** slider.
- To indicate where the effect is visible, click one or more edges of the bevel.
- Expand the Shadow dropdown to select the color and location of the shadow for the effect (Windows only).
- Click the **Apply** button to apply the effect to the image (Windows only).

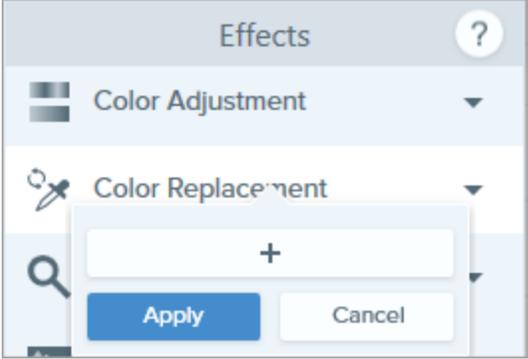
Page Curl (Windows)

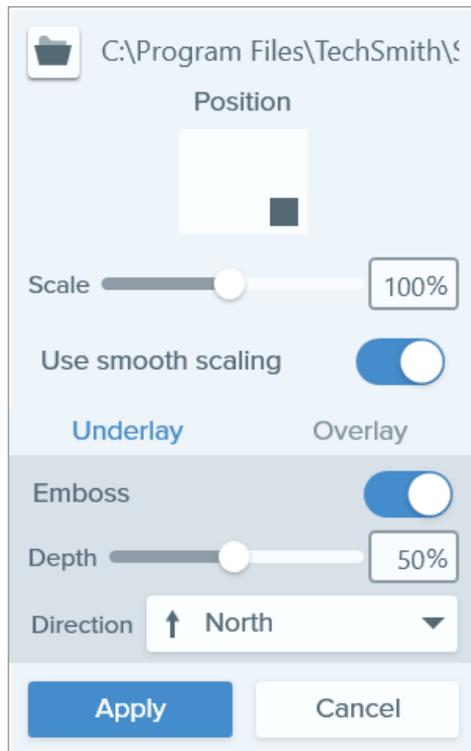


Add an effect that curls the corner of an image. Click the **Apply** button to apply the effect to the image.



<p>Shadow</p> 	<p>Add a shadow effect to a side or around an entire image.</p> <ul style="list-style-type: none"> Click a cell in the grid to select the shadow location.  <ul style="list-style-type: none"> Drag the Size slider to adjust the shadow size. Click the Apply button to apply the effect to the image (Windows only).
<p>Perspective</p> 	<p>Distort an image to give the appearance of being viewed from a different angle.</p> <ul style="list-style-type: none"> Select a style from the dropdown. Drag the Horizontal/Rotation or Vertical/Tilt sliders to adjust the effect.
<p>Reflection (Mac)</p> 	<p>Add a mirror-like reflection to an image.</p>
<p>Filters (Windows)</p>	<p>Apply a filter effect over the entire image. Select a filter type in the dropdown:</p> <ul style="list-style-type: none"> Soften - Blur details in an image. Sharpen - Adjust the contrast in an image to improve blurriness. Opacity - Adjust the transparency of an image. Monochrome - Apply a black and white filter to an image. Grayscale - Convert colors in an image to shades of gray. Invert Colors - Invert colors in an image creating a negative effect.
<p>Color Filters (Mac)</p>	<p>Apply a filter effect over the entire image. Change the following image colors with this effect:</p> <ul style="list-style-type: none"> Grayscale - Convert colors in an image to shades of gray. Sepia Tone - Convert colors in an image to shades of a single color creating a

	<p>monochrome effect.</p> <ul style="list-style-type: none"> • Invert - Invert colors in an image creating a negative effect.
<p>Color Adjustment (Windows)</p>	<p>Enhance or correct the color and tonality (lightness, darkness, and contrast) in an image. Change the following properties for this effect:</p> <ul style="list-style-type: none"> • Brightness - Adjust the overall lightness of an image. • Contrast - Adjust the difference in the color and brightness between image elements. • Hue - Adjust the dominant visible color in an image such as Red, Green, or Blue. • Saturation - Adjust the intensity of visible colors in an image. • Gamma - Adjust the overall darkness of an image
<p>Color Replacement (Windows)</p>	<p>Swap two colors in an image or replace one color with another color. Click the <input type="text" value="+"/> to select colors to swap before you apply this effect.</p> 
<p>Spotlight and Magnify (Windows)</p>	<p>Draw attention to an area in an image by highlighting and enlarging the area.</p> <ol style="list-style-type: none"> 1. Drag an area on your image with the Selection tool. 2. Select Image > Effects > Spotlight and Magnify. 3. Adjust the effect properties for the desired effect. 4. Click the Apply button to apply the effect to the image. <p>For Mac, see the Spotlight tool in Introduction to Tools.</p>
<p>Watermark (Windows)</p> 	<p>Add text, a logo, or copyright information to an image for identification or to discourage unauthorized use. Change the following properties for this effect:</p>



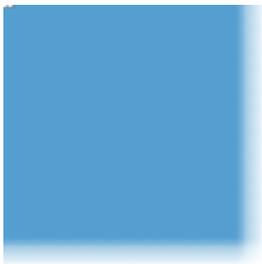
- Click the **Import** button  to import an image file.
- Click an area in the **Position** box to set the location of the watermark in the image.
- Drag the **Scale** slider to adjust the size of the watermark.
- Select **Underlay** to display the watermark as an embossed effect in the image background.



- Select **Overlay** to display the watermark over the image.
- Click the **Apply** button to apply the effect to the image.



Fade (Mac)



Apply a gradual dimming to the edges of an image.

Related Articles

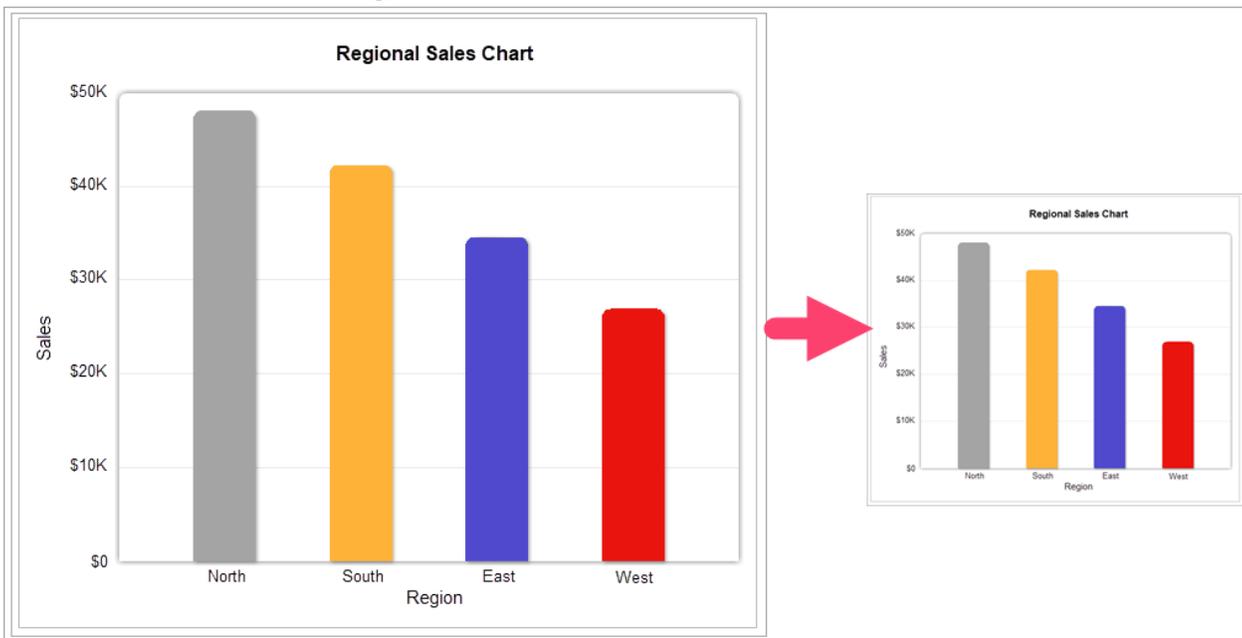
[Introduction to Tools](#)

Resize or Rotate an Image

Customize the size and orientation of an image before sharing to an application or website. Some common uses include:

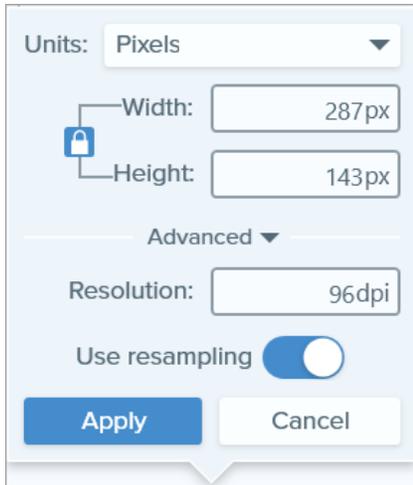
- Match the recommended image resolution to insert an image into a website
- Adjust the image resolution to insert into a specific area in a document
- Adjust the image orientation to create a printed document

Resize an Image



Vector objects on the canvas cannot be edited after resizing an image.

1. In Snagit Editor, select **Image > Resize Image**.
2. Select an option from the Units dropdown:



- **Percent:** Scale image based on a percentage of the current image size.
 - **Pixels:** Scale image based on screen pixels.
 - **Inches:** Scale image based on inches.
 - **Centimeters:** Scale image based on centimeters.
3. Enter a **Width** and **Height** based on the selected unit. Click the  icon to enter units at a different aspect ratio.

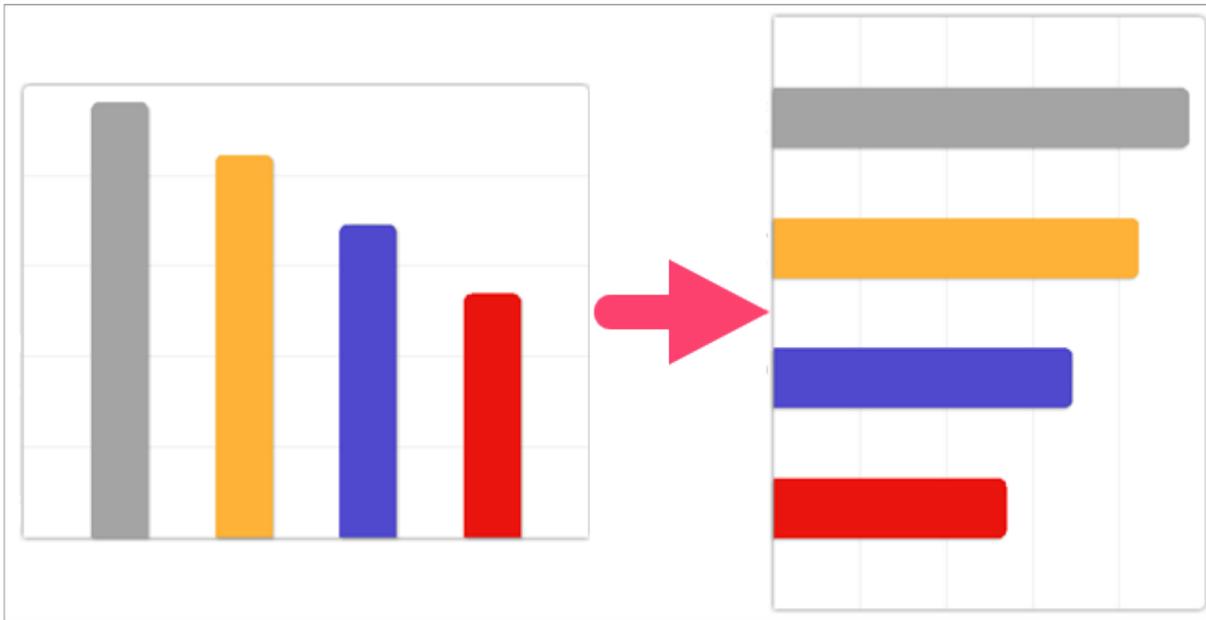
Changing the aspect ratio may blur or skew the image.

4. Click **Advanced** (Windows only) to display additional options.
 - **Resolution:** Set the density of pixels in an image. Resolution is measured in DPI (dots per inch).
 - **Use Resampling:** Change the number of pixels in an image. Enable resampling to add pixels to an image. Disable resampling to remove unnecessary pixels which can decrease the file size.

Use other resizing options before enabling **Use Resampling**. This option can permanently degrade the quality of the image.

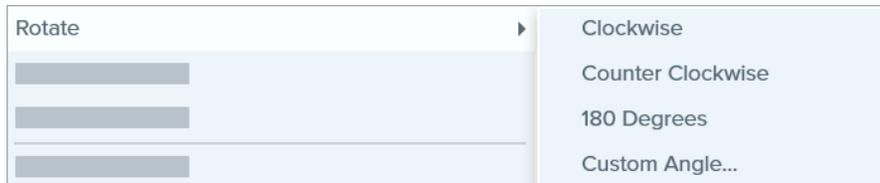
5. Click the **Apply** button.

Rotate an Image



Vector objects on the canvas cannot be edited after rotating an image.

In Snagit Editor, select **Image > Rotate > select a rotate option**:



- **Clockwise:** Rotate image 90 degrees clockwise.
- **Counter Clockwise:** Rotate image 90 degrees counter clockwise.
- **180 Degrees:** Rotate image 180 degrees.
- **Custom Angle:** Enter a custom angle in degrees.

Flip an Image (Windows)

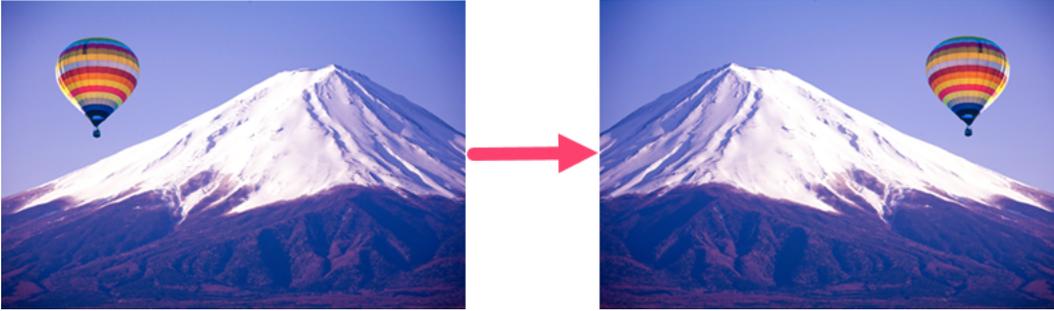
If you select the flip option, Snagit also flips text and annotations within the image.

In Snagit Editor, select **Image > Arrange > select a flip option**:

- **Flip Vertical:** Flips the image in the vertical direction (top to bottom).



- **Flip Horizontal:** Flips the image in the horizontal direction (left to right).



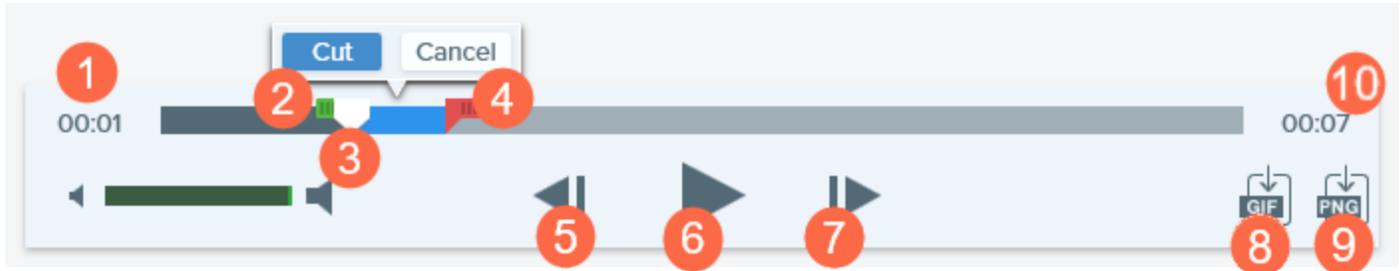
Related Articles

[Snagit Editor Overview](#)

Edit a Video

After [recording a video capture](#), the MP4 file opens in Snagit Editor to preview and edit.

The video playback controls appear under the video.



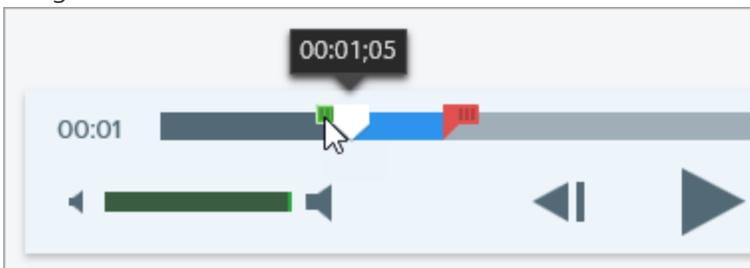
	Video Control	Description
1	Elapsed time	Displays the elapsed time at the playhead's position on the timeline.
2	Start handle	Drag the handle to select the starting point for a video selection.
3	Playhead	Controls which frame in the video is displayed. Drag the playhead to jump to a specific point in the video.
4	End handle	Drag the handle to select the end point for a video selection.
5	Previous Frame	Click to move back one frame. Click and hold the button to rewind.
6	Play / Pause	Play or pause the video.
7	Next Frame	Click to move forward one frame. Click and hold the button to fast forward.

	Video Control	Description
8	Create Animated GIF	Save entire video or the current selection as an Animated GIF file.
9	Save Frame as PNG	Save the current video frame as a still image. The new image opens in the tray.
10	Time	Displays the total length of the video.

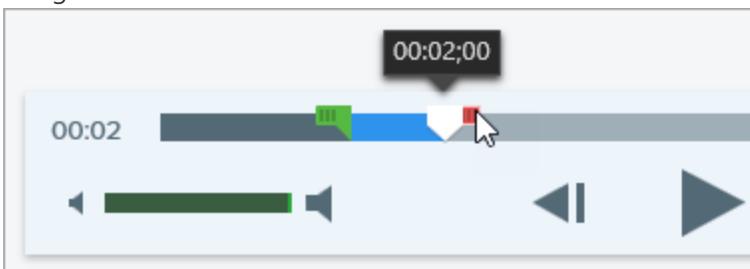
Trim or Cut Out Unwanted Video Sections

Cut out unwanted parts of a video such as mistakes or coughs, or trim the beginning or end of the video.

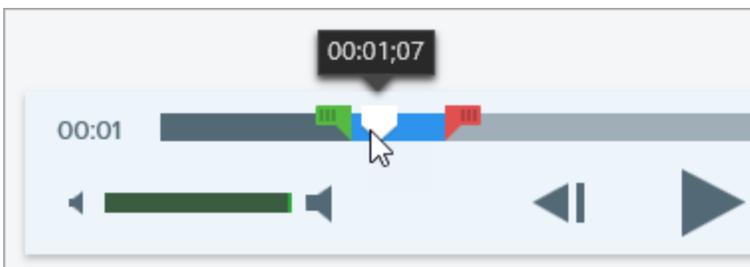
1. Drag the **Start handle** on the timeline to the location to start the cut.



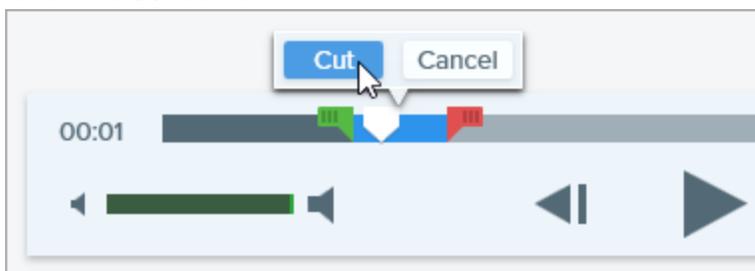
2. Drag the **End handle** on the timeline to the location to end the cut.



3. To preview the cut, drag the playhead to where you want to start the video playback. Click the **Play** button.



4. Click the **Cut** button.



The segment cut from the video is shown as a yellow line on the timeline.



Save a Video Frame as an Image

Capture the current video frame as a still image.

1. Open a video capture or click to select a video from the Recent Captures Tray.
2. Drag the playhead to the desired video frame.
3. Click the **Save Frame as PNG** button.

The new image opens in the tray.

TIP: Need More Video Editing Options?

For additional editing options, share the video to [TechSmith Camtasia](#).

Related Articles

[Record a Video](#)

[Create an Animated GIF](#)

Grab or Replace Text

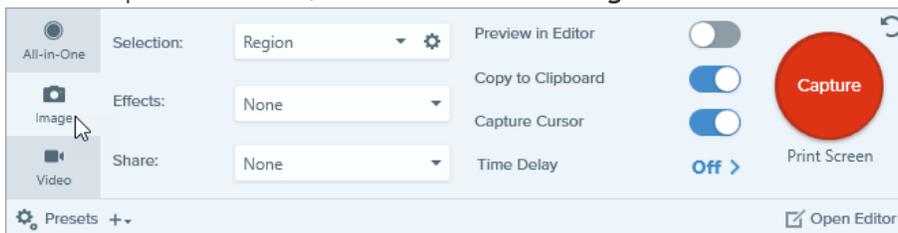
Snagit uses optical character recognition (OCR) to detect text in images and convert to editable text.

- **Copy Text:** [Capture text](#) on the screen or [copy text](#) from an image in Snagit Editor to paste into a document or another application.
- **Edit Text:** [Replace or edit text](#) in an image to fix typos, update text, or change the formatting.

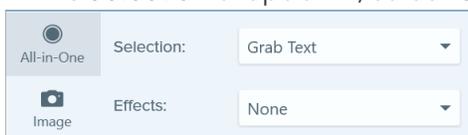
Capture Text on Screen

Capture text from anywhere on the screen to paste into a document or another application.

1. In the Capture window, click to select the **Image** tab.



2. In the **Selection** dropdown, select **Grab Text**.



Capture settings not compatible with Grab Text are disabled in the Capture window.

3. Click the **Capture** button or press **Print Screen** (Windows) or **Shift+Ctrl+C** (Mac).



4. The orange crosshairs appear. Click and drag to select the desired area on the screen.



The capture opens in [Snagit Editor](#) where you can preview the text in the Grab Text Results dialog. Click the **Copy All** button to copy the text to the Clipboard to paste into a document or another application.

Copy Text from an Image

Copy and paste text from an image into a text editor such as Notepad, Microsoft Word, or an email. Snagit offers two options for copying the text in an image in Snagit Editor:

- **Grab Text tool:** Capture all text in the image.
- **Selection tool:** Best for capturing smaller areas of text within an image to improve the accuracy and quality of the text recognition.

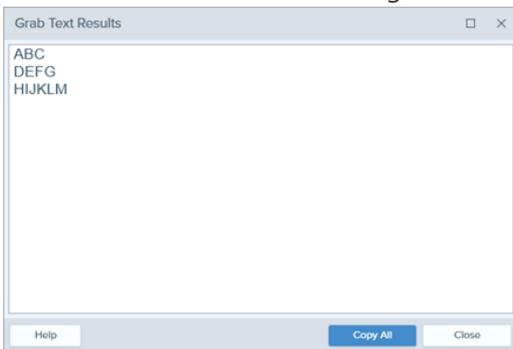
Copy Text with Grab Text Tool

1. In Snagit Editor, click the **Grab Text** tool.

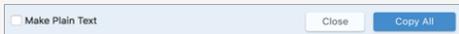


The Grab Text tool is not visible by default. Select **More > Customize Toolbar**. Drag the **Grab Text** menu item into the toolbar. See [Customize the Snagit Interface](#).

2. In the Grab Text Results dialog, click **Copy All**.



On Mac, enable the **Make Plain Text** option to remove the formatting before copying the text.



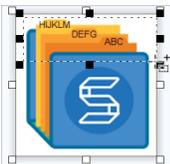
Snagit copies the text to the Clipboard for pasting into a document or another application.

Copy Text with Selection Tool

1. In Snagit Editor, click the **Selection** tool.

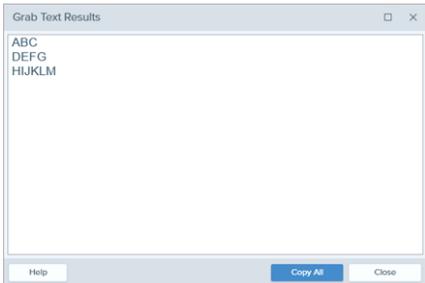


2. Click and drag to select the text.

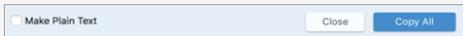


3. Right-click the selection and select **Grab Text**.

4. In the Grab Text Results dialog, click **Copy All**.



5. On Mac, enable the **Make Plain Text** option to remove the formatting before copying the text.



Snagit copies the text to the Clipboard for pasting into a document or another application.

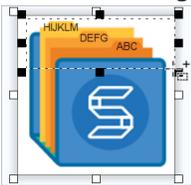
Replace or Edit Text

Replace or edit the text in an image to fix typos, update text, or change the formatting.

1. In Snagit Editor, click the **Selection** tool.



2. Click and drag to select the text.



3. Right-click the selection and select **Edit Text**.

4. Click the text to display the floating menu and make edits to the text.



Related Articles

[Introduction to Tools](#)

Batch Convert Images (Windows)

The Batch Export wizard allows you to edit multiple files to:

- Convert files into another file format.
- Apply the same effect(s) to multiple files.
- Save a group of images to a new file location.
- Apply a naming convention to a set of files.

Convert Images

1. To open the Batch Export wizard, complete one of the following:
 - In Snagit Editor, select **File > Export**.
 - In Snagit Editor, click the **Library** button. CTRL+click to select images in the library. Right-click an image and select **Batch Conversion Wizard**.
2. The Batch Export wizard appears. Click the **Add Files** button to browse to select the files to convert. CTRL+click to select multiple images.
3. Click **Next**.
4. In the dropdown, select the effects to apply and click the **Next** button.
5. Browse to select a location to save the images.
6. In the **File format** dropdown, select the file format.
7. To apply a naming convention to the files, select the **Automatic file name** option and click the **Options** button to set the file name.
8. Click **Next**.
9. Click **Finish**.

Snagit exports the new images to the selected location.

Related Articles

[Add Effects](#)

Create Source Graphics for Future Editing

Save an image as a SNAG (Windows) or SNAGPROJ (Mac) file format to:

- Edit vector-based objects (text, callouts, stamps, shapes, pasted images, cursors, etc.).
- Create a draft image for future revisions or improvements.
- Update graphics and text to support multiple languages.

The SNAG and SNAGPROJ file formats can only be opened and edited in Snagit Editor on their corresponding platform, Mac or Windows.

Save Image as an Editable File Type

1. In Snagit Editor, click to select the image in the [tray](#).
2. Select **File > Save As**.
3. Select the file format.
 - **Windows:** In the Save as type dropdown, select **SNAG**.
 - **Mac:** In the Format dropdown, select **SNAGPROJ**.
4. Click **Save**.

On Mac, check **Keep a duplicate editable capture when saving** in **Snagit > Preferences... > Advanced tab** before saving to create a copy of the SNAGPROJ file. See [Snagit Preferences](#).

Flatten Objects on the Canvas

Flatten vector objects (text, callouts, stamps, shapes, pasted images, cursors, etc.) to prevent further editing.

Vector objects on the canvas cannot be edited after saving an image to another file format such as PNG or JPEG.

- To flatten a single vector object:
 - **Windows:** Right-click the object on the canvas and select **Flatten** or select the object and press **CTRL+T**.
 - **Mac:** Right-click the object on the canvas and select **Flatten** or select the object and press **Shift+Command+T**.

- To flatten all vector objects in an image:
 - **Windows:** Right-click on an object on the canvas and select **Flatten All** or press **CTRL+SHIFT+T**
 - **Mac:** Right-click on an object on the canvas and select **Flatten All** or press **Control-Shift-T**.

Related Articles

[Introduction to the Library](#)

Transparency Tips

Transparent areas in an image show the background or any other colors or objects the image is placed over. The checkerboard pattern on the canvas represents transparent areas in an image.



Use transparent images to create logos, overlap two or more images, add watermarks, or save cursors to reuse in other images.

To maintain transparency, save the image to a file format that supports transparency: CUR, GIF, ICO, PNG, TIF, SNAG, or SNAGPROJ.

Fill an Area with Transparency

Use the Fill tool to fill an area in an image with transparency.

1. Select the **Fill** tool in the Snagit Editor toolbar.



2. Select the transparent option in **Tool Properties > Fill dropdown**.



3. Click an area on the canvas to make transparent.

Erase an Area

Use the Eraser tool to remove a section of the image, leaving behind only the transparent canvas.

1. Select the **Eraser** tool in the Snagit Editor toolbar.



2. Select an eraser size in Quick Styles.
3. Click and drag to draw an area on the canvas to make transparent.

Related Articles

[Introduction to Tools](#)

Introduction to Snagit Library

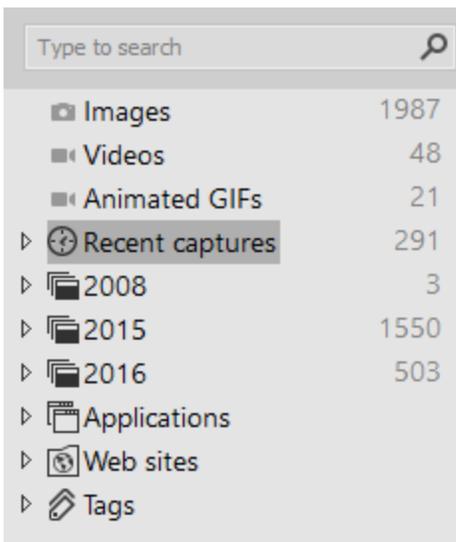
Snagit automatically saves your capture history to the library including any files opened or edited in Snagit Editor.

To access the library from Snagit Editor, click the **Library** button at the top of Snagit Editor.



Captures are categorized by:

- Capture Type (Images, Videos, Animated GIFs)
- Recent Captures (Windows): Captures taken in the past four weeks and any files viewed or saved in Snagit
- Date (Year and Month)
- Applications: All applications Snagit captured
- Websites (Windows): All websites Snagit captured
- Tags: List of tags manually assigned to captures in Snagit



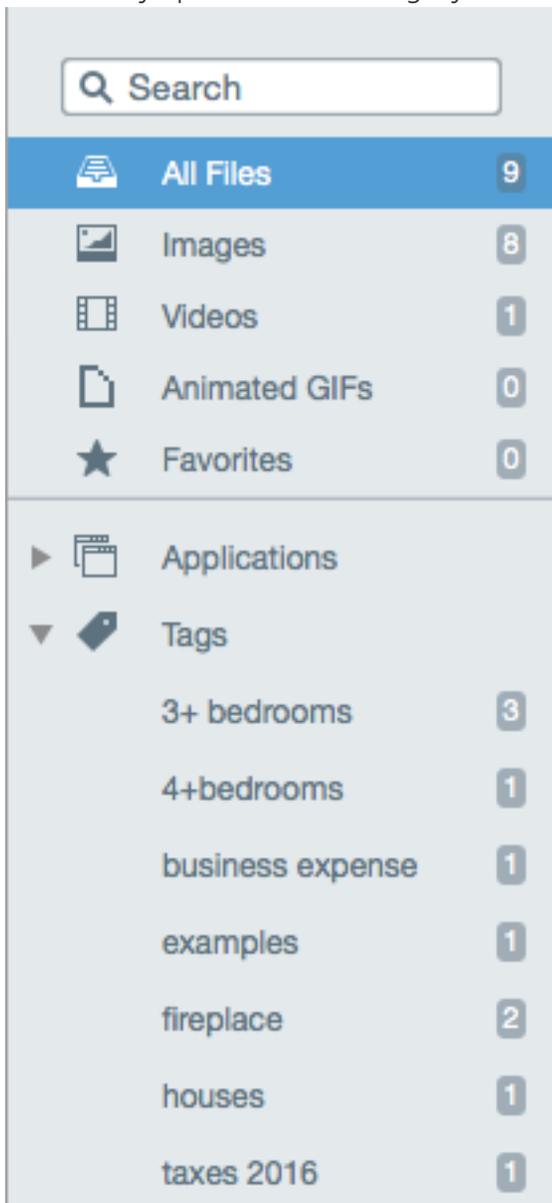
Browse for Captures

Captures are categorized by date (month and year), applications, websites, or tags.

1. In Snagit Editor, click the **Library** button.



2. The Library opens. Click a category in the Search pane to view the captures within that category.



Search for Captures

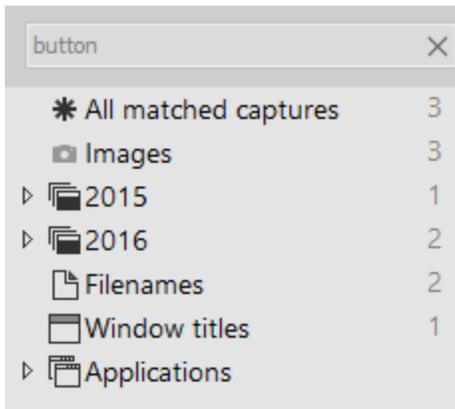
Search for captures and filter by file name, tags, application, website captured from, or text in annotations (Mac only).

1. In Snagit Editor, click the **Library** button.

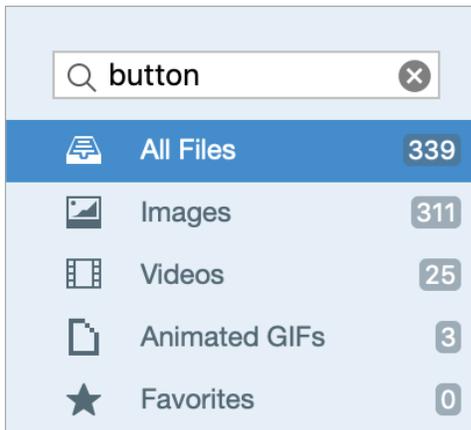


2. The Library opens. Enter a search term in the **Search** field.

- **Windows:** Click ***All matched captures** or click a category in the Search pane to filter the search results.



- **Mac:** The search results appear in the library. Click a category in the Search pane to filter the search results.



3. To open a capture in Snagit Editor, double-click the capture in the library.

View Captures in the Library

- Click the  **Details View** button or the  **Thumbnail View** button to switch the view for captures in the library (Windows only).
- To change the preview size of thumbnails in the library, click a capture (Windows only) and drag the **Zoom** slider.



- Snagit captures other information during capture. To view this metadata:
 - **Windows:** Right-click and select **Details**.
 - **Mac:** Control-click and select **Get Info**.

- To open a capture in Snagit Editor, double-click the thumbnail in the library.

Add a Tag

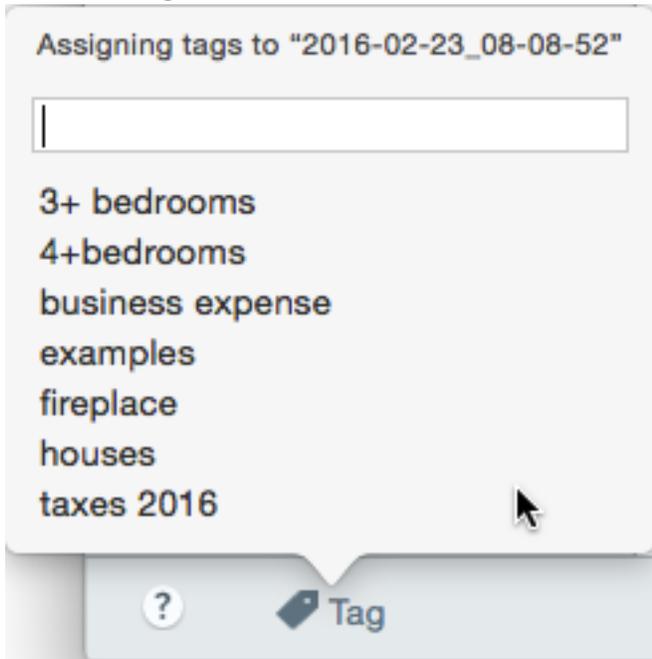
Add tags to captures to help group or find captures easily at a later time. In the Search pane, click the **Tags** category to view a list of all the tags currently applied to captures.

Tags are only visible in Snagit.

1. In Snagit Editor, select a capture in the tray or in the library.

CTRL+click (Windows) or Command+click (Mac) to select multiple captures.

2. Click the **Tag** button.



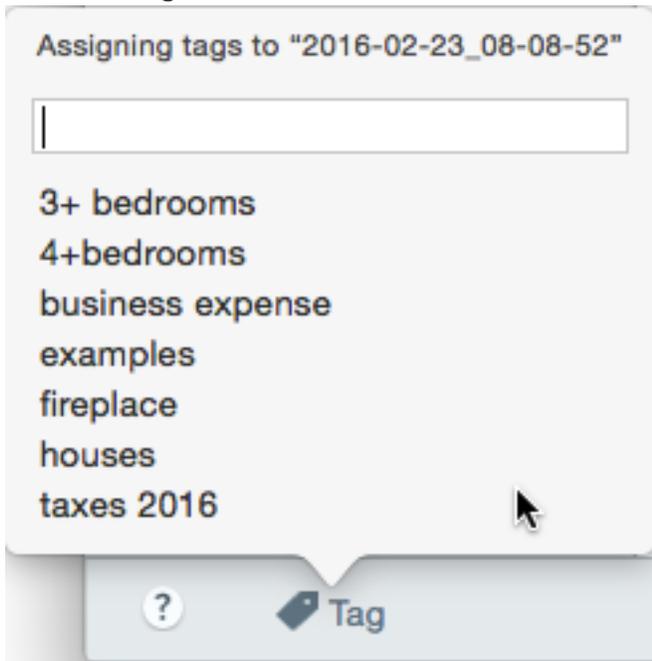
3. Enter a new tag or click to select an existing tag from the list.

Remove a Tag

1. In Snagit Editor, select a capture in the tray or in the library.

CTRL+click (Windows) or Command-click (Mac) to select multiple captures.

2. Click the **Tag** button.



3. Click a tag assigned to the capture and press the **Delete** key.

Library Tips

The library offers quick access to other options:

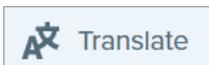
- **Export**

Change the size or add an effect, such as a border, to a set of images. Select the images and click the **Export** button. See [Convert Images](#).



- **Translate**

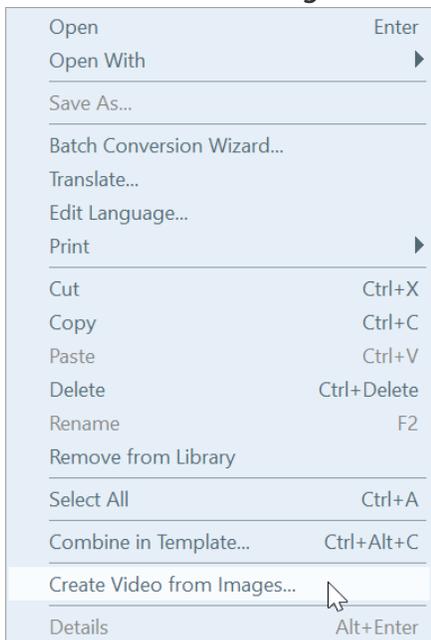
Extract text from text annotations or callouts into a .xliff file to send to a translator. Import the translated file into Snagit to generate translated text annotations and callouts. Select an image with text annotations or callouts and click the **Translate** button. See [Translate Text](#).



- **Create Video from Images**

Record a video using a set of images to show a process or a series of steps. Narrate and annotate using

Favorite tools to emphasize areas in the images. Select the images. Right-click an image and select **Create Video from Images**. See [Create Video from Images](#).



- **Combine Images**

Combine a series of images in a template to create a technical guide or visual aid. Select the images. Right-click an image and select **Combine in Template**. See [Create Image from Template](#).



Related Articles

[Record a Video](#)

[Capture a Scrolling Area](#)

[Quickly Capture Your Screen Tutorial](#)

Import Captures from a Mobile Device

TechSmith Fuse is a mobile app that allows you to send images and videos from your mobile device directly to Snagit. You can capture, collaborate, and access your content - wherever you are.

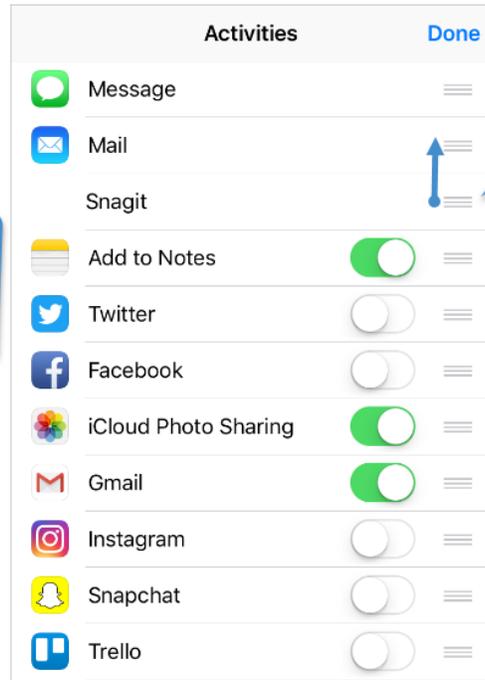
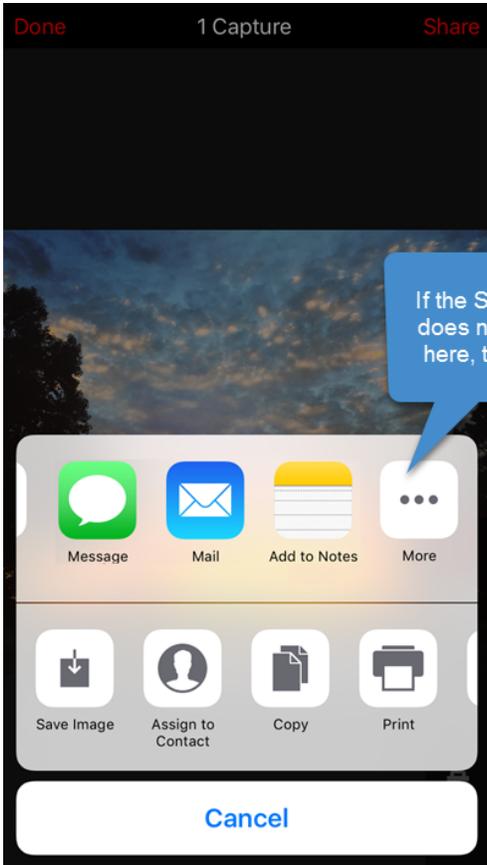
Fuse is available from the [Google Play Store](#) or the [App Store](#) and supported on mobile devices running the following operating systems:

- iOS version 9 and later (phones and tablets)
- Android version 4.0 and later

Import with TechSmith Fuse

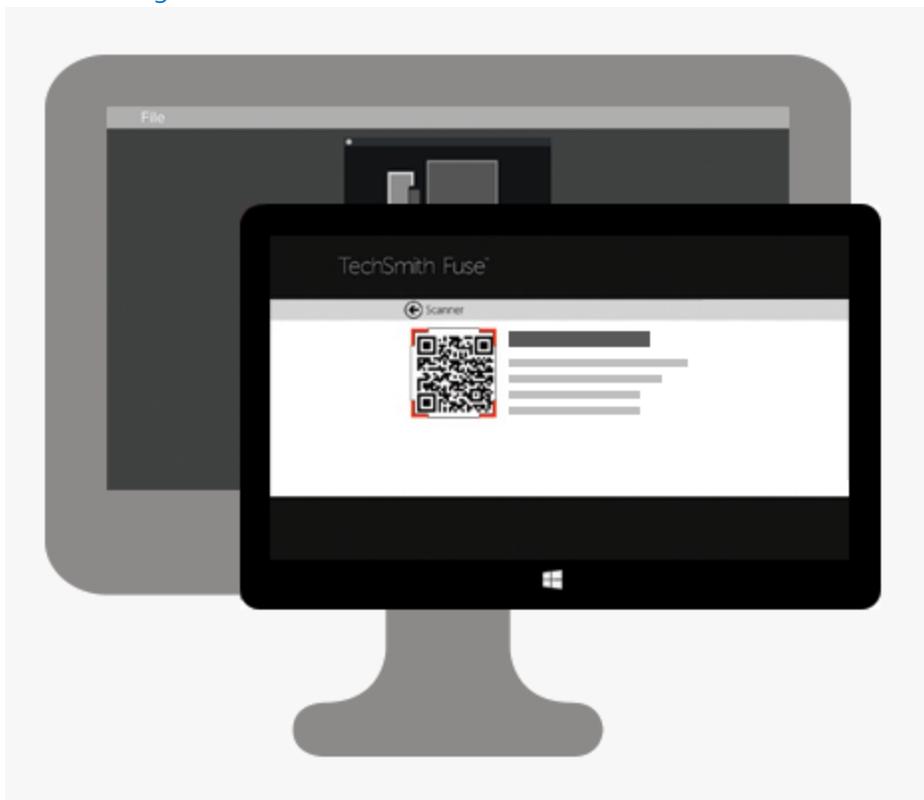
1. Install TechSmith Fuse from the [Google Play Store](#) or the [App Store](#) onto your mobile device.
2. In Snagit Editor, select **File > Connect Mobile Device**. The Connect Mobile Device dialog opens.
3. Connect your computer and mobile device to the same network.
4. Open TechSmith Fuse on your mobile device.
5. Select the media to send:
 - Tap **Library** to import from your device or to select existing media.
 - Tap **Video** to record a video.
 - Tap **Photo** to take a photo.

6. Tap **Share** and select **Snagit**.
If the Snagit icon does not appear, tap **More**.



7. Tap **Connect to Snagit**.

8. The Scanner appears. Point your camera at the QR code in the Connect Mobile Device dialog. See [Tips for scanning the QR code](#).



The image or video is sent to the tray in Snagit Editor.

Tips for scanning the QR code

Follow these tips for scanning the QR code using TechSmith Fuse on your mobile device:

- Make sure the device is on and connected to the same network as the computer running Snagit.
- Aim the camera on the device at the QR code on the computer screen.
- Position the camera so that the QR code is centered within the corners of the Scanner screen in TechSmith Fuse on your mobile device or tablet.

About Connecting TechSmith Fuse and Snagit

- Opening the Connect Mobile Device dialog turns on the **Mobile Sharing** option.
- You must scan the QR code in Snagit to establish a connection between the mobile device and Snagit for sending the mobile files.
- Your mobile device and the computer running Snagit must be connected to the same network.
- You must have Snagit open on your computer.

About Mobile Sharing with TechSmith Fuse

Mobile Sharing allows Snagit to receive files from TechSmith Fuse. It is turned off by default and will only turn on if you:

- Connect TechSmith Fuse to Snagit from a mobile device.
- Select **Snagit Editor > Edit > Editor Preferences > Advanced tab > Allow sharing to Snagit**.

Once Mobile Sharing is turned on, you can connect Fuse to Snagit. Mobile Sharing continues to run until it is turned off.

Snagit opens a port on your computer to establish a secure connection between your mobile device and Snagit. If you have security concerns about the connection remaining open after you have transferred the files from Fuse, you can turn off Mobile Sharing.

Turn Mobile Sharing Off:

Select **Snagit Editor > Edit > Editor Preferences > Advanced tab > click the Allow sharing to Snagit option**.

Mobile Sharing may also turn off if interrupted. This can happen if:

- Your network/router becomes disconnected or needs to be reset.
- Your computer automatically generates new IP addresses.
- You change network providers.

Troubleshoot TechSmith Fuse

If TechSmith Fuse cannot connect or send files to Snagit, see the following:

- [Unable to send files from TechSmith Fuse to Snagit](#)
- [Unable to scan QR code](#)
- [QR code is missing](#)

Unable to send files from TechSmith Fuse to Snagit

If you are unable to send files from TechSmith Fuse to Snagit Editor, check the following:

- Make sure Snagit is open on the computer when sending files from TechSmith Fuse to Snagit.
- Make sure Mobile Sharing is turned on:
 - On Windows, select **Snagit Editor > Edit > Editor Preferences > Advanced tab > Allow sharing to Snagit**.
 - On Mac, select **Snagit Editor > Snagit > Preferences > Advanced tab**.

- You must scan the QR code in Snagit to establish a connection between the mobile device and Snagit for sending the mobile files.
- Your mobile device and the computer running Snagit must be connected to the same network.
- Reset the router or wireless network.
- Check your network or firewall settings.

Unable to scan QR code

If TechSmith Fuse cannot scan the QR code located in the Connect Mobile Device dialog (Snagit Editor > File > Connect Mobile Device), check the following:

- Make sure the device is connected to the same Wi-Fi network as the computer running Snagit.
- Aim the camera on the device at the QR code on the computer screen.
- Position the camera so that the QR code is centered within the corners of the Scanner screen in TechSmith Fuse on your mobile device or tablet.

QR code is missing

In Snagit, an error message appears in the Connect Mobile Device dialog (Snagit Editor > File > Connect Mobile Device) if a QR code cannot be generated.

A QR code may not be generated if:

- The network/router is disconnected or needs to be reset.
- The specified port is already in use.

If a QR code is not generated:

- Check your network or firewall settings.
- Connect your mobile device and computer to another network.

Related Articles

[Introduction to Snagit Library](#)

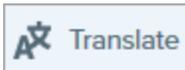
Translate Text

The **Translate** option helps you to quickly create images for multiple languages. Snagit extracts the source text from text annotations and callouts into a .xliff file to send to your translator. You can import the file into Snagit to automatically generate translated images.

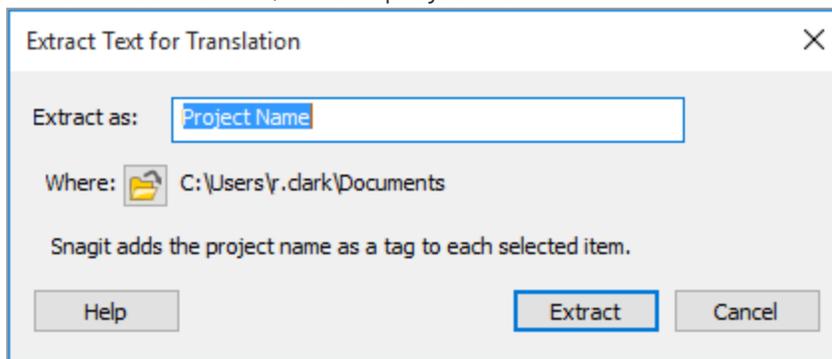
Extract Text for Translation

Complete the following steps to extract text from text annotations and callouts to send for translation:

1. In the library, select .snag or .snagproj files with text annotations or callouts.
2. Click the **Translate** button to extract the text for translation.



3. In the **Extract As** field, enter a project name.



Snagit tags the source files with a project name and a language tag so you can quickly locate the images in the library.

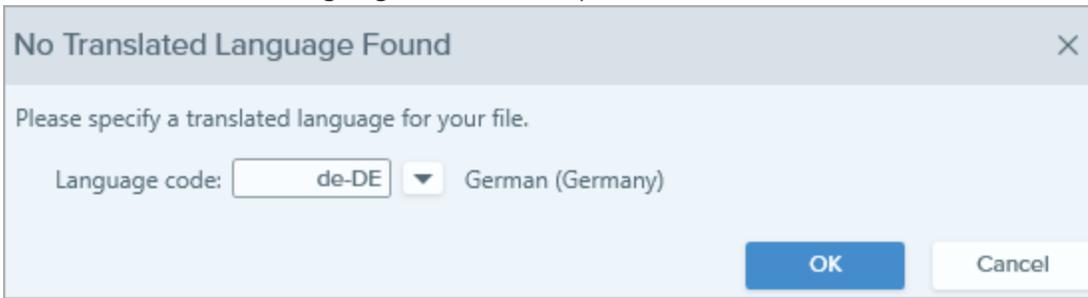
4. Select a location to save the .xliff file.
5. Click the **Extract** button.
6. Send the .xliff file to your internal translator or localization vendor to add the target language translations.

Import Translations

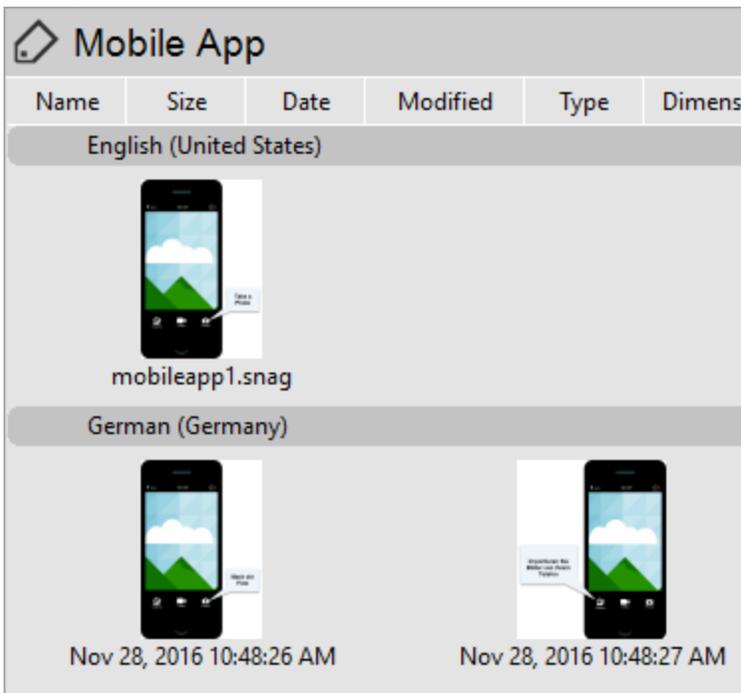
After the text translations are added to the .xliff file, you can import the file into Snagit Editor to automatically generate the translated images.

1. In Snagit Editor, select **File > Translate > Import Translation**.
2. Select the .xliff file that contains the translations and click **Open**.

3. Select the translated language from the dropdown and click **OK**.

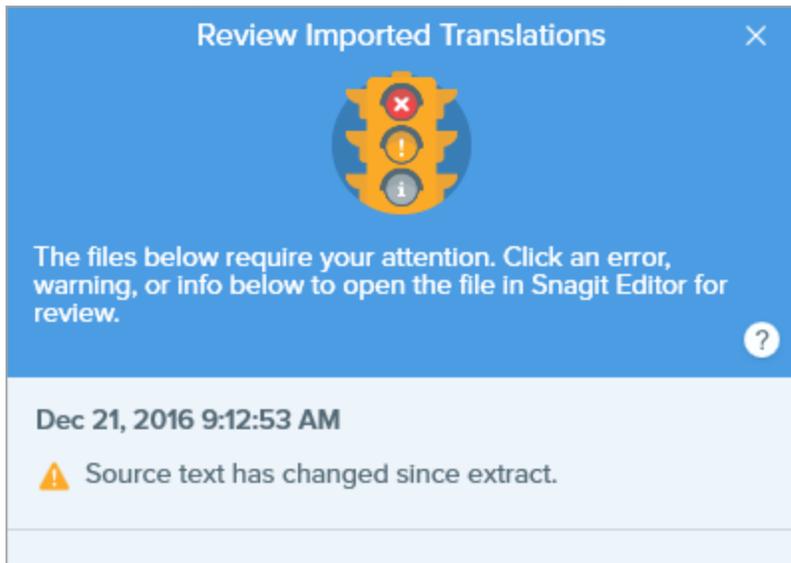


Snagit automatically generates the localized images based on the translations in the .xliff file. Snagit tags the translated images with a project name and a language tag so you can quickly locate the graphics in the library.



Review Translated Images

After importing the translated .xliff file into Snagit Editor, the **Review Imported Translations** dialog appears.



To review an item:

1. Click an [info](#), [warning](#), or [error](#) message in the dialog to open the file on the canvas.
2. Review and edit the .snag, .snagproj, or .xliff file based on the message.
3. Repeat for the next error or warning in the list.

Info

Info messages provide additional information about the localized image.

Message	User Action
No issues found.	No action required.
Callout resized to fit translation. (Mac)	<p>The length of translated text is too long to fit in the original callout. Snagit automatically resizes the callout to fit the translation.</p> <p>Click the message to preview the changes on the canvas.</p> <p>Suggested Edits:</p> <ul style="list-style-type: none">• Make sure the callout is not covering up important content in the image. To move the callout, click within the callout and drag it to a new location.

Message	User Action
	<ul style="list-style-type: none"> To resize the callout, drag the white handles. Select the text in the callout and change the font size.
Localized text updated with new translation.	<p>There was a previous version of the localized image. Snagit updated the localized image with the new translation provided in the .xliff file.</p> <p>Click the message to preview the changes on the canvas.</p>

Warnings

Warnings display items for you to review in the .snag, .snagproj, or .xliff file.

Message	User Action
Source text has changed since extract.	The text in the original file has changed since it was extracted for translation. The imported translation may be out-of-date.
Callout or text box missing from the original image.	<p>The callout or text annotation has been deleted from the original image.</p> <p>Click the message to preview the changes on the canvas.</p>
Missing translated text for X items. (Windows)	<ol style="list-style-type: none"> Make sure the translation was added to the .xliff file. Update the .xliff file with the translations. Select File > Translate > Import Translation option and select the updated file.
Imported file does not contain translation. (Mac)	<ol style="list-style-type: none"> Make sure the translation was added to the .xliff file. Update the .xliff file with the translations. Select File > Translate > Import Translation option and select the updated file.
Source file contains additional callouts.	Snagit detected new callouts or text annotations that were added to the .snag or .snagproj file after the text was extracted.

Errors

Errors inform you if the import was not successful or if there are issues to troubleshoot.

Message	User Action
Imported data is not valid.	<p>To troubleshoot this issue, check the following items in the .xliff file:</p> <ul style="list-style-type: none"> • Run the .xliff file through a validator to identify any invalid code. • Make sure the file adheres to the XLIFF version 2.0 specifications. • Remove the formatting when copying the translations into the .xliff file. • Verify that you added translations for each source text entry. <p>After updating the .xliff file, select File > Translate > Import Translation option to import the updated file.</p>
Unable to create translation file.	Verify that you have sufficient permissions and disk space.
File Not Found. File may have been moved or deleted.	Snagit cannot find the original .snag or .snagproj file. The file may have been moved or deleted.

Related Articles

[Introduction to the Library](#)

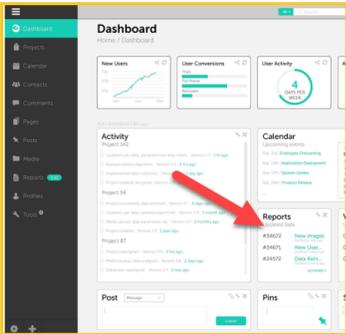
Create Image from Template

Snagit provides templates based on industry-standard documentation best practices. Combine a set of images in a template to:

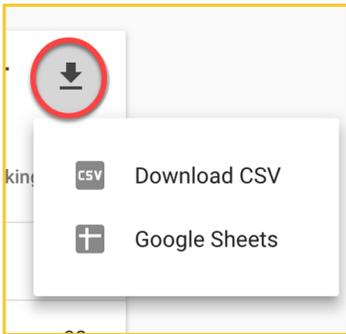
- Show a side-by-side comparison of changes
- Explain a process or concept
- Provide a timeline of events

Build a Report

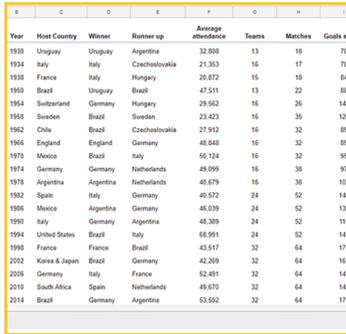
Follow the steps below:



1 Select the report dashboard.



2 Click the download button and select a file type.



3 View the report data in a spreadsheet.

Year	Host Country	Winner	Runner-up	Average attendance	Teams	Matches	Goals
1930	Uruguay	Uruguay	Argentina	32,808	13	18	70
1934	Italy	Italy	Czechoslovakia	21,363	16	17	70
1938	France	Italy	Hungary	20,872	15	19	84
1950	Brazil	Uruguay	Brazil	47,511	13	22	88
1954	Switzerland	Germany	Hungary	29,562	16	26	140
1958	Sweden	Brazil	Sweden	23,423	16	36	126
1962	Chile	Brazil	Czechoslovakia	27,912	16	32	89
1966	England	England	Germany	48,848	16	32	89
1970	Mexico	Brazil	Italy	56,124	16	32	95
1974	Germany	Germany	Netherlands	49,099	16	36	97
1978	Argentina	Argentina	Netherlands	49,879	16	36	102
1982	Spain	Italy	Germany	48,572	24	52	148
1986	Mexico	Argentina	Germany	46,039	24	52	132
1990	Italy	Germany	Argentina	46,389	24	52	115
1994	United States	Brazil	Italy	66,991	24	52	141
1998	France	France	Brazil	43,517	32	64	171
2002	Korea & Japan	Brazil	Germany	42,269	32	64	161
2006	Germany	Italy	France	52,481	32	64	147
2010	South Africa	Spain	Netherlands	49,670	32	64	146
2014	Brazil	Germany	Argentina	53,992	32	64	171

Created by a.person | Tuesday, September 10

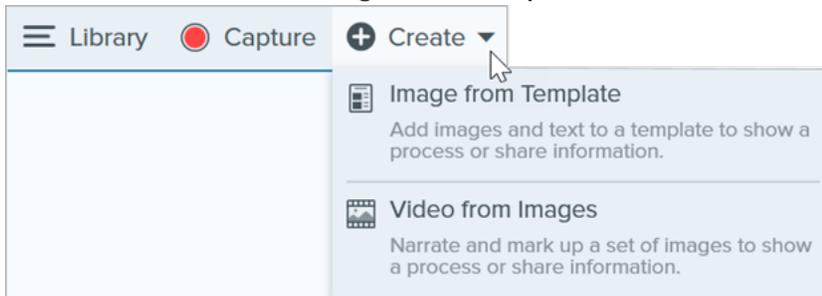
Made with TechSmith Snagit®

Download more template layout and styles as part of the [TechSmith Assets subscription](#). See [Download TechSmith Assets for Snagit](#).

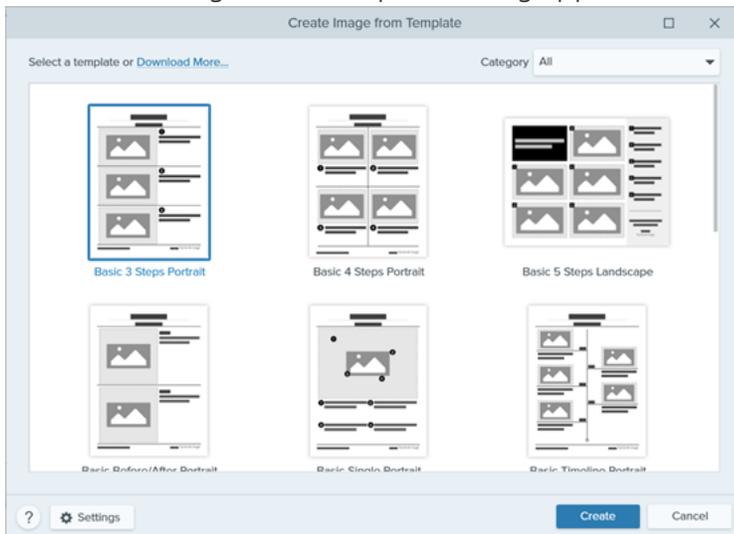
Create Image from Template

Open a template and add images and text to the template.

1. Select **Create** button > **Image from Template** or **File > Create Image from Template**.



2. The **Create Image from Template** dialog appears. Click to select a template.



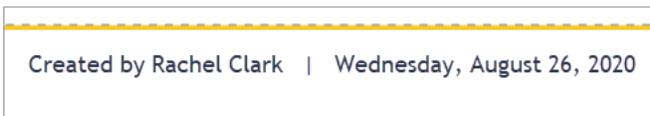
3. Click the **Settings** button.
4. The **Template Settings** dialog opens. Select an **Image Scale** option to set how Snagit scales images added to the image areas in the template:
 - **Fill entire drop zone:** Snagit scales the image to fill the entire image area. If the original image is larger than the image area, some of the original image may not be visible. If the original image is smaller than the image area, Snagit increases the image size so that the entire image area is filled.



- **Fit entire image:** Snagit scales the entire image to fit within the image area. Some of the image area may be empty.



5. Select a **Footer Author Name** option (Windows) or **Created By** option (Mac) to customize the text that displays at the bottom of the template.



- **System:** The computer display name shown in parentheses.
- **Custom:** Enter your own text, such as your name or company name.

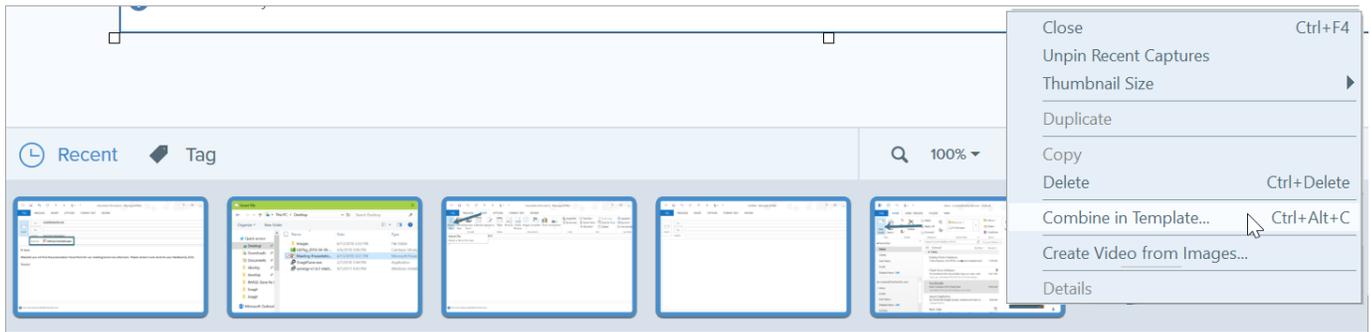
6. Click **Save**.
7. Click **Create**.

The template opens on the canvas. Add images, text, and other annotations. See [Edit Image Created from Template](#).

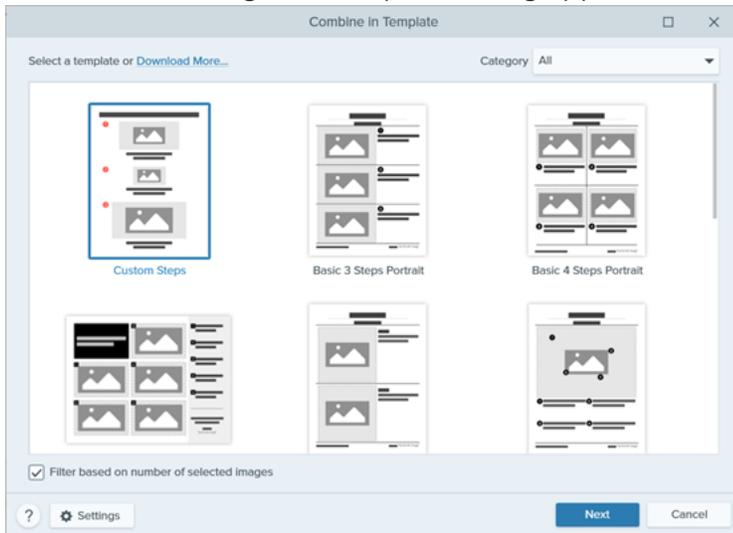
Combine Images from Tray or Library

Select a set of images in the tray or library to combine into a template.

1. In the [tray](#) or [library](#), **Control+click** (Windows) or **Command+click** (Mac).
2. Right-click an image in the tray or library and select **Combine in Template** (for multiple images) or **Apply Template** (for one image).



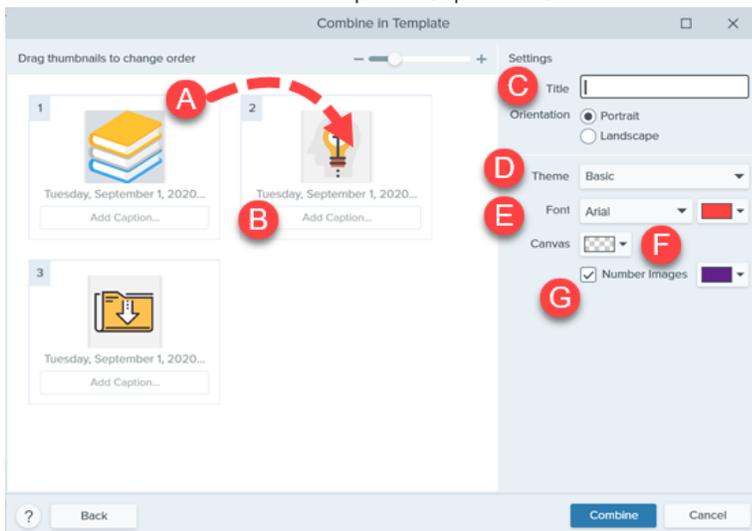
3. The Combine Images in Template dialog appears. Select a template and edit the following options:



- Enable **Filter based on the number of selected images** to view templates that include the same number of images selected.
- If you select a template with more image areas than selected in the tray, the additional image areas are empty in the final image. Drag additional images onto the empty image area.
- Click the **Settings** button to customize the "Created by" text that displays at the bottom of the template.

4. Click **Next**.

5. Edit the content in the template (optional):



- A. To change the image order, drag the thumbnail to the desired location.
- B. Enter a caption for each image.
- C. Enter a title.
- D. Select a **theme** to automatically apply a set of styles and colors to your template.
- E. Select the font and color for the template text.
- F. Select the canvas background color.
- G. Enable the **Number Images** option to add step annotations to each image. Click the dropdown to change the color of the step annotations.

6. Click **Combine**.

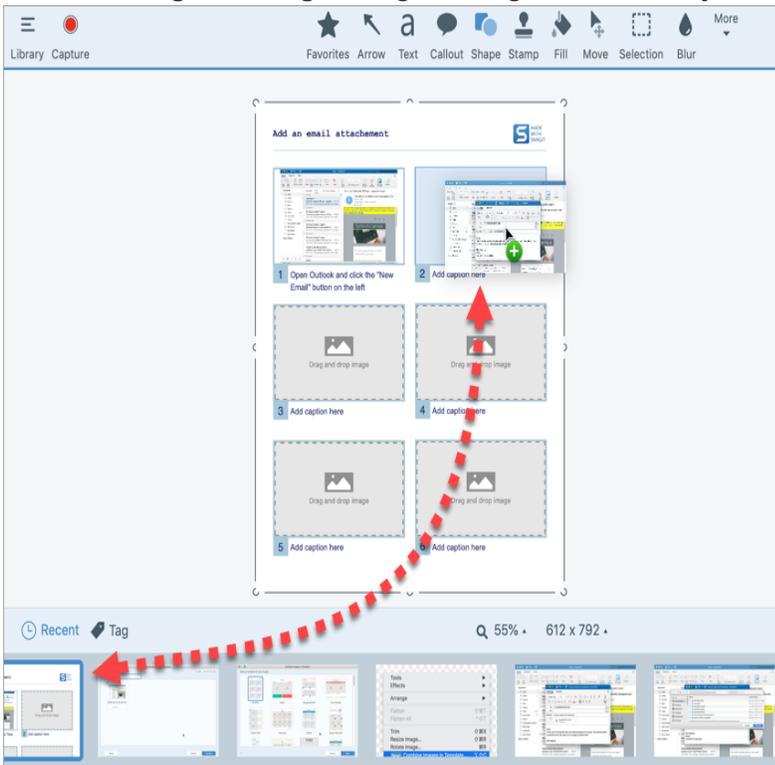
Snagit opens the image on the canvas and scales the images to fit based on the template. To delete an empty image or caption on the canvas, right-click the image or caption and select **Delete**.

Save the file as a .snag (Windows) or .snagproj (Mac) to edit the image at a later time.

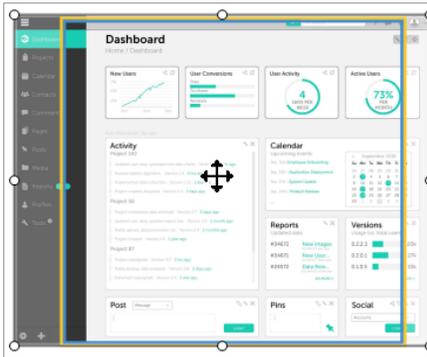
Edit Image Created from Template

After creating the image from template, complete the following to edit images and text:

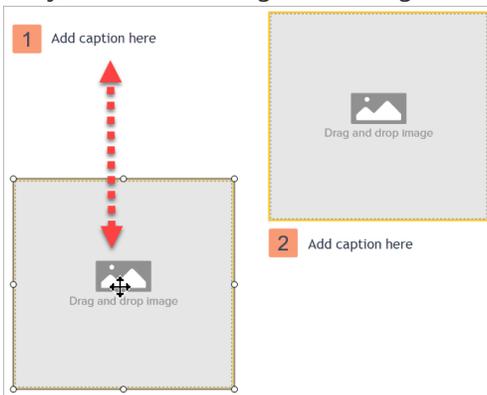
- **Add or Change an Image:** Drag an image from the tray onto an image area or existing image.



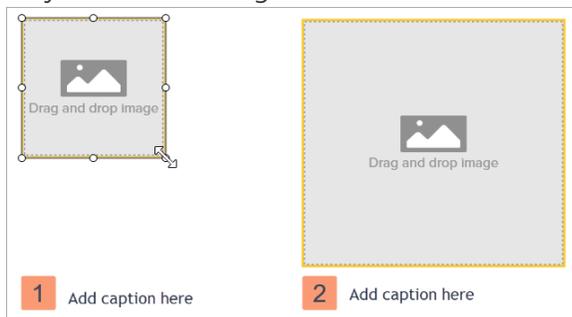
- **Position the Image:** Double-click to select an image. Click and drag to move within the image area.



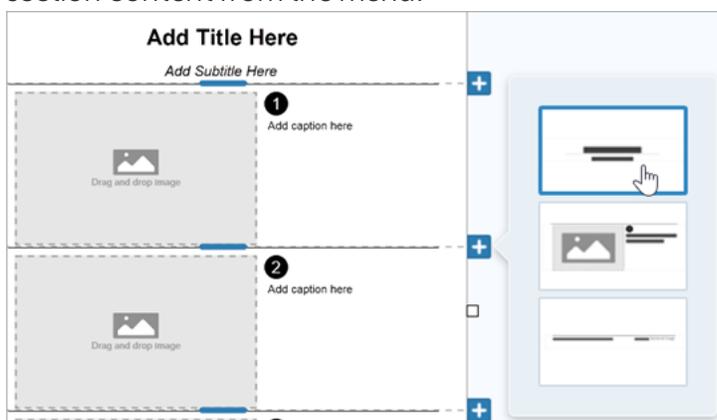
- **Move:** Click the  icon in the upper-right corner of an image area or text box to allow editing (Mac only). Click and drag in an image area or text box to move to a new location.



- **Resize:** Click the  icon in the upper-right corner of an image area or text box to allow editing (Mac only). Click and drag the handles to resize the selected image or text box.



- **Swap Image and Caption:** To quickly move an image with its caption to another step, click and the drag the **Drag to Swap** to another image area.
- **Add Section:** Click the  icon to add another section above the current section. Select the type of section content from the menu.



- **Resize Section:** Drag the blur divider line between sections.
- **Delete Section:** Right-click the section and select **Remove Section**.

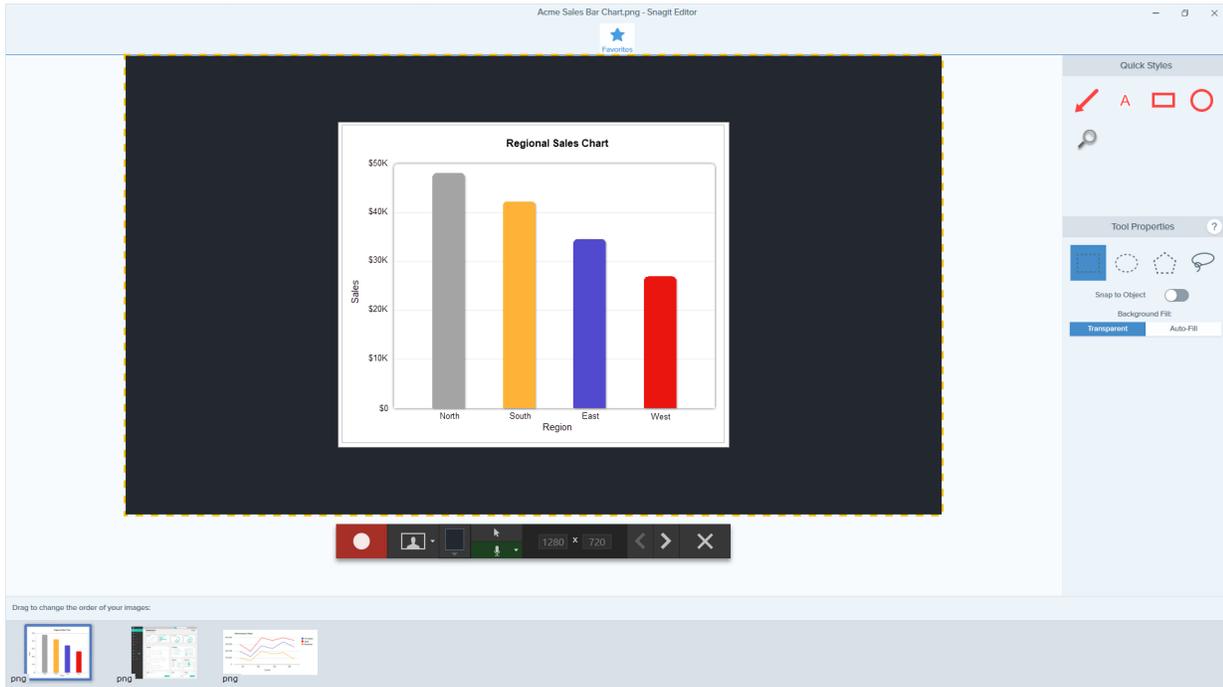
Related Articles

[Create Image from Template Tutorial](#)

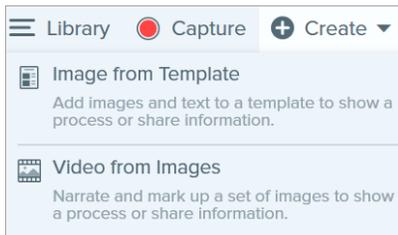
Create Video from Images

Record and narrate a video to provide additional context for an image or series of images to:

- Explain a process or concept
- Provide feedback
- Call attention to parts of an image



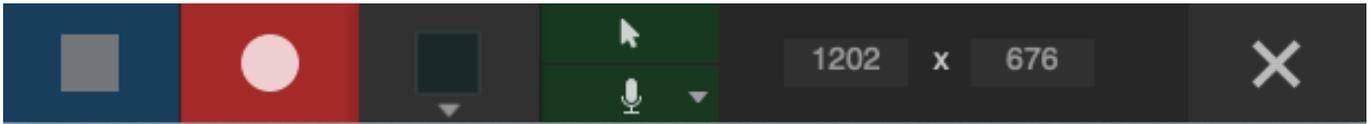
1. In the [tray](#) or [library](#), **Control+click** (Windows) or **Command+click** (Mac) to select images to show in the video.
2. Select **Create button > Video from Images** or **File > Create Video from Images**.



3. The Recording toolbar appears.
Windows and macOS 11 (Big Sur):



MacOS 10 and older:

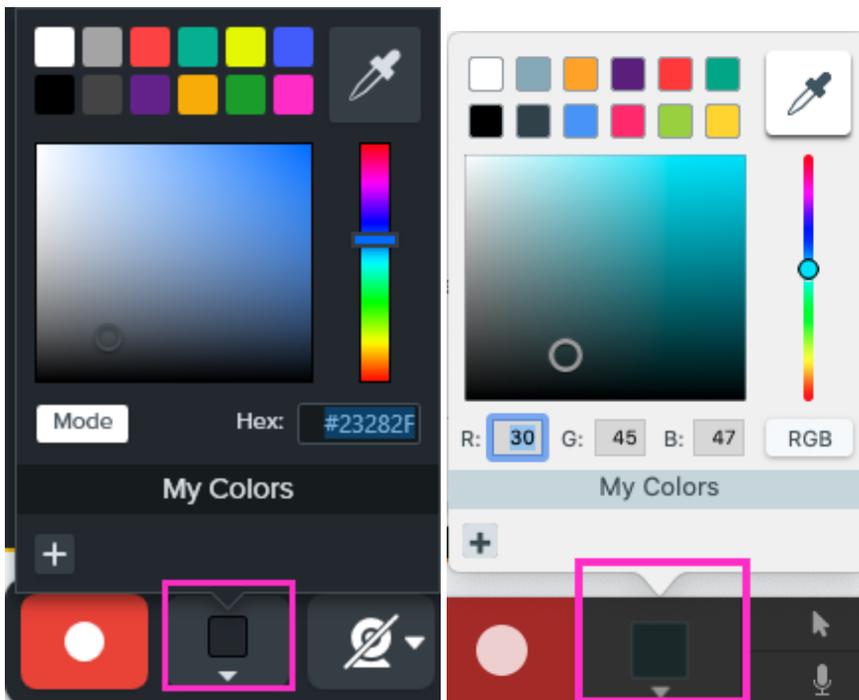


Click and drag images to reorder in the tray.



4. Click to select recording options from the Recording toolbar:

- **Video Background Color:** Select a background color to display in the video. The background appears in the final video. Use dark or light colors such as dark blue, black, or white to improve contrast in the video.



- **Cursor:** Record the cursor.

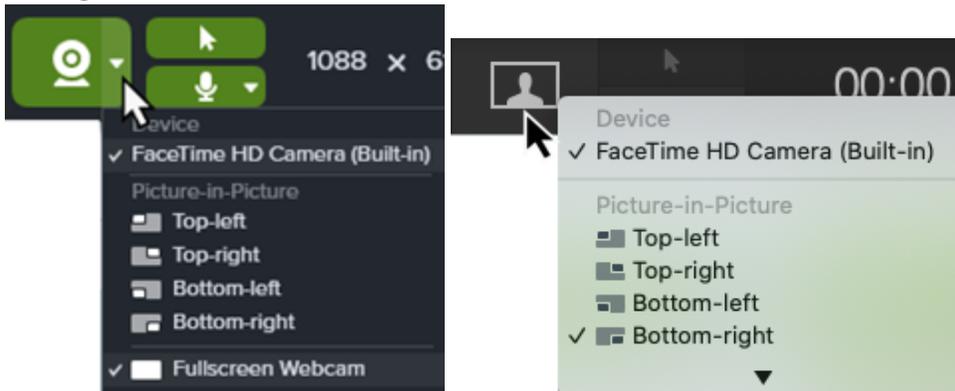


- **Microphone Audio:** Record the audio from your computer's built-in microphone or from a connected USB microphone.



To enable the microphone or webcam on macOS 10.14 and newer, you must allow Snagit access. In the System Preferences, select **Security & Privacy > Privacy tab > Microphone or Camera > enable Snagit 2021**. See [MacOS Permissions](#).

- **Webcam:** Record live video from the connected or built-in webcam. Click the **Webcam** button to toggle the webcam on/off. Click the dropdown to select the camera device and webcam display settings:



- **Picture-in-Picture:** The webcam displays as a small video in the corner of your video. To change the Picture-in-Picture position, click the dropdown and select an option. To change the size of the Picture-in-Picture, drag a corner of the webcam preview in or out.



- **Fullscreen Webcam:** The webcam fills the entire video display area. Screen video is not recorded when the fullscreen webcam option is enabled.

On macOS 10 and older, the Webcam and Picture-in-Picture options can only be set during recording.

5. To begin recording, click the **Record** button or press **Shift+F9** (Windows) or **Control+Shift+Space** (Mac).



6. To change the image shown in the video, click the **Next Image** or **Previous Image** buttons.



Tip

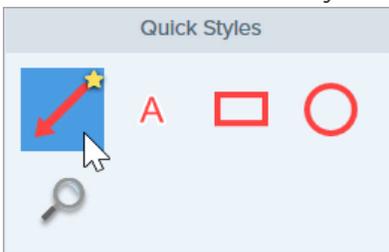
Use the left or right arrow keys to change the image shown in the video.

7. To pause recording, click the **Pause** button or press **Shift+F9** (Windows) or **Control+Shift+Space** (Mac).



8. Draw attention to an area by adding arrows, shapes, and other annotations from the Favorites tool while recording.

- Click to select a Quick Style saved in your **Favorites**.



Tip

Add Quick Styles to your Favorites before recording. See [Snagit Themes and Quick Styles](#).

- Click and drag in the recording area to add the annotation.

9. To stop the recording, click the **Stop** button or press **Shift+F10** (Windows) or **Control+Shift+V** (Mac).



The MP4 video file appears in the [tray](#).

Trim the video to remove unwanted parts after the recording is finished. See [Edit a Video](#).

Related Articles

[Record a Video](#)

[Edit a Video](#)

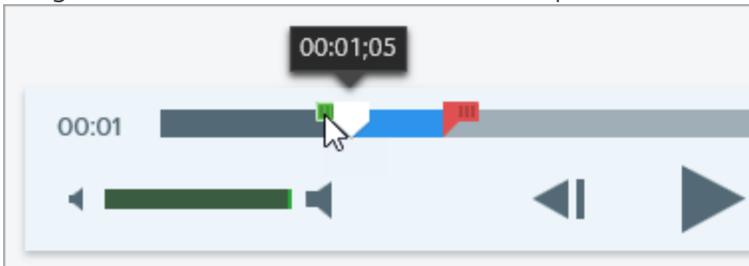
[Create Video from Images Tutorial](#)

Create an Animated GIF

Snagit allows you to create GIFs from a selection of your video or the entire video.

Create a GIF

1. Open a video capture or click to select a video from the **Recent Captures Tray**.
2. Drag the start and end handles to select a portion of the video for the Animated GIF.



TIP: Keep it Short!

It is recommended to select a segment less than 30 seconds.

3. Drag the playhead to the green handle and click the **Play** button to preview the selection.
 4. When you are satisfied with the selection, click the **Create Animated GIF** button.
 5. Confirm if you are using the selection you just chose or if you would like to use the whole video to create the GIF.
 6. The Create GIF dialog appears. Select an **Optimize For** option:
 - **Screen Video (Default):** Select this option if the video contains screen recording.
 - **High Motion Video:** Select this option if the video contains real world video or games.
 - **Reduced File Size:** Select this option if you want to optimize for file size. Snagit scales the video dimensions down to have a max width or height of 200 pixels.
 - **Custom:** Select this option if you want to customize the settings. See [Custom GIF Settings](#).
 7. Click the **Create** button.
- Snagit produces the Animated GIF file and adds it to the beginning of the Recent Captures Tray.

Custom GIF Settings

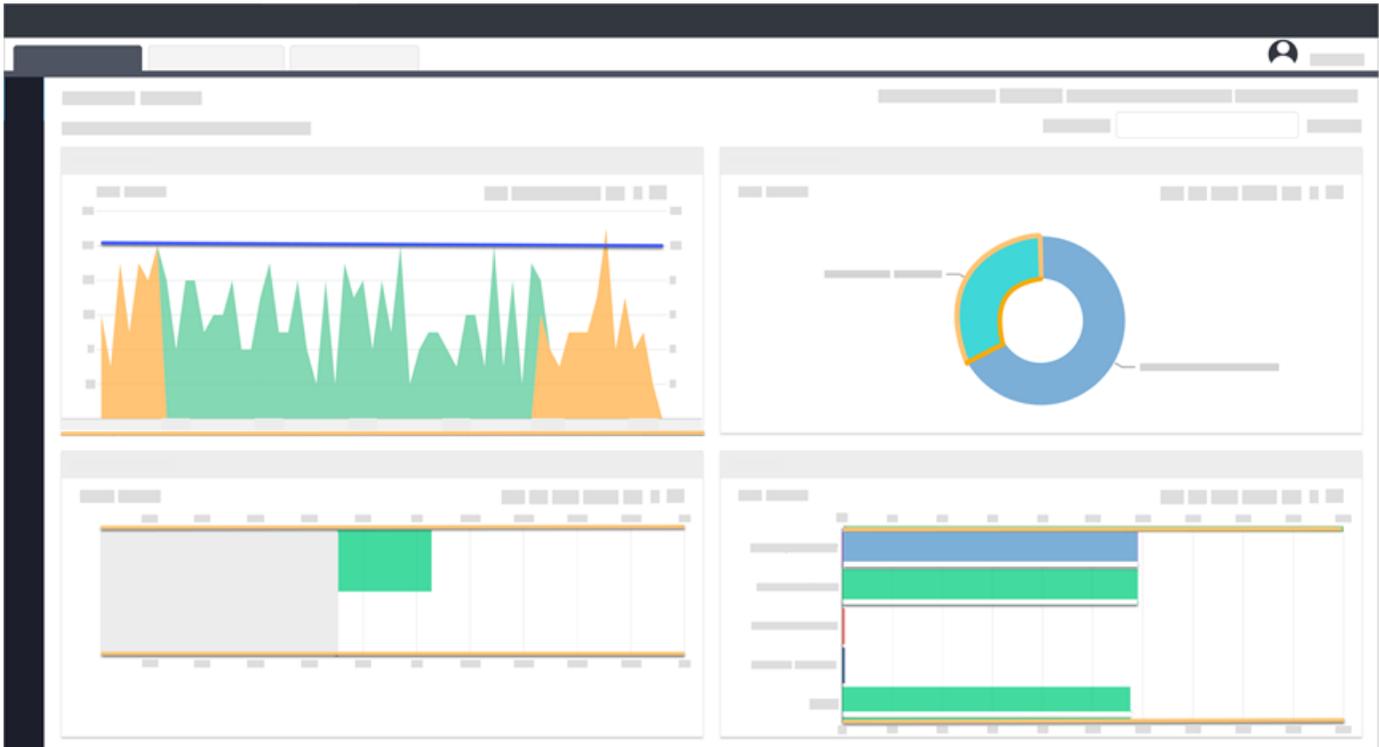
Setting	Description
Frame Rate	Number of frames per second. A higher frame rate produces smoother video playback and can result in larger file sizes.
Dimensions (unit)	Select the unit to display the width and height dimensions.
Dimensions (Width and Height)	Enter the width and height dimensions for the Animated GIF file. Decreasing the dimensions can result in lower file sizes for the Animated GIF.
Lock Aspect Ratio	It is recommended to lock the aspect ratio, the ratio of the width to the height of a video. Unlocking the aspect ratio may result in skewed or blurry video content.
Enable Dithering	Enable Dithering to prevent color banding and to produce smoother video content. Dithering can result in larger file sizes.
Looping	<ul style="list-style-type: none">• If looping is enabled, the Animated GIF plays back on a continuous loop.• If looping is disabled, the Animated GIF plays until the end of the video.
Dynamic Colors (Mac)	This option is recommended for most videos. Enabling this option can result in increased file sizes. If you need to decrease the file size, you may consider disabling this option for videos with low color variation.
Fade to Black	Add a transition to the end of the Animated GIF to fade the last frame to black.

Related Articles

[Edit a Video](#)

Simplify Images

Replace text and other distracting visual elements in an image with simplified objects.



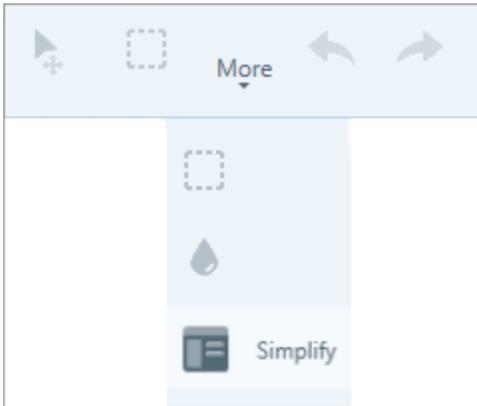
Create simplified graphics to:

- Single-source images in your content across languages, versions, or platforms.
- Keep up with continuously changing user interfaces or websites.
- Focus viewers' attention on important areas in the image.

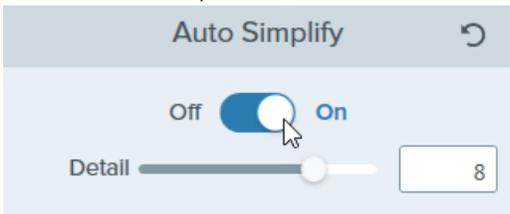
Auto Simplify an Image

Generate simplified objects on the canvas using a color palette based on the colors in the image.

1. In the Snagit Editor toolbar, click **More > Simplify tool**.



2. In the Tool Properties, click the **Auto Simplify** toggle on.



3. Snagit overlays text and visual elements in the image with simplified objects using the color palette. Drag the **Detail** slider to adjust the Auto Simplify sensitivity and generate new objects.

Adjusting the Detail slider resets all Auto Simplify objects on the canvas.

4. To adjust the simplified object colors, select a palette from the Color Palette dropdown or [create a customized color palate](#).

To customize your simplified image, see [Edit Simplify Objects](#) or [Add Quick Style Objects](#).

Create a Custom Color Palette

Customize a color palette to add consistency across a series of simplified images or match your brand or product colors.

1. In the Color Palette properties panel, click a color dropdown to change all connected object colors on the canvas. Repeat to set desired colors in the palette.



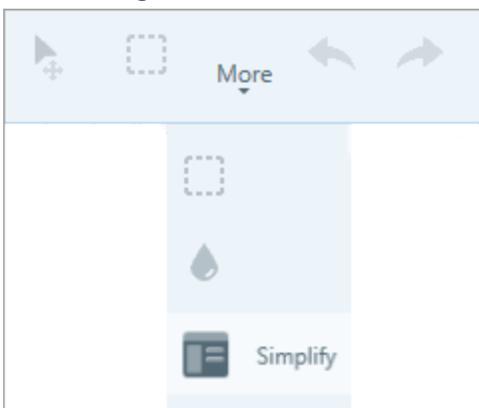
2. Click the  icon and select **Save Palette**.
3. In the Save Palette dialog, select one of the following:
 - **New:** Enter a name for the new palette.
 - **Replace:** Select the palette to replace from the dropdown.
4. Click **Save**.

Snagit adds the color palette to the dropdown in Color Palette properties.

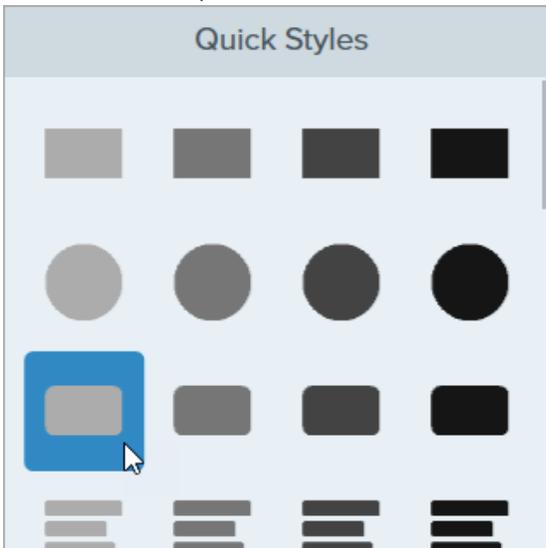
Add Simplify Quick Style Objects

Quickly customize your image by adding additional Quick Style objects to the canvas and edit their size, shape, and color.

1. In the Snagit Editor toolbar, click **More > Simplify** tool.



2. In the Tool Properties, click the desired Quick Style object.



3. Click and drag to draw the object on the canvas.

4. To edit the object, click the object on the canvas and select an editing option from the Tool Properties menu. For available options, see [Edit Simplify Objects](#).

Edit Simplify Objects

Learn more about the editing options for [Auto Simplify](#) or [Quick Style](#) objects on the canvas:

Resize an Object	<ol style="list-style-type: none">1. Click to select an object on the canvas.2. Drag the handles in or out.
Move an Object	Click to select an object on the canvas and drag it to the desired location.
Change the Object Properties	<ul style="list-style-type: none">• Shape: Click to select an object on the canvas. In the Tool Properties, select a shape from the Shape dropdown.• Color: Click to select an object on the canvas. In the Tool Properties, select a color from the Fill dropdown.• Align (for multi-selected objects only): Align selected objects to the left, right, or middle.
Delete Objects	Click to select an object on the canvas and press the Delete key. To delete multiple objects together: <ol style="list-style-type: none">1. Select Move mode.2. Click and drag on the canvas to select objects.

	<p>3. Press the Delete key.</p> <p>See Draw/Move mode.</p>
Show Original	<p>Enable this option to show the original image behind the simplified objects.</p> <p>Drag the Opacity slider to change the transparency of objects on the canvas.</p>
Lock Auto Simplify Objects (Windows Only)	<p>Enable this option to prevent edits to simplified objects on the canvas when switching to other Snagit editing tools.</p>
Draw/Move Mode 	<p>Allows you to switch between the following modes:</p> <ul style="list-style-type: none"> • Draw: Click and drag on the canvas to add a new quick style object. Simplified objects are still movable. • Move: Click and drag on the canvas to multi-select and move objects. Drawing new Quick Styles is disabled.

Tip: Save Image for Future Edits or Updates

Save the image file as a .snag or .snagproj to make edits or update the image at a later time.

Related Articles

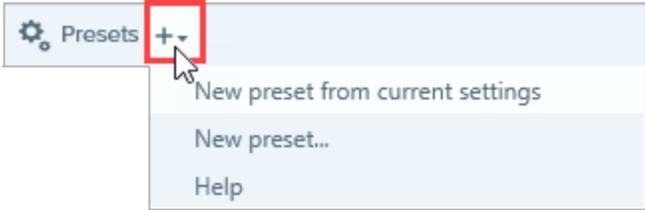
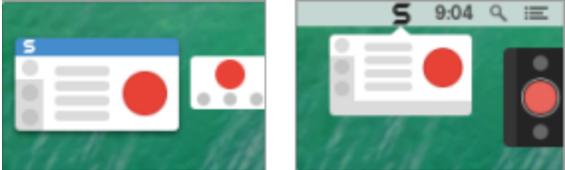
[Introduction to Tools](#)

[Share Captures](#)

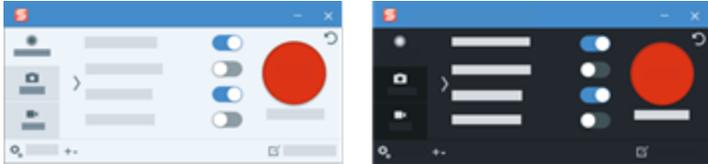
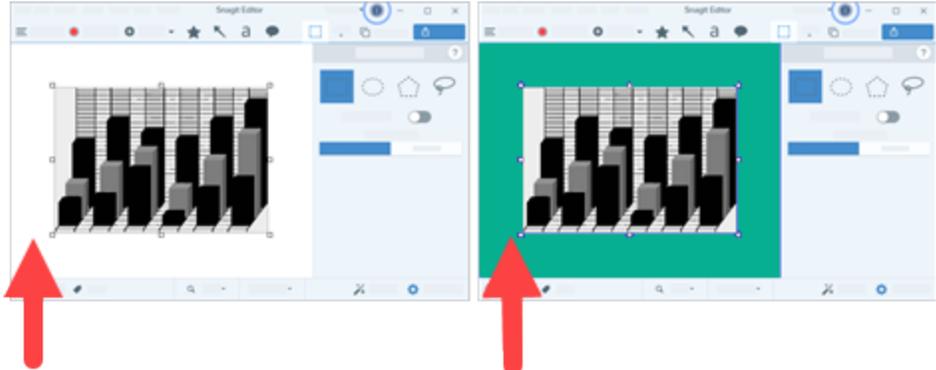
Customize Snagit

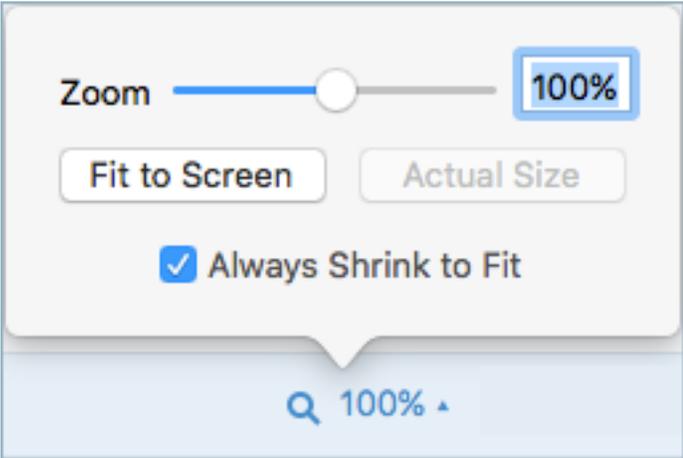
Snagit offers many ways to customize the Snagit application to meet your needs.

Customize Capture

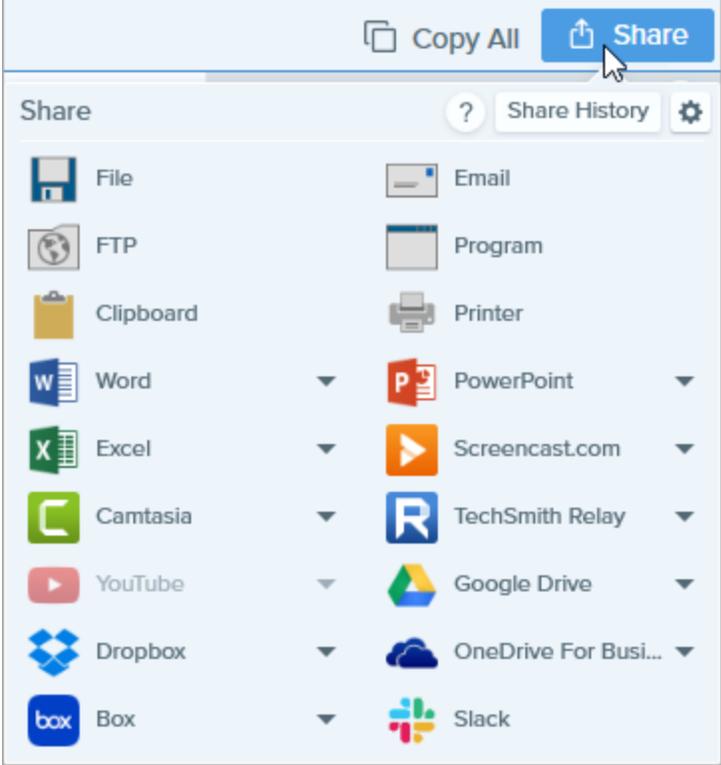
Customization	Description
Presets	<p>Presets automatically remember your capture settings. Use presets to:</p> <ul style="list-style-type: none">• Save commonly used capture settings.• Quickly switch between capture types based on the task at hand.• Automatically add effects or share captures to a specific location or application. <p>In the Capture window, click the Add Preset dropdown and select New preset.</p>  <p>See Save Capture Settings as Presets.</p>
Capture Window and Capture Widget (formerly OneClick Tab) Interface Options	<p>Select which interface to show for accessing the capture options. See Snagit Preferences.</p> 
Video Controls	<p>To customize what displays before and during video recordings, see Snagit Preferences.</p>

Customize Snagit Editor

Customization	Description
Snagit Interface Color	<p>Choose between the two Snagit interface color themes: Light or Dark.</p>  <p>See Snagit Preferences.</p>
Snagit Editor Toolbar	<p>Customize the editing toolbar for quick access to your favorite tools, effects, and share destinations. You can add, remove, or arrange the options on the toolbar. See Customize the Snagit Editor Toolbar.</p>
Toolbar Labels	<p>In the Snagit Editor toolbar, you can choose to show icons and text labels or icons only.</p>  <p>To change this option, right-click on the toolbar and select Icon and Text or Icon Only.</p>
Editor Background Color (Windows)	<p>Select the background color surrounding a capture on the canvas.</p>  <p>Consider changing the background color to increase the contrast between the application and the capture previewed on the canvas.</p>

Customization	Description
Canvas Background Color	<p>The canvas background color shows transparent areas in an image. By default, Snagit displays a checkerboard pattern to represent transparent areas in an image.</p>  <p>To change the background color, select Image > Canvas Color (Windows) or Change Canvas Color (Mac).</p>
Snap Objects on Canvas	<p>To enable or disable canvas snapping to align objects and text boxes, select Snagit Editor > Image > Canvas Snapping.</p>
Set the Default Preview on Canvas	<p>Click the Zoom Options button above the tray to open the options to control the display for captures on the canvas.</p> 
Save Favorites	<p>Save frequently-used Quick Styles to the Favorites tool. Click the  on the style to save to Favorites. See Introduction to Tools.</p>
Save Quick Styles and Themes	<ul style="list-style-type: none"> • Theme: A set of custom Quick Styles in Snagit based on a preselected color palette. • Quick Styles: Customize the properties for a tool and save it as a Quick Style for future use. In a theme, Quick Styles are automatically generated or you can customize and add individual Quick Styles to the theme. <p>See Snagit Themes and Quick Styles.</p>
Thumbnail Size	<p>To change the size of the thumbnails in the Recent Captures Tray, right-click the tray and select Thumbnail Size > Small, Medium, or Large. See Snagit Preferences.</p>

Customize Sharing

Customization	
Customize the Share Outputs	<p>The Share button provides several options for sharing your images or videos.</p>  <p>You can add additional share destinations (Windows and Mac) and third-party extensions (Mac). See Share Captures.</p>

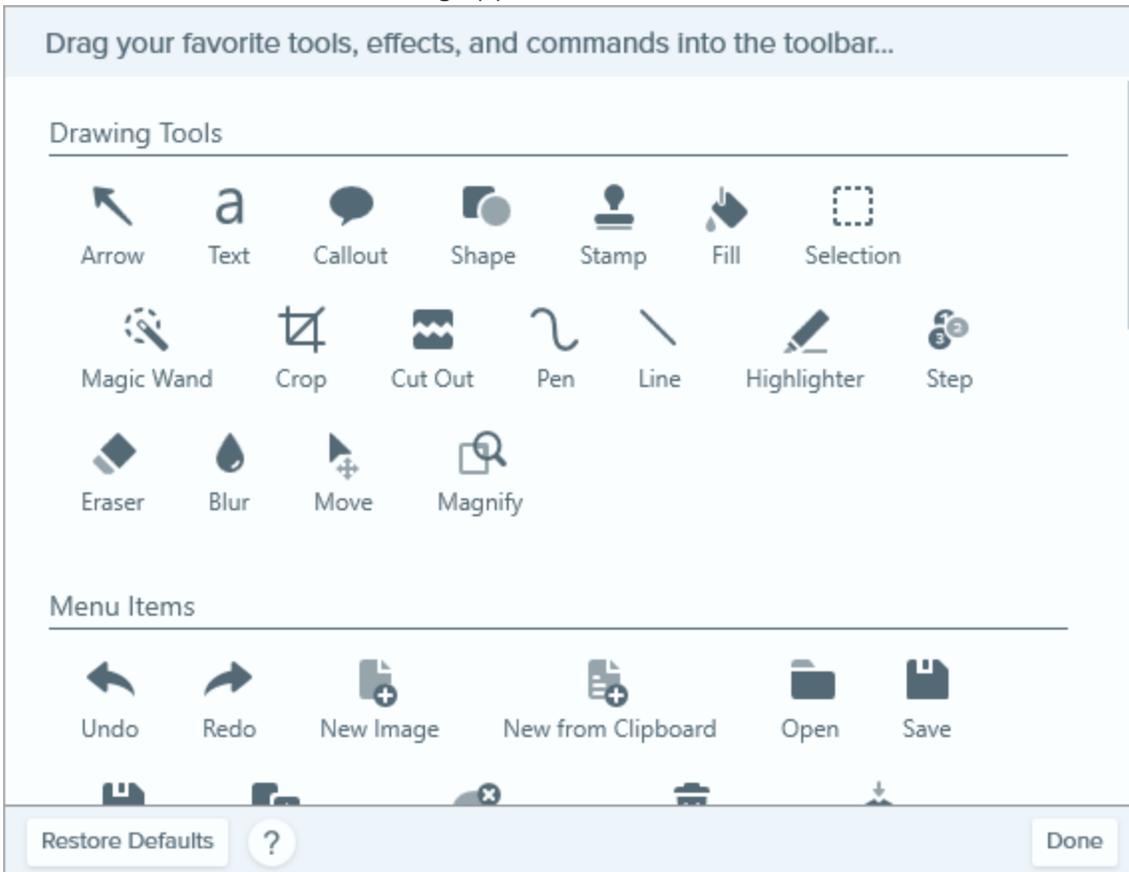
Customize the Snagit Editor Toolbar

Customize the editing toolbar for quick access to your favorite tools, effects, and share destinations. You can add, remove, or arrange the options on the toolbar.

1. In Snagit Editor toolbar, click **More** and select **Customize Toolbar**.



2. The Toolbar Customization dialog appears.



- To add an option to the toolbar, drag the option from the dialog onto the desired location on the toolbar.
- To remove an option from the toolbar, drag the option off of the toolbar.
- To rearrange options on the toolbar, drag the option to the desired location on the toolbar.

3. After customizing the toolbar, click **Done**.

4. In the toolbar, you can choose to show icons and text labels or icons only. To change this option, right-click on the toolbar and select **Icon and Text** or **Icon Only**.

Related Articles

[Snagit Preferences](#)

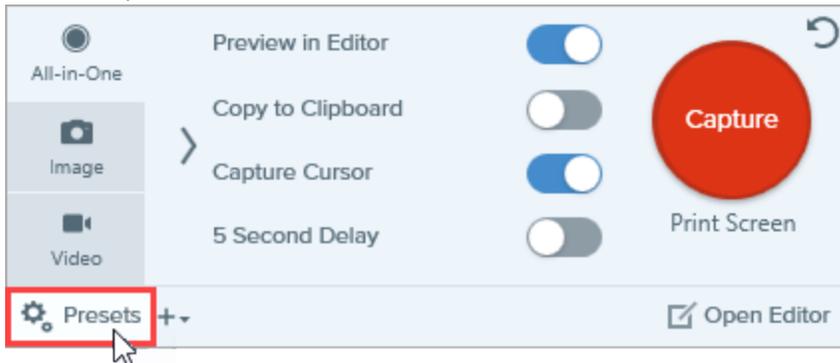
Save Capture Settings as Presets

Presets automatically remember your capture settings. Use presets to:

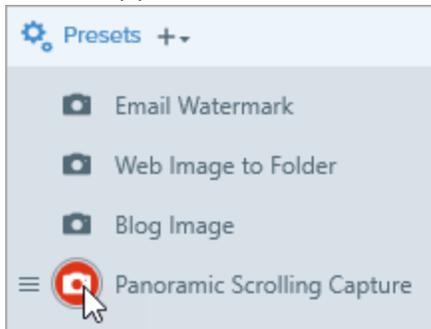
- Save commonly used capture settings.
- Quickly switch between capture types based on the task at hand.
- Automatically add effects or share captures to a specific location or application.

Capture with a Preset

1. In the Capture window, click the **Presets** button.



2. The list of available presets expands. Hover the cursor over the desired preset until a red **Preset Capture** button appears. Click the button to start the capture.

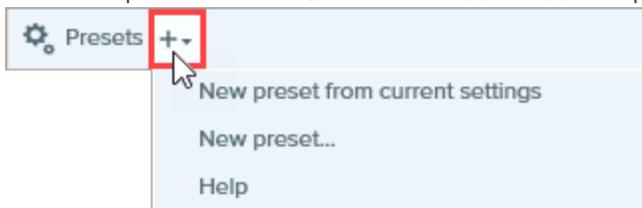


Pro Tip: To assign a keyboard shortcut, click the **Add Hotkey** (Windows) or **Add Shortcut** (Mac) fields and press the desired key combination on the keyboard.

Add a New Preset

Quickly add a new preset based on currently selected settings.

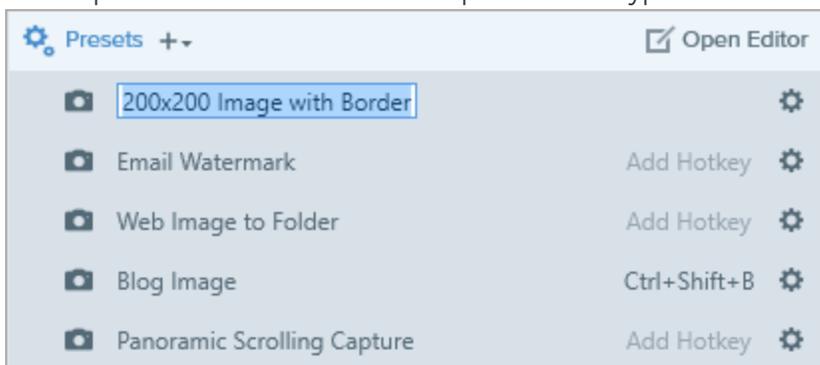
1. In the Capture window, click the **Add Preset** dropdown.



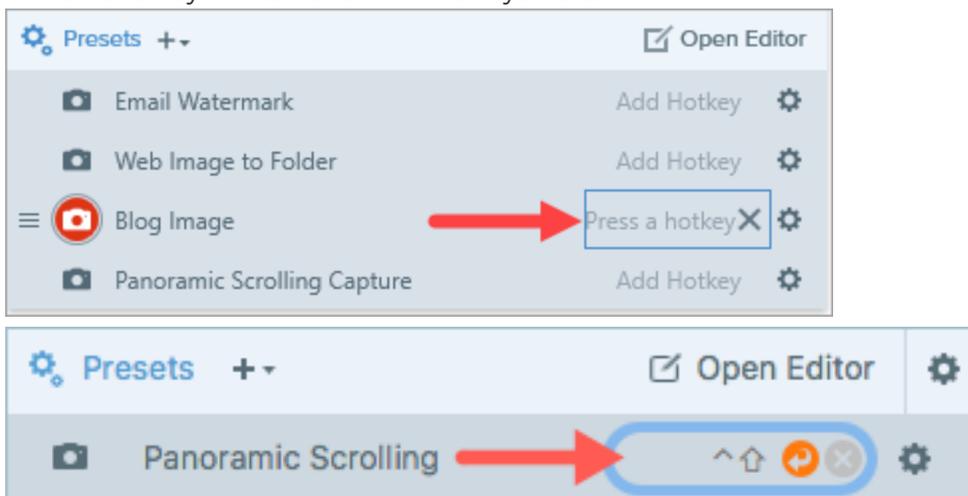
2. Select the **New preset from current settings** option from the dropdown.

You can also choose to add a preset by selecting **Add a New Preset** and then manually pick the capture settings to add to the preset in the window that opens.

3. A new preset is added to the saved presets list. Type a name for the preset and press **Enter**.

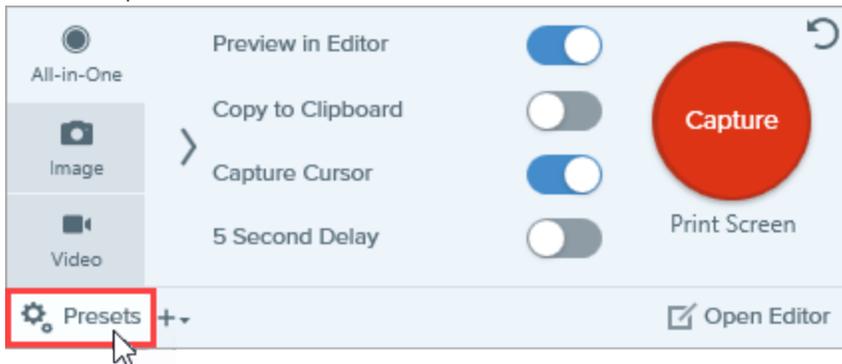


4. To assign a keyboard shortcut, click the **Add Hotkey** (Windows) or **Add Shortcut** (Mac) fields and press the desired key combination on the keyboard.



Edit a Preset

1. In the Capture window, click the **Presets** button.

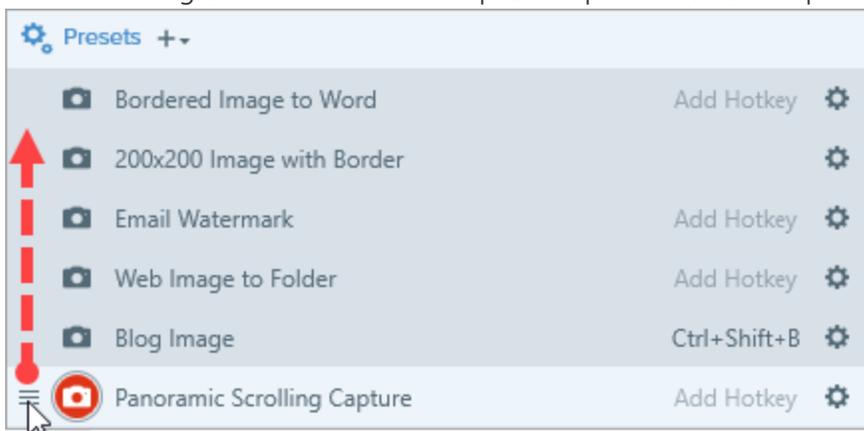


2. The list of available presets expands. Click the  icon to the right of the preset name and select one of the options in the dropdown.



Arrange the Preset List (Windows)

1. Hover your cursor over the desired preset until the  icon appears.
2. Click and drag the icon to move the preset up or down in the preset list.



Share Presets

Import and export Snagit presets (.snagpresets) to share your capture settings with others.

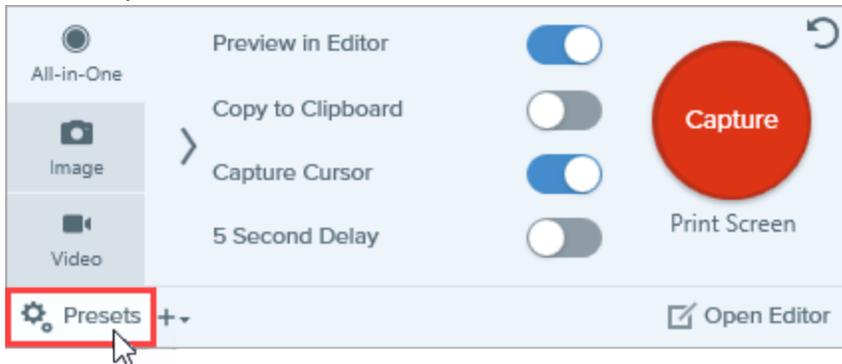
Import a Preset

1. In the Capture window, select **File > Import Presets**.
2. Select a Snagit Preset file (.snagpresets) and click **Open**. Control+click (Windows) or Command+click (Mac) to select multiple presets.

Snagit adds the imported presets to the saved Presets list.

Export a Preset

1. In the Capture window, click the **Presets** button.



2. The list of available presets expands. Click the **⚙** icon next to the preset to export and select **Export**.



3. The Save As dialog appears. Select a location.
4. Enter a file name.
5. Click **Save**.

Related Articles

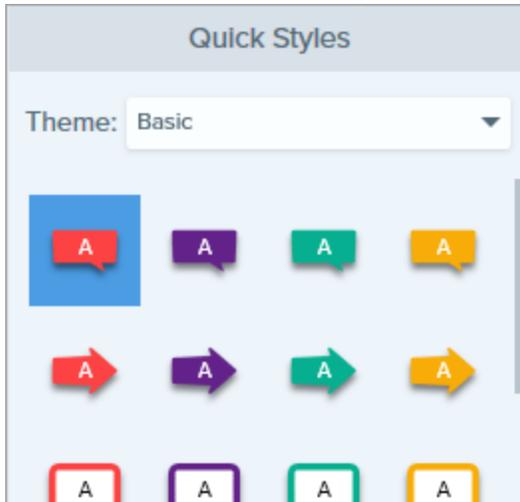
[Introduction to Capture](#)

[Save Capture Settings Tutorial](#)

Snagit Themes and Quick Styles

Maintain a consistent style in the annotations, arrows, text, and other tools used across your images for a project, website, or within your organization.

- **Theme:** A set of custom Quick Styles in Snagit based on a preselected color palette. See [Create a Theme](#).
- **Quick Styles:** Customize the properties for a tool and save it as a Quick Style for future use. In a theme, Quick Styles are automatically generated or you can customize and add individual Quick Styles to the theme. See [Save a Quick Style](#).



- **Share Styles:** Export themes to share a set of Quick Styles with others. See [Share a Theme](#).

Tools are only available for image captures. Share your video to [Camtasia](#) to enhance it with annotations and effects.

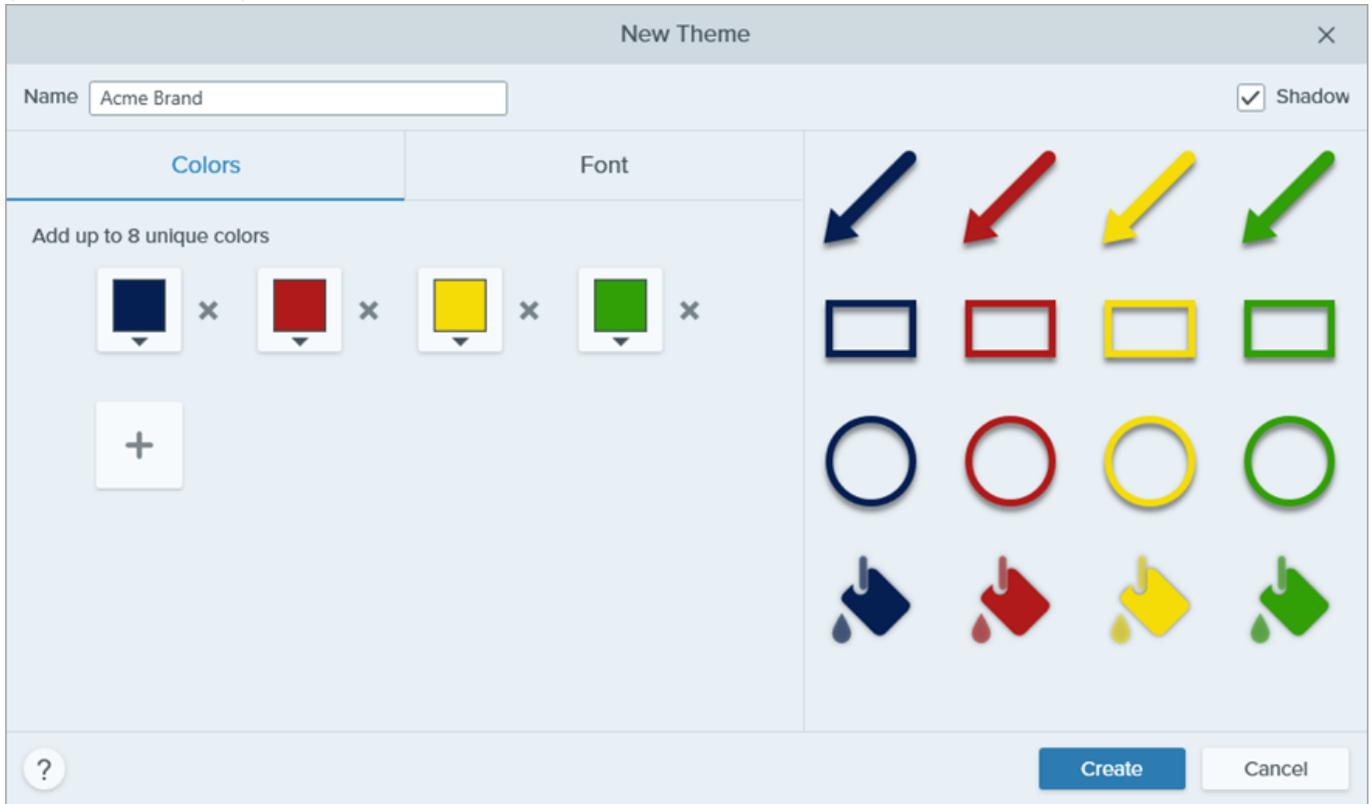
Create a Theme

Themes consist of unique Quick Styles for each project, organization, or style guide you work with. Snagit helps you set up a theme based on the selected color palette. You can [add more Quick Styles](#) or [edit the theme](#) at any time.

1. In Snagit Editor, click to select a tool.



- The tool properties open.
 - Windows:** Click the **Theme** dropdown and select the **New Theme** option.
 - Mac:** Click the  icon and select the **New Theme** option.
- The New Theme dialog appears. Click the **Colors** dropdown to select a color to use to automatically generate Quick Styles for the theme.



- Click to select a color from the preset colors or from the color palette.
- Click the Eyedropper tool and then click to select a color from anywhere on the screen.
- Enter a HEX or RGB value into the field.

To add the color to the theme's My Color palette, click the  button.

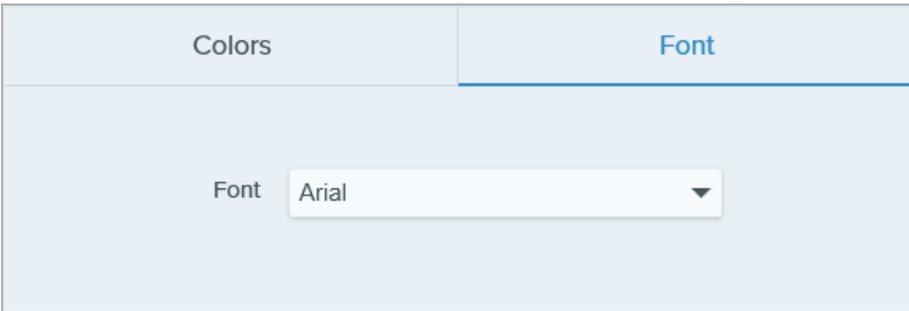


- Click the to add another color. Continue until you have added the desired theme colors.

Theme Color Tip

It is recommended to select 4-8 colors for generating the new theme.

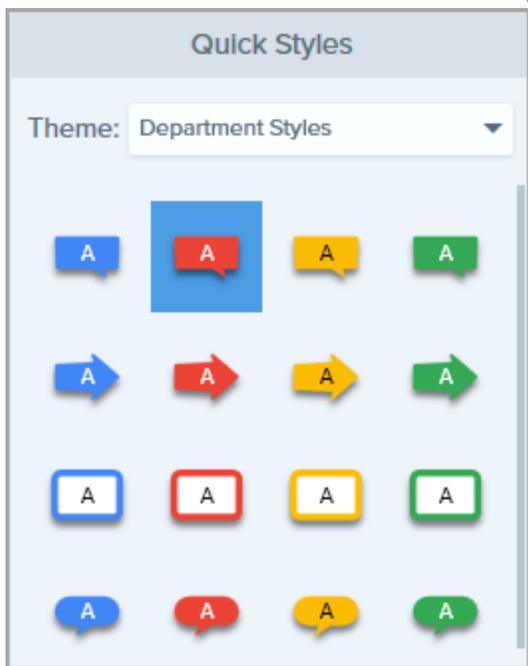
- Click the **Font** tab and select a desired font from the dropdown.



The screenshot shows a tabbed interface with two tabs: "Colors" and "Font". The "Font" tab is selected and highlighted in blue. Below the tabs, there is a label "Font" followed by a dropdown menu currently displaying "Arial".

- Click **Shadow** to enable or disable drop shadows for tools.
- Enter a descriptive name in the **Theme name** field.
- Click the **Create** button.

Snagit automatically generates a set of Quick Styles based on the colors selected. The new theme is available in most tools. To edit individual Quick Styles in the theme, see [Save a Quick Style](#).



The screenshot shows a panel titled "Quick Styles". At the top, there is a dropdown menu labeled "Theme:" with "Department Styles" selected. Below this, there is a grid of 16 quick style icons arranged in 4 rows and 4 columns. Each icon consists of a letter 'A' inside a colored shape. The first row shows 'A' in a blue square, a red square, a yellow square, and a green square. The second row shows 'A' in a blue arrow, a red arrow, a yellow arrow, and a green arrow. The third row shows 'A' in a blue rounded rectangle, a red rounded rectangle, a yellow rounded rectangle, and a green rounded rectangle. The fourth row shows 'A' in a blue speech bubble, a red speech bubble, a yellow speech bubble, and a green speech bubble. The red square icon in the first row is highlighted with a blue selection box.

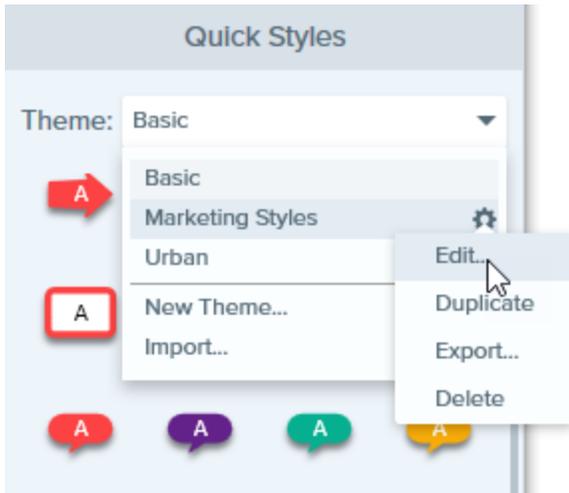
Edit a Theme

1. In Snagit Editor, click to select a tool.

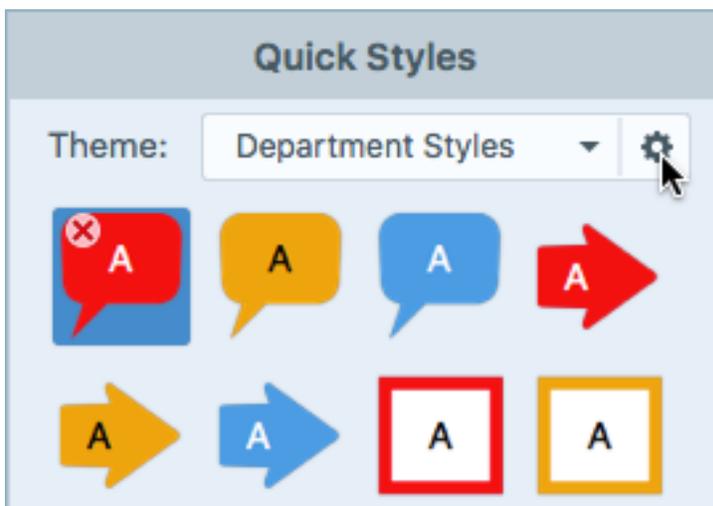


2. The tool properties open.

- **Windows:** In the **Theme** dropdown, click the  icon next to the theme and select **Edit**.



- **Mac:** Click the  icon and select **Edit**.



3. The Edit Theme dialog appears. Complete the desired edits.
4. Click **Save**.

IMPORTANT:

Editing a theme overwrites your existing Quick Styles in the theme. To maintain your existing styles, you can edit the Quick Styles individually. See [Save a Quick Style](#).

Save a Quick Style

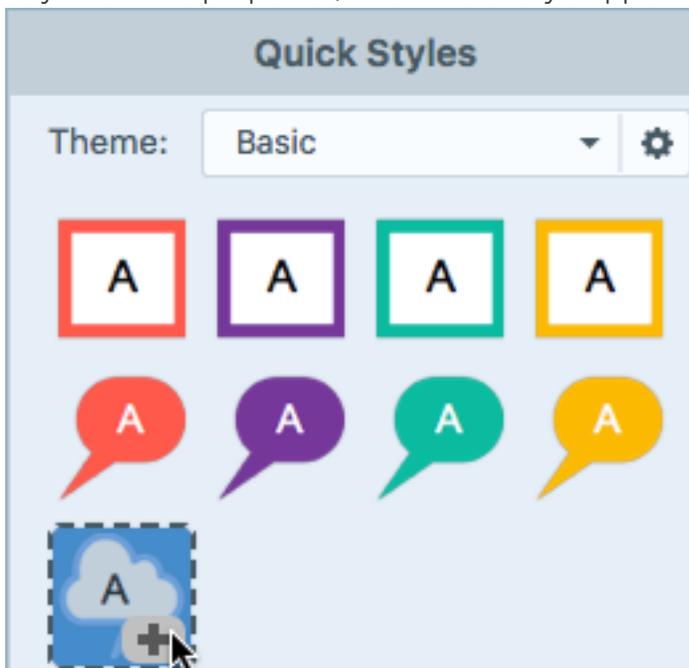
After editing the tool properties, you can save the custom tool properties as a Quick Style for future use.

To save the style to a specific theme, select the theme from the menu at the top of Quick Styles before you create the new Quick style.

1. In Snagit Editor, click to select a tool.



2. The tool properties open. Edit the desired properties.
3. As you edit the properties, a new Quick Style appears at the bottom of the existing styles.



4. Click the + icon to save the new Quick Style.

5. To change its location within Quick Styles, click and drag to move it to a new location.

Tip: Save frequently-used Quick Styles to the Favorites tool.

Click the  icon on the style to save to Favorites. The icon appears yellow when a Quick Style is saved to Favorites.



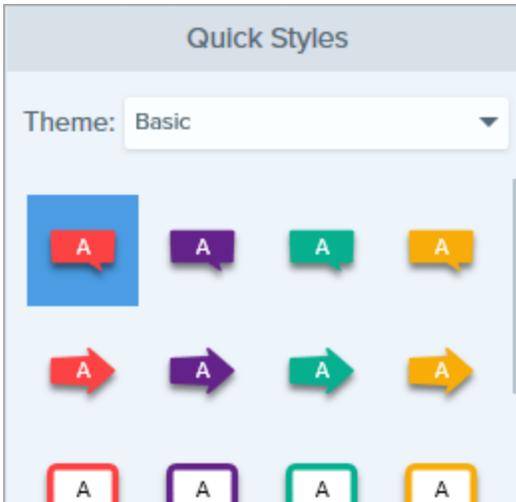
To delete a Quick Style, right-click on the style and select **Delete Quick Style** (Windows) or **Remove Quick Style** (Mac). The Quick Style is permanently deleted from the selected theme.

Apply a Quick Style

1. In Snagit Editor, click to select a tool.



2. The tool properties open. Click to select a **Quick Style**.



3. The method for drawing the Quick Style on the canvas depends on the tool selected. Follow the instructions outlined for using [tools](#).

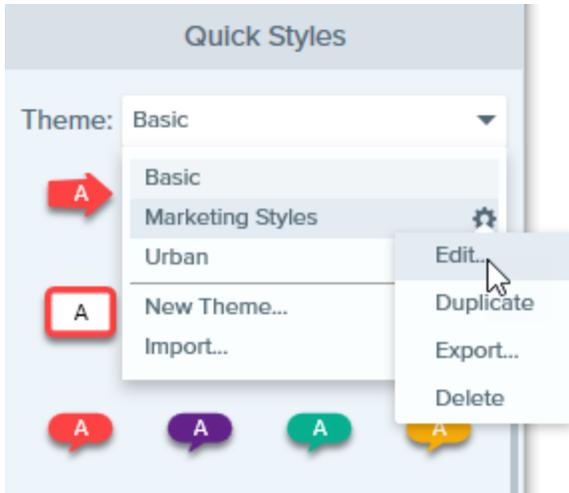
Export a Theme

Export and share a theme to maintain consistency throughout visuals in a project, website, or throughout your organization.

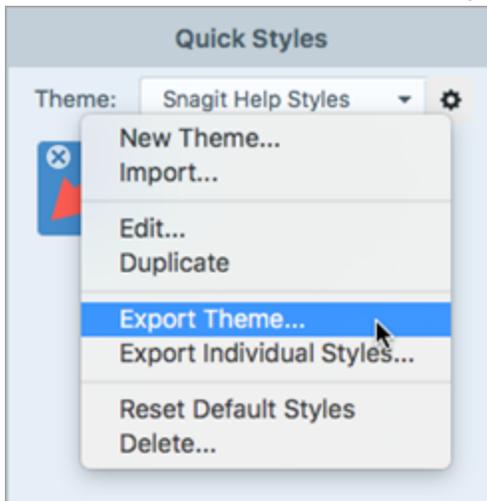
1. In Snagit Editor, click to select a tool.



2. The properties for the selected tool appear in the Properties panel on the right-side of Snagit Editor.
 - **Windows:** In the Theme dropdown, click the ⚙️ icon next to the theme and select **Export**.



- **Mac:** Click the ⚙️ icon and select **Export Theme**.



3. Choose a location and enter a file name. Click **Save**.

Snagit saves the theme as a .snagtheme file. You can send the file to others to import into Snagit.

You must have Snagit Windows version 13.1 or later or Snagit Mac version 4.1 or later installed to import a theme.

Import a Theme

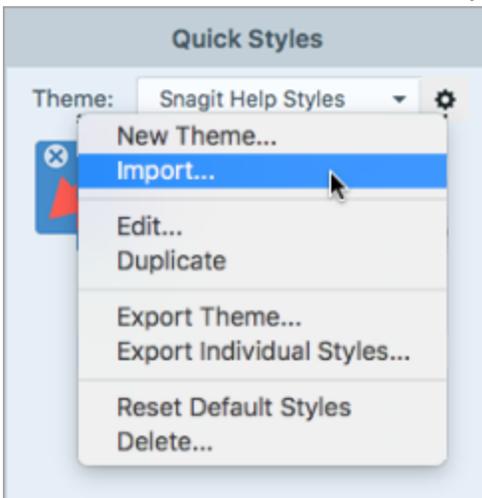
1. In Snagit Editor, click to select a tool.



2. The properties for the selected tool appear in the Properties panel on the right-side of Snagit Editor.
 - **Windows:** Click the **Theme** dropdown and select **Import**.



- **Mac:** Click the  icon and select **Import**.



3. Browse to select the .snagtheme file and click **Open**.

Snagit adds the theme to the list of available themes.

Download a Theme

Pre-made themes are available for download from the [TechSmith Assets website](#). See [Download TechSmith Assets for Snagit](#).

Related Articles

[Snagit Editor Overview](#)

[Introduction to Tools](#)

[Download TechSmith Assets for Snagit](#)

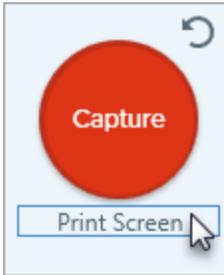
[Snagit Themes Tutorial](#)

Customize the Snagit Hotkeys

Change the Global Capture Shortcut

The global capture shortcut starts a new capture with the current settings in the Capture window.

1. Open the Capture window.
2. Click the Shortcut field.



3. Press the desired key combination on the keyboard.

The new keyboard shortcut appears in the field.

Customize Capture Shortcuts

Select the following to view the keyboard shortcuts available for customization:

- **Windows:** Capture window > File > Capture Preferences > Hotkeys tab.
- **Mac:** Snagit > Preferences > Keyboard tab.

Capture Shortcuts

Hotkeys and shortcuts are tested on a QWERTY keyboard. Some hotkeys and shortcuts may not work with the keyboard you use.

To configure your own hotkeys for your keyboard, see [Customize the Snagit Hotkeys](#).

Option	Windows	Mac
Selected Capture Mode/Global Capture	Print Screen	Control+Shift+C
All-in-One Capture	-	Control+Shift+O
Image Capture	-	Control+Shift+S
Mission Control Capture (Mac)	-	Control+Shift+M
Expose (Window) Capture (Mac)	-	Control+Shift+W
Menu Capture	-	Control+Shift+E
Repeat Last Capture	To set a shortcut for this option, select Capture window > File > Capture Preferences > Hotkeys tab .	Control+Shift+R
Video Capture	-	Control+Shift+V
Video Selection Guides	G	G
Start Recording	Shift+F9	Control+Shift+Spacebar
Pause/Resume Recording	Shift+F9	Control+Shift+Spacebar
Stop Recording	Shift+F10	Control+Shift+V
Magnifier	M	M
Cancel Capture	-	Esc
Show/Hide Capture Help	F1	H
Capture Fullscreen	-	F
Capture Multiple Regions	-	Hold the Command key
End Multiple Image Capture	Right-click screen	-
Scroll Horizontally	H	R
Scroll Vertically	V	D
Scroll Diagonally	B	X
Move Crosshairs 1 Pixel	Arrow keys	-

Option	Windows	Mac
Capture 1:1 Aspect Ratio (Square)	Hold the Shift key	-
Region (16:9 Aspect Ratio)	Click and drag to select an area on the screen. Hold the Ctrl key to lock the selection to a 16:9 aspect ratio.	-
Region (4:3 Aspect Ratio)	Click and drag to select an area on the screen. Hold Ctrl+Shift to lock the selection to a 4:3 aspect ratio.	-
Take a Capture	Enter	-
Start a Region Selection	Shift+Enter	-

Snagit Editor Shortcuts

Option	Windows	Mac
Open Editor	-	Command+Shift+E
Enter Full Screen	-	Command+Control+F
Open Preferences	-	Command+comma
Hide Snagit	Ctrl+Shift+X	Command+H
Quit Snagit	-	Command+Q
New Image	Ctrl+N	Command+N
New from Clipboard	Ctrl+Shift+N	Shift+Command+N
Create Image from Template	Ctrl+Alt+C	Option+Shift+C
Open	Ctrl+O	Command+O
Close Snagit	Alt+F4	Command+W
Close Capture	Ctrl+F4 Ctrl+W	Shift+Command+W

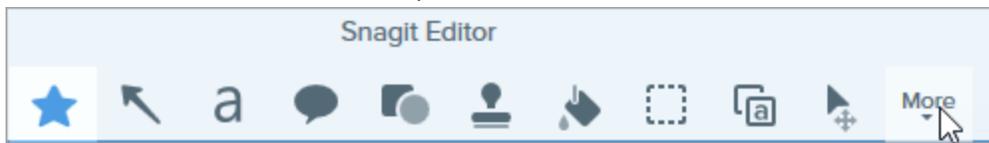
Option	Windows	Mac
Close All	-	Option+Command+W
Save	Ctrl+S	Command+S
Save As	Ctrl+Shift+S	Shift+Command+S
Save All	-	Option+Command+S
Print	Ctrl+P	Command+P
Undo	Ctrl+Z	Command+Z
Redo	Ctrl+Y	Shift+Command+Z
Cut	Ctrl+X	Command+X
Copy	Ctrl+C	Command+C
Copy All	Ctrl+Shift+C	Option+Command+C
Paste	Ctrl+V	Command+V
Duplicate	Ctrl+D Ctrl+click (Move, Stamp, Step tools)	Shift+Command+D
Delete	Ctrl+Delete	Delete
Select All	Ctrl+A	Command+A
Deselect All	Ctrl+D	Command+D
Invert Selection	Ctrl+Shift+I	Shift+Command+I
Bring Forward	Ctrl+Shift+F	-
Bring Backward	Ctrl+Shift+B	-
Group	Ctrl+Shift+G	-
Ungroup	Ctrl+Shift+U	-
Jump to Next Frame	-	Right Arrow
Jump to Previous Frame	-	Left Arrow
Jump to Beginning	-	Command+Return

Option	Windows	Mac
Jump to End	-	Shift+Command+Return
Next Image (Video from Images)	Right Arrow	Right Arrow
Previous Image (Video from Images)	Left Arrow	Left Arrow
Draw a Perfect Square or Circle More or Draw an Object in a Line	Hold the Shift key while dragging.	Hold the Shift key while dragging.
Draw Over Objects	-	Hold the Option key while dragging.
Canvas Snapping	-	Hold the Option key while moving or resizing objects.
Crop to Canvas	-	Command+K
Trim	-	Shift+Command+X
Flatten	Ctrl+T	Shift+Command+T
Flatten All	Ctrl+Shift+T	Control+Shift+T
Actual Size	Ctrl+0	Command+0
Zoom to Fit	-	Command+Shift+0
Zoom In	Ctrl+Plus Sign	Command+Plus Sign Option+scroll down
Zoom Out	Ctrl+Minus Sign	Command+Minus Sign Option+scroll up
Resize an Image	-	Shift+Command+R
Rotate an Image	-	Command+R
Switch to Library	-	Command+1
Show/Hide Effects Panel	-	Command+2
Show/Hide Properties	-	Command+3
Show/Hide Recent Captures Tray	-	Option+Command+T

Option	Windows	Mac
Next Capture in Tray	-	Command+[
Previous Capture in Tray	-	Command+]
Open Share History	-	Option+Shift+S

Tools Shortcuts

On Windows, shortcuts are assigned to the first ten positions in the Snagit Editor toolbar. Press Ctrl+1 through Ctrl+9 to select the tool in that position.



Option	Mac Shortcuts
Favorites	Control+R
Arrow and Line	Control+A
Text	Control+T
Callout	Control+D
Shape	Control+U
Stamp	Control+I
Fill	Control+F
Move	Control+V
Selection	Control+L
Blur	Control+B
Simplify	Control+Y
Magic Wand	Control+W

Option	Mac Shortcuts
Crop	Control+C
Cut Out	Control+X
Pen	Control+P
Highlighter	Control+H
Step	Control+S
Eraser	Control+E
Magnify	Control+M

Related Articles

[Save Capture Settings as Presets](#)

[Introduction to Tools](#)

Download TechSmith Assets for Snagit

Enhance your Snagit image captures with assets downloaded from the [TechSmith Assets website](#).

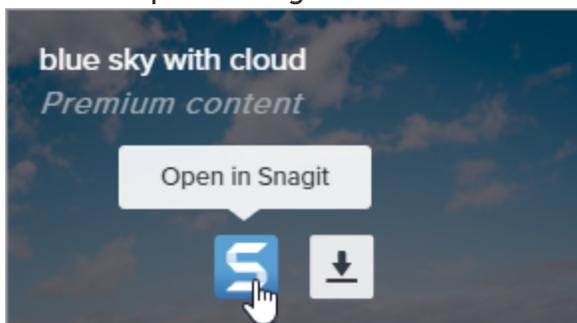
Asset Types

The following types of assets are available to download from <https://library.techsmith.com/Snagit>.

Asset Type	Description
Stamps	Artwork specifically designed to annotate images.
Photos	Royalty-free photographs to enhance your images in Snagit.
Themes	Preselected color palettes for quick styles in Snagit.
Templates	Pre-made layouts to create visual documentation, tutorials, and training materials. <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;">Templates are only available for use in TechSmith Snagit version 2020 or later.</div>

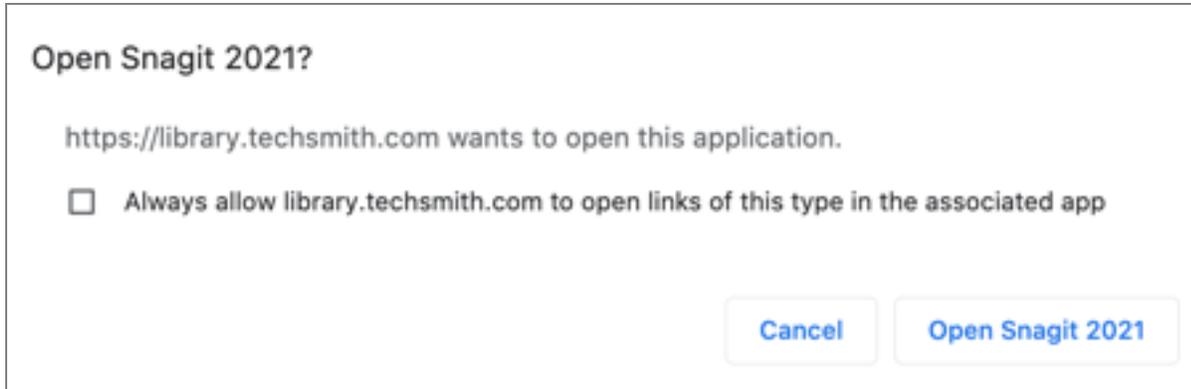
Download Assets for Snagit 2021

1. Select a download option in Snagit or visit the [TechSmith Assets website](#):
 - For stamps, select **Snagit Editor > Stamp tool > Properties panel > Quick Styles > Download More button**.
 - For templates, select **Snagit Editor > File > Create Image from Template > Download More Templates link**.
2. The [TechSmith Assets website](#) opens. Sign in with your TechSmith account.
3. Select an asset type and category. Hover your cursor over an asset to preview it.
4. Click the **Open in Snagit** button to download the asset to Snagit.



You must have Snagit version 2020 or later to download assets directly into Snagit. For previous versions, see [Download Assets to Your Computer](#).

5. Click the **Open Snagit 2021** button in the message prompt.



The asset downloads into Snagit.

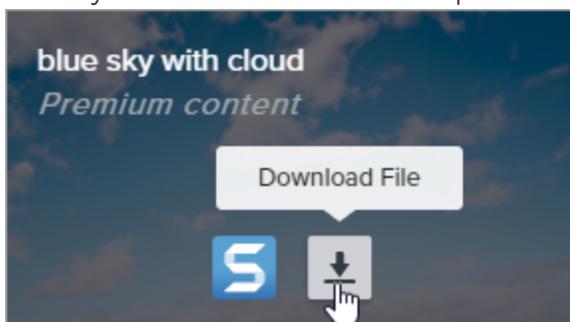
- For stamps, select **Stamp tool > Stamp dropdown** to locate the downloaded asset.
- For photos, the image opens in the [Recent Captures Tray](#) and is added to the [Library](#).
- For themes, the theme appears in the Quick Styles panel for annotations, arrows, text, and other tools.
- For templates, the Create Image from Template dialog opens automatically in the Snagit Editor and includes the downloaded asset.

Download Assets to Your Computer

To learn how to download assets onto your computer, continue with the following sections based on your web browser:

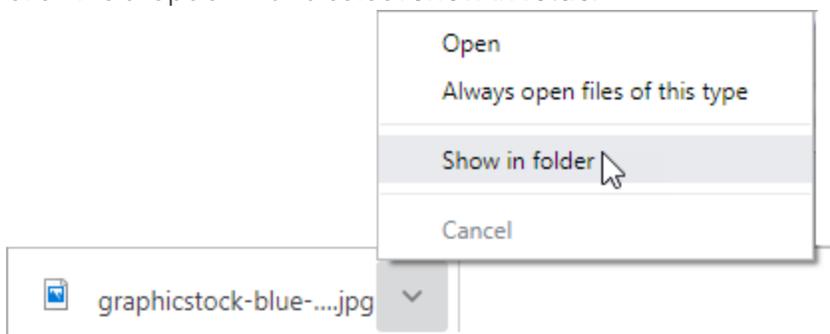
Google Chrome

1. Go to the [TechSmith Assets website](#) and sign in with your TechSmith Account.
2. Select an asset type and category.
3. Hover your cursor over an asset to preview it. Click the **Download** button.



First-time users must accept terms of service before the download begins.

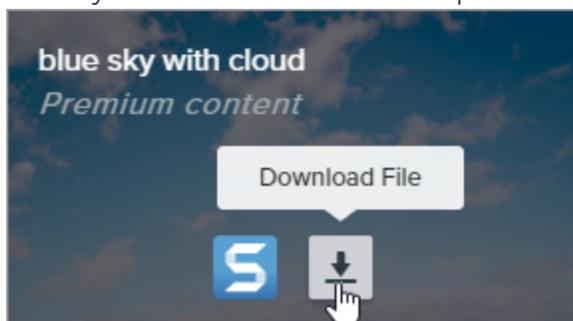
4. Google Chrome downloads the asset into your Downloads folder. At the bottom of your web browser, click the dropdown and select **Show in folder**.



- For stamps, themes, and templates, double-click the downloaded asset to open in Snagit.
- For images, select **Snagit Editor > File > Open** (Windows) or **Snagit > Open** (Mac) to open in Snagit.

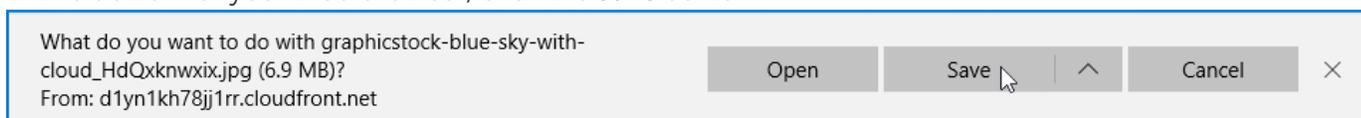
Microsoft Edge

1. Go to the [TechSmith Assets website](#) and sign in with your TechSmith Account.
2. Select an asset type and category.
3. Hover your cursor over an asset to preview it. Click the **Download** button.

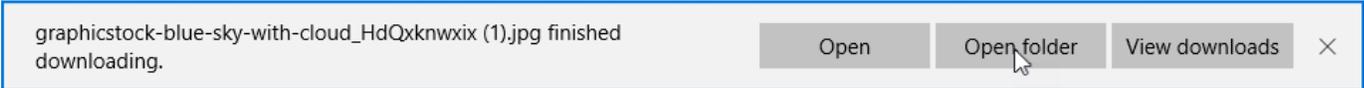


First-time users must accept terms of service before the download begins.

4. At the bottom of your web browser, click the **Save** button.



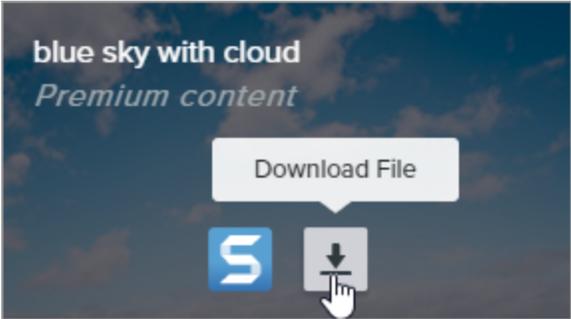
5. Microsoft Edge downloads the asset into your Downloads folder. At the bottom of your web browser, click the **Open folder** button.



- For stamps, themes, and templates, double-click the downloaded asset to open in Snagit.
- For images, select **Snagit Editor > File > Open** (Windows) or **Snagit > Open** (Mac) to open in Snagit.

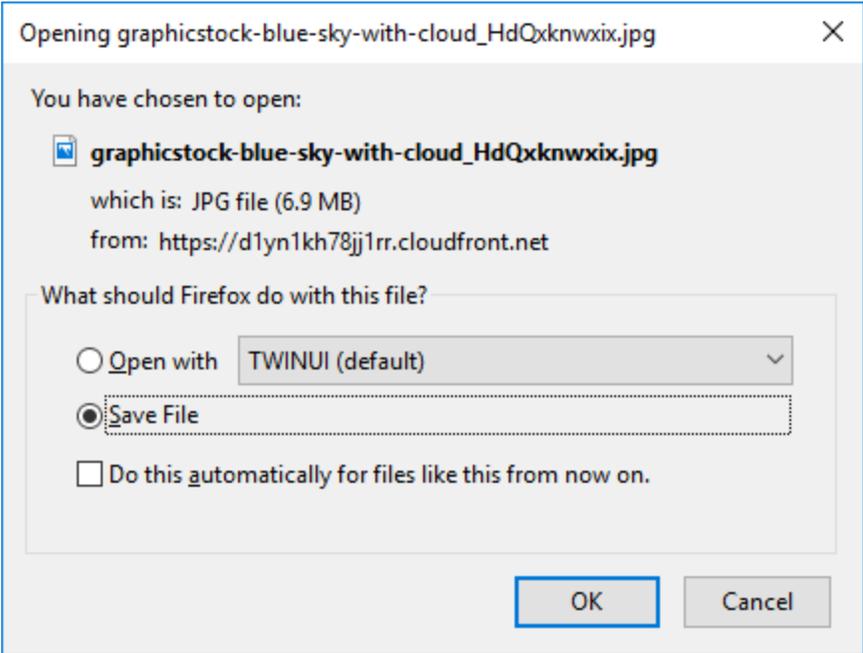
Firefox

1. Go to the [TechSmith Assets website](#) and sign in with your TechSmith Account.
2. Select an asset type and category.
3. Hover your cursor over an asset to preview it. Click the **Download** button.

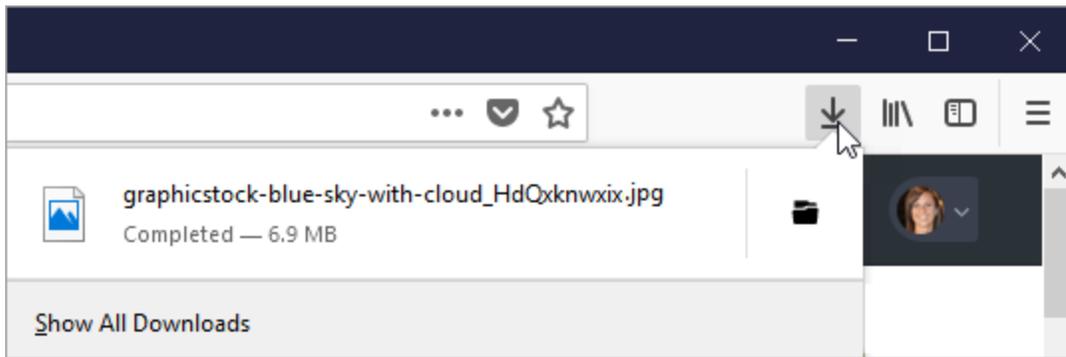


First-time users must accept terms of service before the download begins.

4. A dialog appears. Select **Save File** and click **OK**.



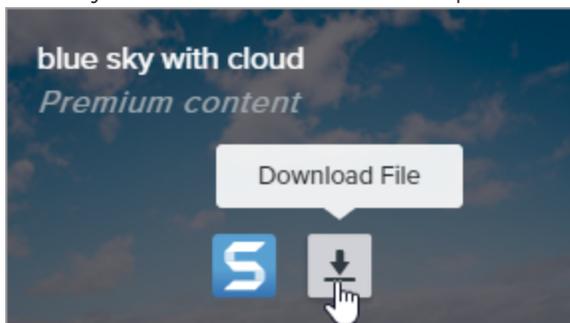
5. Firefox downloads the asset into your Downloads folder. Click the **Downloads** button in the upper-right corner of your web browser.



- For stamps, themes, and templates, double-click the downloaded asset to open in Snagit.
- For images, select **Snagit Editor > File > Open** (Windows) or **Snagit > Open** (Mac) to open in Snagit.

Internet Explorer

1. Go to the [TechSmith Assets website](#) and sign in with your TechSmith Account.
2. Select an asset type and category.
3. Hover your cursor over an asset to preview it. Click the **Download** button.

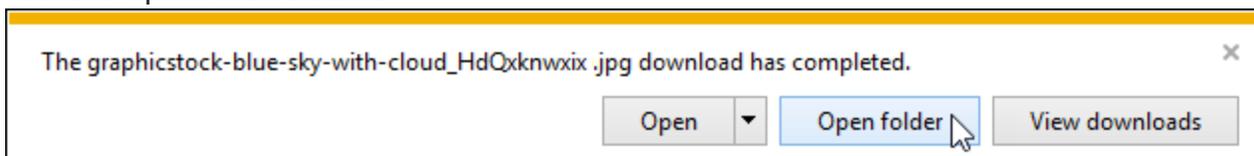


First-time users must accept terms of service before the download begins.

4. At the bottom of your web browser, click the **Save** button.



5. Internet Explorer downloads the asset into your Downloads folder. At the bottom of your web browser, click the **Open folder** button.

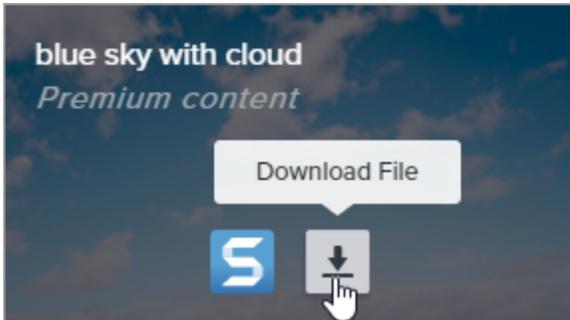


6. A security dialog appears. Click the **Allow** button.

7. To open the asset in Snagit:
 - For stamps, themes, and templates, double-click the downloaded asset.
 - For images, select **Snagit Editor > File > Open** (Windows) or **Snagit > Open** (Mac).

Safari

1. Go to the [TechSmith Assets website](#) and sign in with your TechSmith Account.
2. Select an asset type and category.
3. Hover your cursor over an asset to preview it. Click the **Download** button.



First-time users must accept terms of service before the download begins.

4. Safari downloads the asset into your Downloads folder.
 - For stamps, themes, and templates, double-click the downloaded asset to open in Snagit.
 - For images, select **Snagit Editor > File > Open**(Windows) or **Snagit > Open** (Mac) to open in Snagit.

Related Articles

[Introduction to Tools](#)

[Download TechSmith Assets Tutorial](#)

[Introduction to Snagit Library](#)

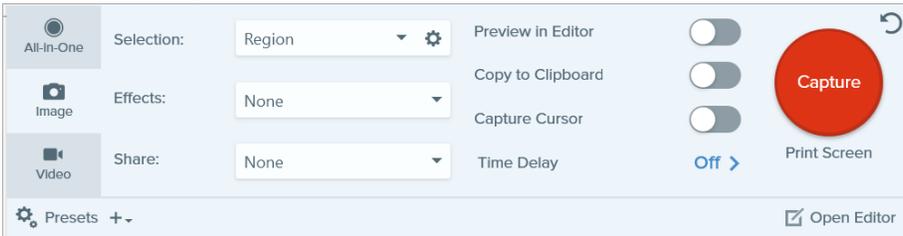
Snagit Preferences

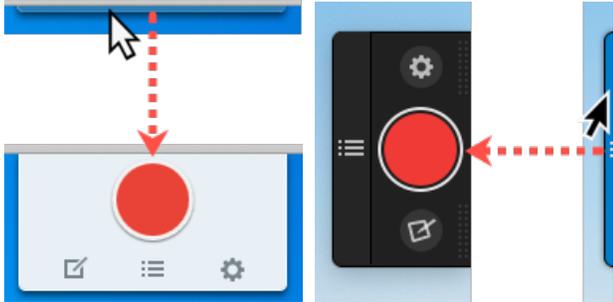
To open the Snagit Preferences:

- **Windows:**
 - Select **Capture window > File > Capture Preferences**.
 - Select **Snagit Editor > Edit > Editor Preferences**.
- **Mac:** Select **Snagit Editor > Snagit > Preferences**.

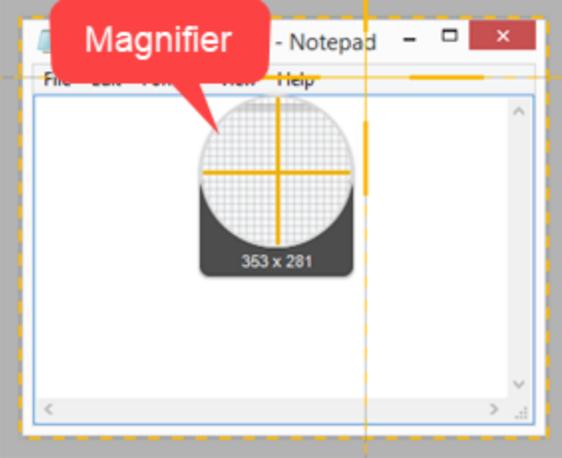
General Tab

On Windows, some option locations differ between the General tab in the Capture Preferences and Editor Preferences dialog.

Option	Description
Run Snagit when Windows starts (Windows) Always keep Snagit running in the background (Mac)	Open and run Snagit on computer startup. This option is only available in the Capture Preferences dialog on Windows.
Capture Interface Options (Windows) Snagit Shows (Mac)	<ul style="list-style-type: none">• Capture Window: Displays the full range of capture settings as well as customized Presets for quick captures. On Mac, click the Snagit menu bar icon to access the Capture window.  <ul style="list-style-type: none">• Capture Widget (formerly OneClick Tab): Displays quick capture options as a tab on the edge of the screen. The widget displays when you hover the cursor over the blue bar. Drag the blue bar to reposition the widget along the top (Windows only) or side (Windows and Mac) of the screen.

Option	Description
	 <p data-bbox="553 569 1503 747">On Windows you can also select the Capture Widget option in the Snagit Editor Preferences dialog. On the General tab select Show Capture Widget.</p>
Snagit theme (Windows) Editor color theme (Mac)	Select Light or Dark from the dropdown to choose the Snagit interface color theme.
Send anonymous usage data	<p data-bbox="483 919 1463 947">Send anonymous data on Snagit usage to help TechSmith improve future versions.</p> <p data-bbox="483 999 1235 1026">Select which notifications to receive from the following options:</p> <ul data-bbox="524 1045 1495 1276" style="list-style-type: none"> <li data-bbox="524 1045 889 1073">• Don't show me notifications <li data-bbox="524 1098 1403 1157">• Only show me help notifications: Receive tips and tricks on using Snagit features. <li data-bbox="524 1182 1495 1276">• Show me help and TechSmith promotions (Windows)/Show me all notifications from TechSmith (Mac): Receive tips, tricks, and information for TechSmith sales, webinars, and other promotional messages.
Automatically check for updates	<p data-bbox="483 1335 1463 1444">Automatically check for the latest version of Snagit when connected to the Internet. On Mac, select how often Snagit checks for updates and if the updates should automatically install.</p> <p data-bbox="488 1472 1503 1577">This option is only available in the Editor Preferences dialog on Windows.</p>
Reset "Don't Ask Me" Warnings	If you previously selected the "Don't Ask Me Again" option in a message, click the button to reset all messages to display again.

Capture Tab

Option	Description
Hide Snagit when capturing	Hide Snagit during capture to avoid including Snagit in captures.
Open screenshots copied from system tools (Windows)	Open screenshots captured using system tools, such as the Snipping Tool or Snip & Sketch, in Snagit Editor.
Open system screenshots and videos in Snagit (Mac)	<p>Open screenshots and videos captured using the MacOS system tools or keyboard shortcuts in Snagit Editor. The capture is moved from the default system location into the Snagit Library.</p> <p>Select Keep original file to make a copy of the original file in the Snagit Library.</p>
Show magnifier (Windows)	<p>The magnifier helps to capture pixel accuracy when selecting an area to capture.</p>  <p>Press M to hide the magnifier during capture.</p>
Simplified crosshairs (Windows)	Display simplified crosshairs to improve capture performance.
Automatically start video recording	<p>Automatically start the video recording after selecting the video recording area.</p> <p>By default, this option is disabled. You must click the Record button to start the recording.</p>
Show video countdown	Displays a three second countdown before starting the video recording.
Show quick controls in fullscreen	Displays the Webcam button and Pause button in the lower-right corner

Option	Description
recordings	of the screen during a fullscreen video recording.
Video Quality (Windows)	Select the quality for video recordings. Higher video quality can result in larger file sizes.
Capture Permissions (Mac)	Permissions are required for Snagit to capture and share images and videos. Click Fix Capture Permissions to open the System Permissions dialog and enable a webcam, microphone, scrolling captures and more. See MacOS Permissions .
Scale captures down to 1920x1080 (Windows) Downsample Retina video recordings (Mac)	Scales video recordings to smaller dimensions. The dimensions can vary depending on the original recording dimensions. If video quality is a concern, consider disabling this option. When disabled, the text and graphics appear crisper, but the video may result in larger file sizes and dimensions.
System Audio Component (Mac)	The TechSmith Audio Capture Component allows you to record system audio (the sound from your computer speakers) during a video capture.
Enable webcam (Windows)	Select a built-in or connected camera device for recording camera video.

Hotkeys/Keyboard Tab

You can change some of the default hotkeys. To view the list of default hotkeys, see [Customize the Snagit Hotkeys](#).

To change a default keyboard shortcut on Windows:

1. Select **Capture window > File > Capture Preferences > Hotkeys tab**.
2. Select the desired shortcuts.
3. Check **Allow Snagit to override other hotkey assignments** to avoid shortcut conflicts with other applications when running Snagit.
4. Click **OK**.

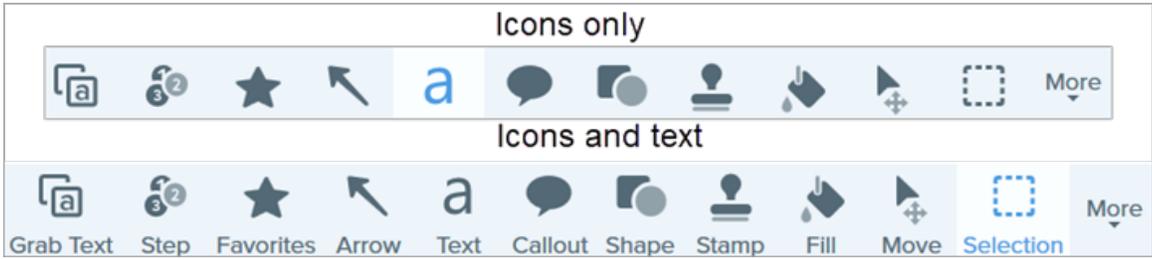
To change a default keyboard shortcut on Mac:

1. Select **Snagit Editor > Snagit > Preferences > Keyboard tab**.
2. Click the keyboard shortcut button.
3. Press the desired key combination on the keyboard.

The new keyboard shortcut appears in the field

Editor Tab (Windows)

Option	Description
<p>Editor background color</p>	<p>Select the Editor background color.</p>  <p>Consider changing the background color to increase the contrast between the application and the capture previewed on the canvas.</p>
<p>Recent files thumbnail size</p>	<p>To change the size of the thumbnails in the Recent Captures Tray, select Recent files thumbnail size > Small, Medium, or Large from the dropdown.</p>
<p>Automatically expand the canvas to fit objects</p>	<p>Automatically increase the size of an image when pasting or dragging objects outside of the current image.</p> <p>This option is available in the Advanced tab for Mac.</p>
<p>Escape key closes Editor</p>	<p>Set the keyboard shortcut to exit Snagit Editor to the Esc key.</p> <p>This option is disabled by default. To exit Snagit, select File > Exit Snagit Editor.</p>
<p>Show cursor quickstyle popup</p>	<p>Display a preview of the tool style next to the cursor on the canvas.</p> 
<p>Show Toolbar</p>	<p>Display icons and text labels or icons only in the Snagit Editor toolbar.</p>

Option	Description
Labels	
Enable spell check	Enable the OS spell check to identify misspelled words in callouts, text boxes, and Grab Text output.

Share Tab

See [Share Captures](#) for more information on the Share tab.

Library Tab (Windows)

Option	Description
Maximum recent files	Enter the maximum number of recent files to display at a time under File > Open Recent. Enter a number 1-15.
Automatically save new image captures in the Library	By default, Snagit automatically saves new captures in the Snagit Library . If this option is disabled, any unsaved captures are closed and deleted when you close Snagit.
Automatically save new video captures in the Library	By default, Snagit automatically saves new captures in the library. If this option is disabled, any unsaved captures are closed and deleted when you close Snagit.
Prompt before deleting files	Display a message prompt before deleting files in Snagit.
Remove all items from the Tray when closing Editor	Removes all captures in the tray when closing Snagit. An empty tray appears the next time Snagit Editor opens.
Library location	<p>By default, the library files are located in this folder: C:\Users\username\AppData\Local\TechSmith\Snagit\DataStore\.</p> <p>To change the location, click the Browse button.</p> <ul style="list-style-type: none"> To save a copy of the library, click the Create Backup button.

Option	Description
	<ul style="list-style-type: none"> To import a saved library, click the Restore Backup button. This overwrites the existing library.

Advanced Tab

Option	Description
Always keep Editor running in the background (Windows)	Enable this option to open captures in Snagit Editor quicker. This option keeps Snagiteditor.exe running in Windows Task Manager when you close the Snagit Editor window.
Delete cropped content (Windows)	Automatically delete the content cropped out of an image.
Automatically flatten pasted images (Windows)	Automatically flatten images or objects pasted onto the canvas. The pasted objects are not editable and become a permanent part of the image when flattened.
Scale down retina images when sharing (Mac)	<p>Reduces the size of a Retina image to improve how it displays on a standard resolution screen. This option is enabled by default and reduces the image size when you:</p> <ul style="list-style-type: none"> Share an image with Snagit share destinations. Drag images from Snagit Editor into another location. <p>Hold the Shift key to temporarily disable this setting when dragging an image from Snagit Editor.</p>
Keep a duplicate editable capture when saving (Mac)	Creates a copy of the .snagproj in the tray to allow for future editing when saving to another file type such as .png.
Automatically expand the canvas to fit objects	<p>Automatically increase the size of an image when pasting or dragging objects outside of the current image.</p> <p>This option is available in the Editor tab for Windows.</p>
Show quick edit toolbar on canvas (Mac)	Display a floating properties toolbar for callouts, text, shapes, and other tools.

Option	Description
	
Always create new canvas at this size (Mac)	Sets the default image dimensions when you select File > New Image (Command-N). If you enable this option, the dialog to enter custom dimensions for a new image will not open.
Always use black and white menu bar icon (Mac)	Select this option if you want to display the black Snagit menu bar icon when recording a video capture. 
Autosave location (Mac)	Unsaved image captures are stored as .snagproj files and video captures as .mp4 files in: User name/Documents/Snagit/Autosaved Captures. Click the Choose button to select another location.
Drag and paste format (Mac)	Set the default file format when dragging captures from Snagit Editor into another application or location.
Mobile Sharing	<p>Add a mobile device under File > Connect Mobile Device to enable this option and allow image and video sharing between the mobile device and Snagit. See Import Captures from a Mobile Device.</p> <ul style="list-style-type: none"> • Keep original image dimensions: Snagit automatically resizes mobile images for better viewing in Snagit Editor. Enable this option to import mobile images at the original dimensions. • Connection Name: TechSmith Fuse remembers each connection and allows you to select which instance of Snagit to send the mobile images or videos. You can customize the name of each connection to be sure you are sending the files to the correct computer running Snagit. • Port (Mac): Port number for connecting TechSmith Fuse to Snagit.

Related Articles

[Customize Snagit](#)

[Customize the Snagit Hotkeys](#)

Share Captures

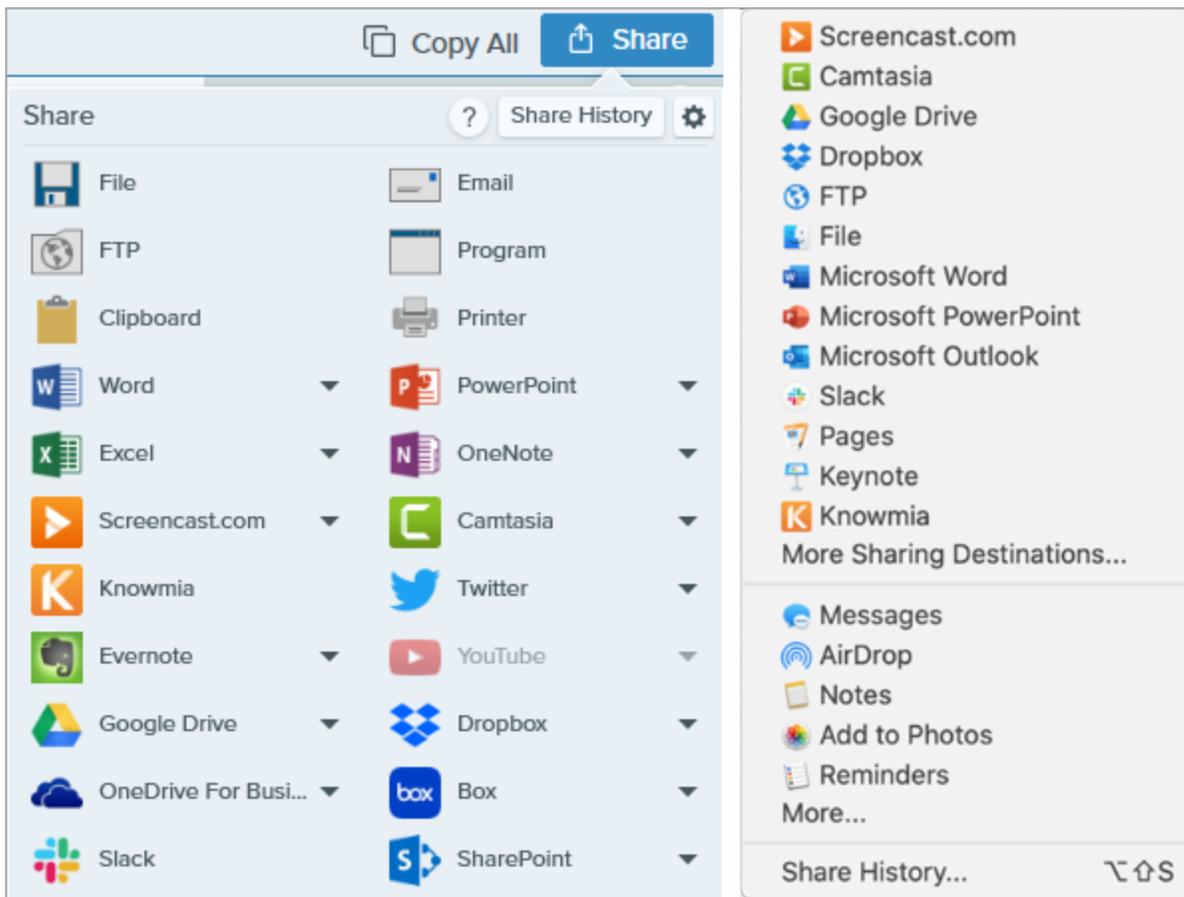
Quickly share images or videos to a specific location or application using Snagit share destinations.

Tip: Add a Preset

Set up a preset to automatically send an image or video to a share destination after capture. See [Save Capture Settings as Presets](#).

1. In Snagit Editor, click to select a capture in the Recent Captures Tray.
2. Click the **Share** button and select a destination.

Share destinations that do not support the selected file type are disabled in the Share menu.



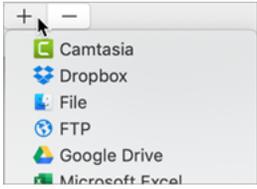
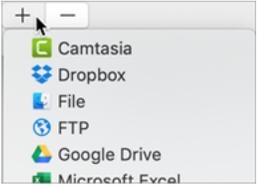
You may be prompted to allow Snagit access to your account or application before you can share the image or video.

Default Share Destinations

Share Destinations	Image	Video
File Save an image or video to a file location.	✓	✓
Email Insert an image into a new email message.	✓	
FTP Send an image or video to an FTP server using file transfer protocol.	✓	✓
Program (Windows) Send an image or video to another program. Select from a list of programs that support the selected file format. Select Share button > Program > Manage to add new compatible programs to the list.	✓	✓
Clipboard (Windows) Copy an image to the Windows Clipboard for quick pasting into other locations or applications.	✓	
Printer (Windows) Send the image to a printer.	✓	
Microsoft Word Insert an image into a Microsoft Word document. To customize the Word share options: <ul style="list-style-type: none"> • Windows: Select Share button > Word dropdown > Options. • Mac: Select Share button > More Sharing Destinations > Microsoft Word. <div style="border-left: 2px solid #0070C0; padding-left: 10px; margin-top: 10px;"> <p>To add Microsoft share destinations, click the Share button and select More Sharing Destinations. Click the Add button and select the desired Microsoft output from this list. See Add More Share Destinations.</p> </div>	✓	

Share Destinations	Image	Video
<p>Microsoft PowerPoint</p> <p>Insert an image into a Microsoft PowerPoint presentation slide. To customize the PowerPoint share options:</p> <ul style="list-style-type: none"> • Windows: Select Share button > PowerPoint dropdown > Options. • Mac: Select Share button > More Sharing Destinations > Microsoft PowerPoint. <p>To add Microsoft share destinations, click the Share button and select More Sharing Destinations. Click the Add button and select the desired Microsoft output from this list. See Add More Share Destinations.</p>	✓	
<p>Microsoft Excel</p> <p>Insert an image into a Microsoft Excel workbook. To customize the Excel share options:</p> <ul style="list-style-type: none"> • Windows: Select Share button > Excel dropdown > Options. • Mac: Select Share button > More Sharing Destinations > Microsoft Excel. <p>To add Microsoft share destinations, click the Share button and select More Sharing Destinations. Click the Add button and select the desired Microsoft output from this list. See Add More Share Destinations.</p>	✓	
<p>Microsoft OneDrive (Windows)</p> <p>Upload an image or video to Microsoft OneDrive. To customize the OneDrive share options, select Share button > OneDrive dropdown > Options.</p>	✓	✓
<p>Screencast.com</p> <p>Upload an image or video to Screencast.com for image or video hosting. Screencast.com provides a URL for quick sharing or an embed code for adding the capture onto a website or blog. To customize the Screencast.com share options, select Share button > Screencast.com dropdown > Options.</p> <p>If you are not currently logged into your TechSmith account, sign in or set up an account. See About TechSmith Accounts.</p>	✓	✓
<p>TechSmith Camtasia</p> <p>Use Camtasia to:</p> <ul style="list-style-type: none"> • Import still images or videos to use as source files in your Camtasia projects. • Enhance videos recorded in Snagit with callouts, text, titles, captions, effects, and 	✓	✓

Share Destinations	Image	Video
<p>much more.</p> <p>Snagit imports an MP4 video or image into the Media Bin in TechSmith Camtasia.</p> <p>To share images or videos to Camtasia, you must have Camtasia 7.0 (Windows)/2.0 (Mac) or later installed.</p>		
<p>TechSmith Knowmia</p> <p>Upload an image or video to TechSmith Knowmia.</p> <p>When prompted, you must sign in to Knowmia and allow Snagit permission to access your account to share an image or video.</p>	✓	✓
<p>YouTube</p> <p>Upload a video to a YouTube account. YouTube provides a URL for quick sharing to an audience or an embed code for embedding the capture on a website or blog.</p> <p>YouTube resizes the video to fit within their standard dimensions. For best results, record at YouTube's recommended dimensions. See Record a Video.</p> <p>When prompted, you must sign in to YouTube and allow Snagit permission to access your account to share an image or video.</p>		✓
<p>Google Drive</p> <p>Upload an image or video to Google Drive for image or video hosting. Snagit sends a share link to the Clipboard.</p> <ol style="list-style-type: none"> If you have not previously logged into your Google account, the Connect with Google Drive dialog appears. Enter your email and password and click Sign in. Click Allow. The Send to Google Drive dialog appears. Enter a file name, select the folder to upload the capture to, and click Upload. <p>To customize the share destination:</p> <ul style="list-style-type: none"> Windows: Select Share button > Google Drive dropdown > Options. Mac: Select Share button > More Sharing Destinations. Click the Add button and select the share destination from the list. 	✓	✓

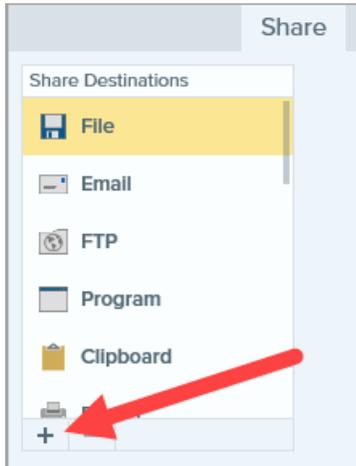
Share Destinations	Image	Video
 <p>When prompted, you must sign in to Google Drive and allow Snagit permission to access your account to share an image or video.</p>		
<p>Dropbox Upload an image or video to Dropbox for image or video hosting. Snagit sends the share link to the Clipboard.</p> <p>When prompted, you must sign in to Dropbox and allow Snagit permission to access your account to share an image or video.</p>	✓	✓
<p>Box Upload an image or video to Box for image or video hosting. Snagit sends the share link to the Clipboard.</p> <p>Box is not a default share destination on Mac. To add this share destination, select Share > More Sharing Destinations. Click the Add button and select the share destination from the list.</p>  <p>When prompted, you must sign in to Box and allow Snagit permission to access your account to share an image or video.</p>	✓	✓
<p>Slack Upload the capture to Slack for image or video hosting. Snagit sends the share link to the Clipboard.</p>	✓	✓

Share Destinations	Image	Video
<p>When prompted, you must sign in to Slack and allow Snagit permission to access your account to share an image or video.</p>		
<p>SharePoint (Windows) Upload an image or video to host on SharePoint. Snagit sends the share link to the Clipboard.</p> <p>When prompted, you must sign in to Microsoft and allow Snagit permission to access your account to share an image or video.</p>	✓	✓
<p>Pages (Mac) Insert an image or video into a Pages document. Snagit opens a new Pages document if one is not already open.</p> <p>The Pages application must be installed before you share. When prompted, you must allow Snagit permission to access Pages to share an image or video.</p>	✓	✓
<p>Keynote (Mac) Insert an image or video to a Keynote presentation.</p> <p>The Keynote application must be installed before you share. When prompted, you must allow Snagit permission to access Keynote to share an image or video.</p>	✓	✓
<p>Numbers (Mac) Insert an image or video to a Numbers document.</p> <p>The Numbers application must be installed before you share. When prompted, you must allow Snagit permission to access Numbers to share an image or video.</p>	✓	✓

Add a Share Destination

You can add additional share destinations to Snagit.

1. In Snagit Editor:
 - **Windows:** Select **Share > Properties icon > Share Preferences**.
 - **Mac:** Select **Share > More Share Destinations**.
2. On the Share tab, click the **+** at the bottom of the Snagit Editor preferences dialog.



3. Download a share destination from the website (Windows) or select a share destination from the list (Mac).

Customize a Share Destination

Customize share destinations to:

- Save or change your account settings.
- Change the privacy level of shared content.
- Change the default folder where your image or video is saved.
- Add a custom name for a share destination (Mac only).
- Add a shortcut for your share (Mac only).

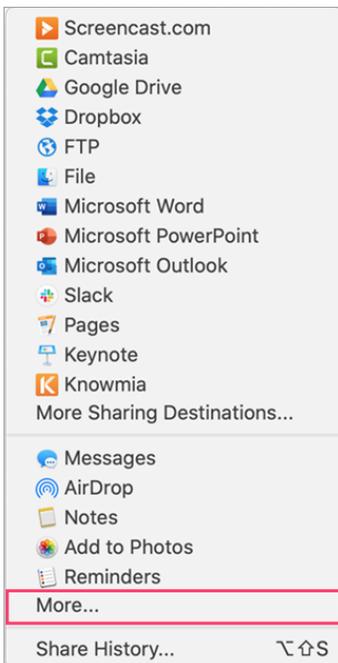
1. In Snagit Editor:
 - **Windows:** Select **Edit > Editor Preferences > Share tab**.
 - **Mac:** Select **Snagit > Preferences > Share tab**.
2. Select a share destination from the list.
3. Customize the share settings.
4. Close the Preferences dialog.

Remove a Share Destination

1. In Snagit Editor:
 - **Windows:** Select **Edit > Editor Preferences > Share tab**.
 - **Mac:** Select **Snagit > Preferences > Share tab**.
2. Select the share destination to remove and click the  button.

Add Mac Extensions

You can add third-party Mac extensions offered through the Apple OS as share destinations in the Share menu.



1. In Snagit Editor, click the **Share** button and select **More**.
2. The Extensions dialog appears. Click **Share Menu** and select the extensions you want to use in Snagit.
3. Close the System Preferences dialog.

Related Articles

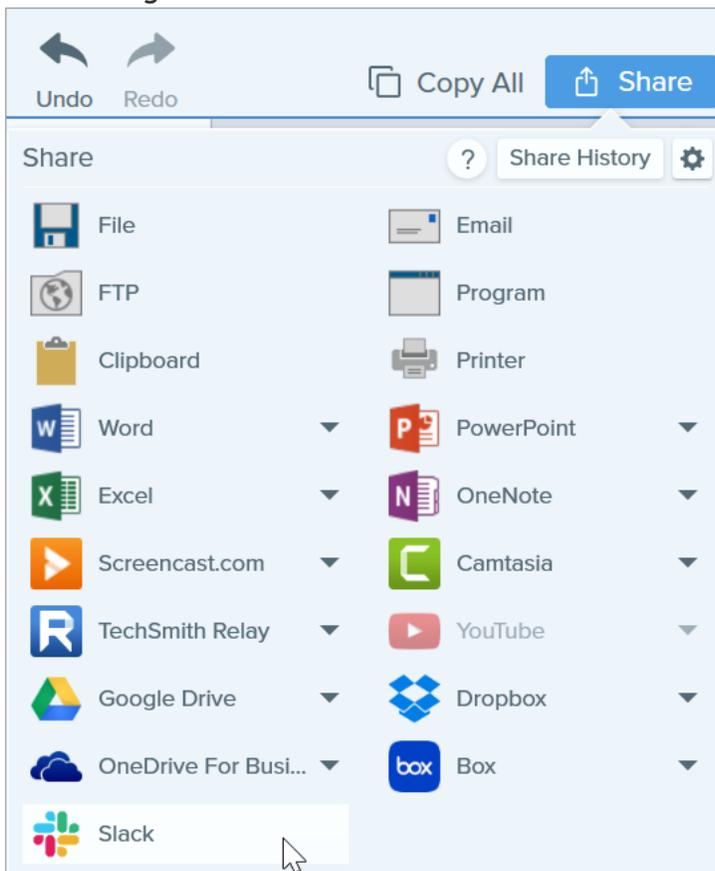
[Share Your Media Tutorial](#)

Share to Slack

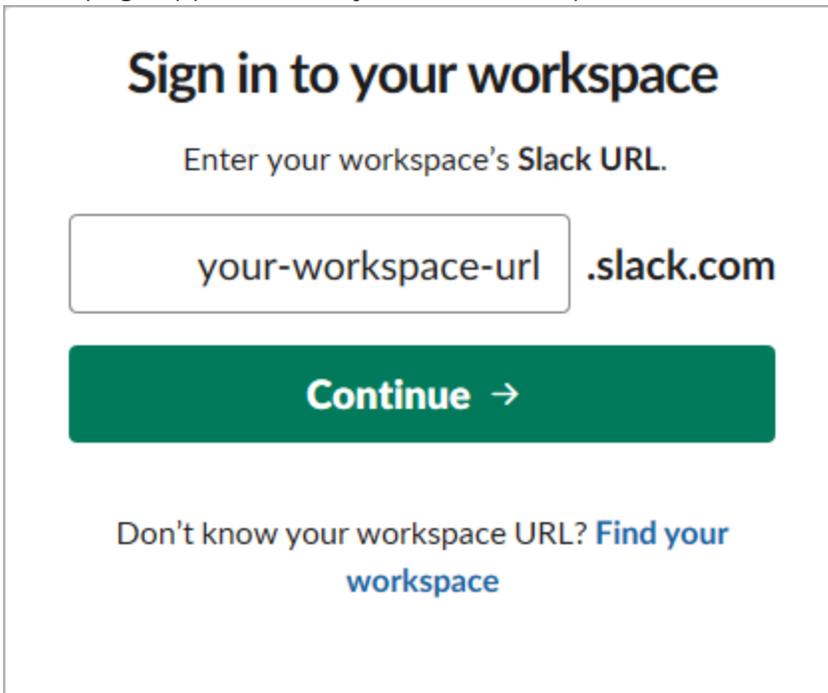
Share an image or video to a Slack channel or direct message with TechSmith Snagit.

You must have Snagit version 2020 or newer to share to Slack. Click [here](#) to download the latest version of Snagit.

1. Click to select an image or video to share in the Recent Captures Tray.
2. Select **Snagit Editor > Share > Slack**.



3. A webpage appears. Enter your Slack workspace URL and click **Continue**.



Sign in to your workspace

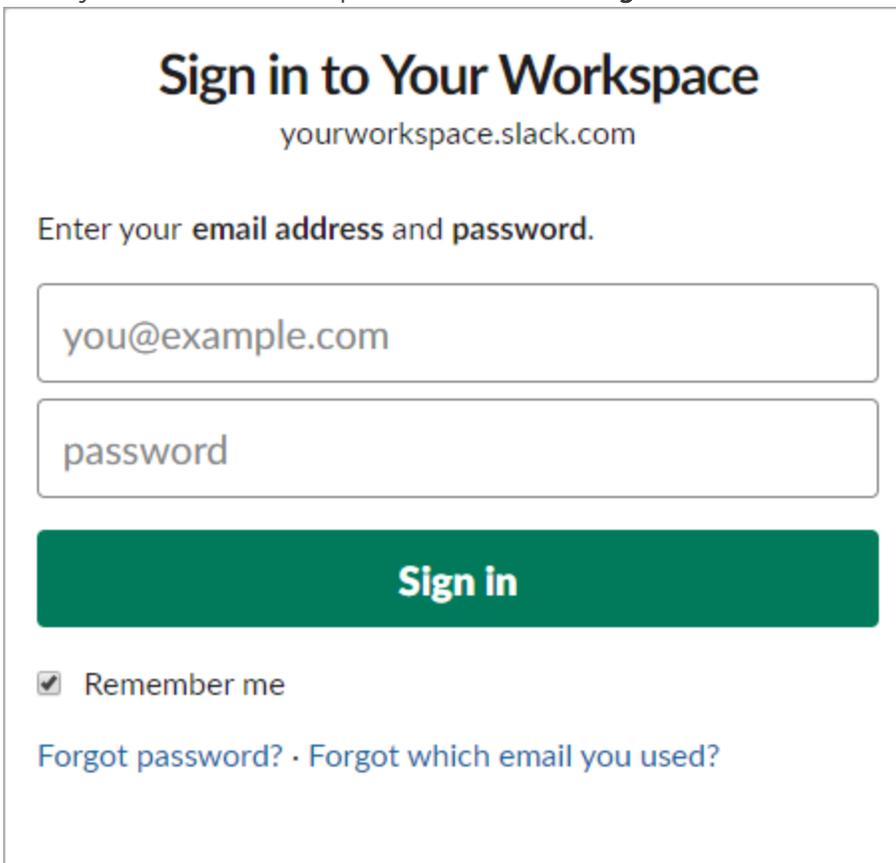
Enter your workspace's **Slack URL**.

.slack.com

Continue →

Don't know your workspace URL? [Find your workspace](#)

4. Enter your username and password and click **Sign in**.



Sign in to Your Workspace
yourworkspace.slack.com

Enter your **email address** and **password**.

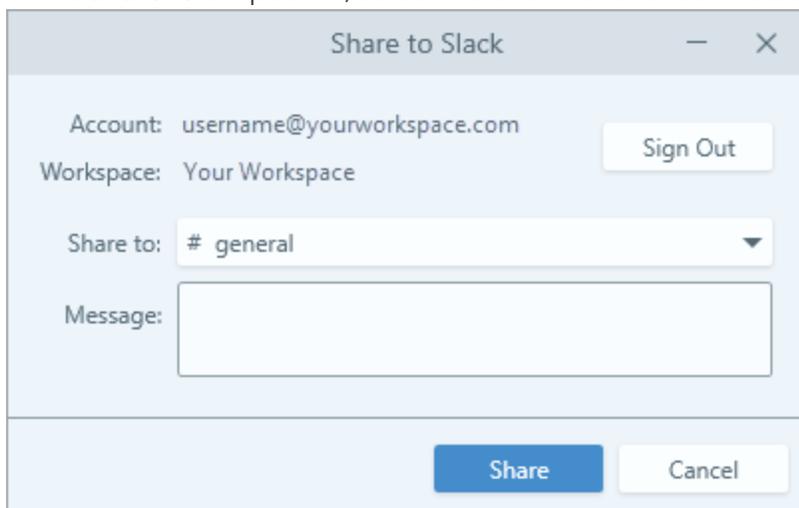
Sign in

Remember me

[Forgot password?](#) · [Forgot which email you used?](#)

5. A permissions dialog appears. Click the **Allow** button to allow Snagit access to your Slack workspace.

6. In the **Share to** dropdown, select the channel or direct message name. Enter an optional message.



The image shows a 'Share to Slack' dialog box. At the top, it displays the account information: 'Account: username@yourworkspace.com' and 'Workspace: Your Workspace'. There is a 'Sign Out' button next to the account information. Below this, there is a 'Share to:' dropdown menu currently showing '# general'. Underneath the dropdown is a text input field labeled 'Message:'. At the bottom of the dialog, there are two buttons: a blue 'Share' button and a white 'Cancel' button.

7. Click the **Share** button.

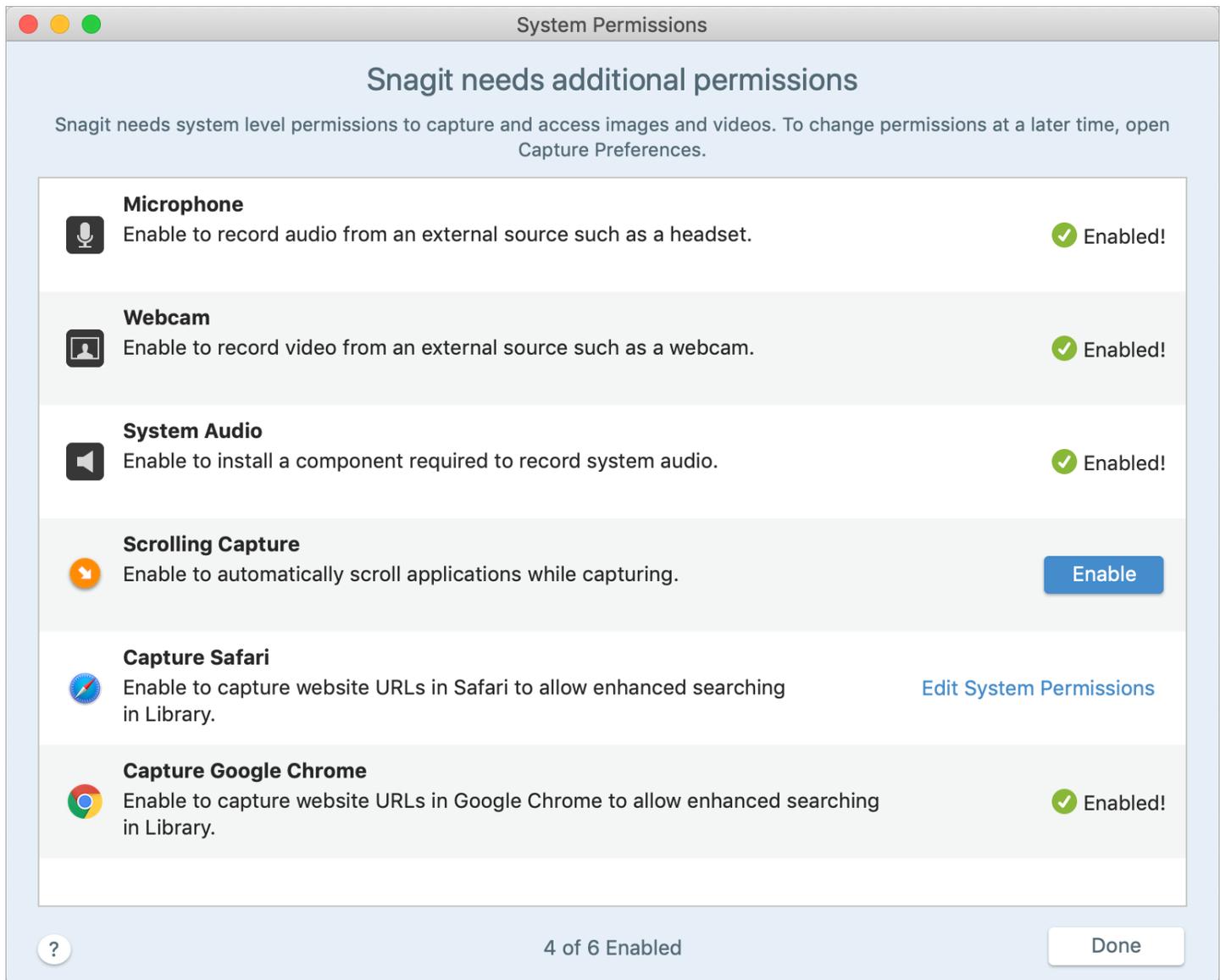
Snagit uploads the image or video to Slack and copies the URL to your clipboard.

Related Articles

[Share Captures](#)

Mac OS Permissions

Permissions are required for Snagit to capture, edit, and share images and videos. A dialog appears when a permission is needed.



Manually Edit Permissions

1. Select **Snagit menu > Preferences > Capture tab**.
2. Click the **Fix Capture Permissions** button.



3. Click **Enable** or **Edit System Permissions** to enable each permission.

The **Edit System Permissions** option opens the Security & Privacy System Preferences dialog where permissions can be enabled/disabled directly in the Mac OS.

Related Articles

- [Snagit Editor Overview](#)
- [Share Captures](#)
- [Record a Video](#)

Additional Snagit Resources

The Snagit help file is now available [online](#) for version 2021. The online help provides content to assist you in getting started in Snagit and to find answers to your questions.

Did you not find what you were looking for in the online help? Check out one of our other resources:

- [Snagit Tutorials](#): Free training videos, tutorials, and guides.
- [Technical Support Articles](#): Browse our support articles for help with an issue or contact an expert.
- [Community](#): Get help with the TechSmith user community.
- [Enterprise Resources](#): Administrator resources and guides to help deploy and customize Snagit installations.
- [Software Key Help](#): Learn how to unlock TechSmith products.